Santa Ana Unified School District 1601 East Chestnut Avenue Santa Ana, CA 92701

MINUTES

Santa Ana Board of Education Regular Board Meeting

Tuesday, October 22, 2024

1. CALL TO ORDER

Board President called the meeting to order at 5:04 p.m.

Other members present were Mr. Bustos and Ms. Brazer Aceves.

Ms. Torres announced the closed session agenda items as follows: Conference with Labor Negotiator, Personnel Matters, Existing Litigation, Anticipated Litigation, and Conference with Real Property Negotiator. She asked if there was anyone wishing to address the Board related to closed session items. There was no one wishing to address the Board related to closed session items.

2. RECESS TO CLOSED SESSION

The Regular Board meeting recessed to closed session at 5:04 p.m.

Dr. Rodriguez joined the meeting at 5:17 p.m.

Dr. Alvarez joined the meeting at 5:26 p.m.

3. RECONVENE TO REGULAR MEETING

Ms. Torres left the meeting after closed session at 6:35 p.m.

The Regular Board meeting reconvened at 6:44 p.m.

Cabinet members in attendance were Superintendent Almendarez, Dr. Perez, Ms. Flores, Mr. Hacker, Ms. Barquin and Mr. Walstrom.

4. PLEDGE OF ALLEGIANCE

Superintendent Almendarez led the Pledge of Allegiance,

5. LAND ACKNOWLEDGEMENT

Dr. Alvarez read the following statement: I want to recognize that our District and school campuses are located in the Village of Pasbenga. I want to acknowledge that this land we refer to as Orange County, is the unceded and traditional lands of the Gabrieleno Tongva Nation, and the Juaneño Band of Mission Indians Acjachemen Nation. These lands were taken through a process of colonization, physical, and cultural genocide. I want to pay my respect to elders, both past and present, as well as the Tongva and Acjachemen youth who have attended and are currently attending our schools in neighboring districts.

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board took action to appoint Josie Amador to the position of Communications Coordinator.

Motion by Dr. Rodriguez, second by Mr. Bustos Yes: Ms. Torres, Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

By a vote of 5-0, the Board took action to approve the settlement agreement for case number 30-2023-01329993-CUPO-CJC in the amount of eighty thousand dollars.

7. RECOGNITIONS/ACKNOWLEDGEMENTS

7.1 Certificated Employee of the Month for October 2024, Lisa Morgan

Jennifer Flores, Associate Superintendent of Human Resources, invited Advanced Learning Academy Principal Amy Scruton, to recognize Lisa Morgan, Instructional Coach at Advanced Learning Academy. Ms. Morgan was unable to attend the meeting. Ms. Scruton received the award on her behalf.

7.2 Classified Employee of the Month for October 2024, Juan Delgado

Jennifer Flores, Associate Superintendent of Human Resources, invited Franklin Elementary Principal Maria Sandoval, to recognize Juan Delgado, Plant Custodian-Elementary at Franklin Elementary School.

8. SUPERINTENDENT'S REPORT

Superintendent Almendarez shared that in just a couple of weeks, we will have a very important election. He encouraged everyone who is eligible to vote and added that voting is one of the most powerful ways to shape the future, impacting local, regional, and national policies for years to come. Whether it is decisions about schools, infrastructure, healthcare, or the environment, each vote contributes to the direction our communities and country take. He added that it is crucial for our young people to get involved and make their voices heard. They will live with the long-term effects of the choices we make today. By voting, we all take an active role in building a better tomorrow for ourselves and future generations. Mr. Almendarez was excited to invite our entire community to be a part of SAUSD's inaugural Farm-to-School Festival. It takes place this Saturday, October 26, from 10 a.m. to 2 p.m. at Lathrop Intermediate School. This unique event will celebrate our shared connection to nature, environmental stewardship, and the thriving local foodways of Santa Ana. The festival will feature a variety of activities, including hands-on educational opportunities, storytelling, taste tests, seed exchanges, and more. It is a chance for students, families, and community members to come together, learn, and enjoy the benefits of farm-fresh food, sustainability, and wellness. To learn more, visit our website at www.sausd.us.

Mr. Almendarez expressed his sincere gratitude to the Santa Ana Educators Association (SAEA) bargaining team for their partnership and dedication throughout the negotiation process. He thanked them for their tireless efforts. This process has been challenging, but together we were able to find common ground that serves the best interests of our educators, our students, and our entire community. It is his hope that this tentative agreement represents a positive step forward for all of us, and that it strengthens the strong partnership between the District and SAEA as we continue our shared mission of supporting student success and celebrating thriving educational environments. He thanked everyone involved for their hard work and dedication.

9. PUBLIC PRESENTATIONS

Dr. Alvarez asked Ms. Quiroz if there were any public presentations. Public speakers addressed Measure I, FIIN Science Camp & Upper Newport Back Bay, Gifted and Talented Educational Services Student, Retirement, Ethnic Studies, and CARE LA.

10. APPROVAL OF CONSENT CALENDAR

The following item was removed from the consent calendar by Superintendent Almendarez.

10.13 Approval of Revised Job Description: Community Worker to Early Childhood Education Enrollment Specialist

Item pulled. No action taken.

Motion by Mr. Bustos, second by Ms. Brazer Aceves to approve the remainder of the consent calendar.

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

10.1 Approval of Regular Board Meeting Minutes - October 8, 2024; and Amendment of Regular Board Meeting Minutes - September 24, 2024

- 10.2 Acceptance of Gifts in Accordance with Board Policy 3290 Gifts, Grants, and Bequests
- 10.3 Williams Settlement Legislation Annual Report for 2023-24
- 10.4 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 School-Sponsored Trips and Administrative Regulation (AR) 6153.1 Extended School-Sponsored Trips
- 10.5 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District for 2024-25 School Year
- 10.6 Subject Approval/Ratification of Listing of No-Cost Community Partnership Agreements with Santa Ana Unified School District for 2024-25 School Year
- 10.7 Approval/Ratification of Listing of Grant Award Applications with Santa Ana Unified School District for the 2024-25 School Year
- 10.8 Approval/Ratification of Listing of Software License Agreements with Santa Ana Unified School District for 2024-25 School Year
- 10.9 Approval/Ratification of Listing of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Surplus Equipment, and Furniture
- 10.10 Approval/Ratification of Listing of Santa Ana Unified School District Public Works Projects Awarded Utilizing California Uniform Public Construction Cost Accounting Act for 2024-25 School Year
- 10.11 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for Period of September 25, 2024, through October 8, 2024
- 10.12 Ratification of Purchase Order Summary and Listing of All Purchase Orders for Period of September 25, 2024 through October 8, 2024
- 10.14 Approval of Revised Job Description: Job Coach Special Education
- 10.15 Approval of Revised Job Description: Job Training Assistant Special Education
- 10.16 Approval of Revised Job Description: Library/Media Technician
- 10.17 Approval of Revised Job Description: Computer Technician I
- 10.18 Approval of Revised Job Description: Computer Technician II
- 10.19 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

11. PRESENTATION/DISCUSSION

11.1 SAUSD Student Board Member Proposal

Superintendent Almendarez presented a student Board member proposal designed to provide SAUSD high school students with an active role in the District's governance by creating a preferential voting position for one student Board member. The proposal, based on the results of a Board member survey, outlines eligibility criteria, the selection process, the roles and responsibilities of the student Board member, and the advisory committee structure. Board members asked questions, provided individual comments, and requested a special study session to work on the structure, the Board Bylaw, and to seek student input.

12. REGULAR AGENDA - ACTION ITEMS

12.1 Approval of New Job Description: Instructional Assistant - Arts

Approve the new job description: Instructional Assistant - Arts.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.2 Approval of Out of State Conference(s) for 2024-25 School Year

Approve the Out of State Conference(s) for the 2024-25 School Year.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.3 Approval of Deductive Change Order No. 1 to the General Package for the Roofing Project at Carr Intermediate School

Approve Deductive Change Order No. 1 to the General Package for the Roofing Project at Carr Intermediate School,

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.4 Acceptance of Completion of the Contract for the General Package for the Roofing Project at Carr Intermediate School

Accept the Completion of the Contract for the General Package for the Roofing Project at Carr Intermediate School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.5 Approval of Deductive Change Order No. 1 to the General Package for the Asphalt Project at Saddleback High School

Approve Deductive Change Order No. 1 to the General Package for the Asphalt Project at Saddleback High School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.6 Acceptance of Completion of the Contract for the General Package for the Asphalt Project at Saddleback High School

Accept the Completion of the Contract for the General Package for the Asphalt Project at Saddleback High School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.7 Approval of Deductive Change Order No. 1 to the General Package for the Asphalt Project at Villa Fundamental Intermediate School

Approve Deductive Change Order No. 1 to the General Package for the Asphalt Project at Villa Fundamental Intermediate School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.8 Acceptance of Completion of the Contract for the General Package for Asphalt Project at Villa Fundamental Intermediate School

Accept the Completion of the Contract for the General Bid Package for the Asphalt Project at Villa Fundamental Intermediate School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.9 Approval of Deductive Change Order No. 1 to the General Package for the Asphalt Project at Santa Ana High School

Approve Deductive Change Order No. 1 to the General Package for the Asphalt Project at Santa Ana High School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.10 Acceptance of Completion of the Contract for the Asphalt Project at Santa Ana High School

Accept the Completion of the Contract for the General Bid Package for the Asphalt Project at Santa Ana High School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.11 Approval of Deductive Change Order No. 1 to the General Package for the Roofing Project at MacArthur Fundamental Intermediate School

Approve Deductive Change Order No. 1 to the General Package for the Roofing Project at MacArthur Fundamental Intermediate School.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.12 Acceptance of Completion of Contract for General Package for the Roofing Project at MacArthur Fundamental Intermediate School

Accept the Completion of the Contract for the General Package for the MacArthur Fundamental Intermediate School Roofing Project.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.13 Authorization to Award Contract for the Basketball Court Surfacing Fraction Ball Project at Davis, Diamond, Edison, Madison, Heroes, Jackson, Jefferson, Kennedy, Lowell, Martin, Roosevelt-Walker Academy, Wilson Elementary Schools, Heninger and Santiago K-8

Authorize the award of the contract to Creative Paving Solutions for the Basketball Court Surfacing Fraction Ball Project at Davis, Diamond, Edison, Madison, Heroes, Jackson, Jefferson, Kennedy, Lowell, Martin, Roosevelt-Walker Academy, Wilson Elementary Schools, Heninger, and Santiago K-8.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.14 Approval of Memorandum of Understanding Between Santa Ana Unified School District and Irvine Unified School District for the Allocation of Developer Fees Related to the UCI Health Rehabilitation Hospital

Approve the Memorandum of Understanding Between Santa Ana Unified School District and Irvine Unified School District for the Allocation of Developer Fees Related to the UCI Health Rehabilitation Hospital.

Motion by Mr. Bustos, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.15 Adoption of Resolution No. 24/25-3613 - Authorizing the California State Preschool Program Continued Funding Application for 2025-26 Academic Year

Approve Resolution No. 24/25-3613 - Authorizing the California State Preschool Program Continued Funding Application for 2025-26 Academic Year.

Motion by Dr. Rodriguez, second by Dr. Alvarez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.16 Adoption of Resolution No. 24/25-3614 - Proclaiming November 11-15, 2024, National School Psychology Week

Adopt Resolution No. 24/25-3614 - Proclaiming November 11-15, 2024, National School Psychology Week.

Motion by Mr. Bustos, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.17 Adoption of Resolution No. 24/25-3615 - Proclamation Recognizing the 49th Anniversary of the Individuals with Disabilities Education Act

Adopt Resolution No. 24/25-3615 - Proclamation Recognizing the 49th Anniversary of the Individuals with Disabilities Education Act.

Motion by Ms. Brazer Aceves, second by Mr. Bustos

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.18 Adoption of Resolution No. 24/25-3617 - Supplemental Employee Retirement Plan for Certificated Non-Management Employees for the 2024-25 School Year Administered by Keenan Financial Services

Adopt Resolution No. 24/25-3617 – Supplemental Employee Retirement Plan for Certificated Non-Management Employees for 2024-25 School Year Administered by Keenan Financial Services.

Motion by Dr. Rodriguez, second by Ms. Brazer Aceves

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

12.19 Adoption of New and Revised Santa Ana Unified School District Board Policy Series 0000-Philosophy, Goals, Objectives, and 7000-Facilities

Adopt New and Revised Santa Ana Unified School District Board Policy Series 0000-Philosophy, Goals, Objectives, and 7000-Facilities.

Motion by Mr. Bustos, second by Dr. Rodriguez

Final Resolution: Motion Carries 4-0

Yes: Dr. Alvarez, Mr. Bustos, Ms. Brazer Aceves, Dr. Rodriguez

13. NEW AND REVISION OF EXISTING BOARD POLICIES - FIRST READING/NO ACTION REQUIRED

13.1 First Review of Revised and New Santa Ana Unified School District Board Policy Series 1000-Community Relations and 6000-Instruction

14. BOARD REPORTS

Dr. Rodriguez extended well wishes for those celebrating Día de los Muertos and Halloween, highlighting the events happening in Santa Ana and encouraging participation. He emphasized the cultural significance of Día de los Muertos, particularly its deep roots and its continued focus on equity and justice for Latinx communities, despite increasing commercialization. Additionally, he acknowledged a recent conversation with a parent from Saddleback, expressing hope that ongoing dialogue will support the family and student involved.

Ms. Brazer Aceves thanked Mr. Cuevas from Lowell Elementary School for his public comment and shared that she is hopeful for the opportunity to expand. She expressed gratitude for the expansion of programming for students, particularly the Mariachi Program in intermediate schools, which allows more students to participate. She also highlighted the results of a District survey involving 7,676, second- through eighth-grade students, emphasizing the importance of student voice in shaping their own learning experiences. Appreciation was extended to teachers, site administrators, and the Expanded Learning team for their support. Additionally, Ms. Brazer Aceves reflected on attending Lathrop's 100-year anniversary celebration, acknowledging the efforts of Principal Flores and his team. She mentioned reconnecting with alumni and learning about former principals Greg Rankin and his father Richard Rankin, which underscored the long-lasting impact of school staff on the community. A personal thank you was given to Ms. Hammer, a Future Ready Instructional Coach, for providing an insightful tour of new programming at the school, including after-school activities like gaming, a spider lab, and remodeled study spaces. She also thanked students Dahlia and Carlos for showcasing their artwork, ethnic studies, and robotics projects. Lastly, Ms. Brazer Aceves honored the District's custodians, teachers, and principals, acknowledging the pivotal role principals play in shaping campus culture and expressing gratitude for their leadership and contributions.

Mr. Bustos encouraged the community to vote on November 5th, emphasizing the importance of participation, particularly for younger voters, and the impact of local elections. He acknowledged the challenging political climate and called for support plans for students, staff, and faculty, particularly those from undocumented communities, after the election. He also highlighted upcoming rent stabilization workshops at Lincoln and Jackson Elementary Schools, organized in collaboration with City Council members, to inform families of their tenant rights. Additionally, he shared his experience attending the Models of Pride event with with SAUSD's GSA students and celebrated the recent grants awarded to Middle College and Valley High School's GSAs, supporting their efforts to create inclusive school environments. Mr. Bustos praised Dr. Fernando Duran from Monroe Elementary School for receiving the Project Lead the Way Outstanding Administrator Award and for offering the program in Spanish, promoting representation in the STEAM fields. He also addressed public comments on Measure I, disagreeing with opposition and affirming that parents support the measure to improve school facilities and academic outcomes.

Dr. Alvarez thanked everyone for speaking during the public comment section of the meeting and clarified that no responses are given during this time. It is meant for the public to express themselves. He addressed a misconception regarding Measure I, stating that the bond funds can only be used for facilities and infrastructure, not for educational or curricular purposes. Dr. Alvarez also announced two upcoming events: a Fall Festival at Century High School on Thursday, October 24 from 5:00 to 8:00 p.m. and another event at Valley High School - Valley de los Muertos on Wednesday, October 30. Lastly, he mentioned that the meeting would end in memory of a staff member who passed away and turned the floor over to Ms. Brazer Aceves.

15. ADJOURNMENT

Ms. Brazer Aceves asked everyone to take a moment to honor the life of Mr. Terry Kim, who joined the school District as a CTE culinary arts teacher in August 2019. She shared that Chef Kim's students honored him by completing a meal they had started preparing together and that the campus came together last Monday to share this meal in his memory. An altar has been created outside his classroom where students and staff have left flowers and messages. She expressed gratitude for Chef Kim's significant contributions to the development and mentorship of culinary students and noted that his presence and lessons will be greatly missed. Ms. Brazer Aceves encouraged everyone to keep his family, students, and colleagues in their thoughts and prayers during this difficult time.

Having no further business to come before the Board, Dr. Alvarez adjourned the meeting at 8:42 p.m.

The next Regular Meeting of the Board of Education will be held on Tuesday, November 12, 2024, at 6:30 p.m.

ATTEST:

Superintendent



SANTA ANA UNIFIED SCHOOL DISTRICT

JOB COACH-SPECIAL EDUCATION

JOB SUMMARY:

Under the direction of Special Education or designee, facilitate the employment of special education students; allow students the opportunity to demonstrate independence; provide intensive task-related training at job sites.

REPRESENTATIVE DUTIES:

- Prepare job analysis and reinforcement skills to facilitate job matching, training and/or employment. **E**
- Cooperate with varying employer needs and concerns in order to set up the most effective methods for production and training needs. **E**
- Provide support to the student and employer until skill level increases to employer's satisfaction. **E**
- Identify and analyze job duties to accommodate the student's capabilities in the job requirements. **E**
- Provide on-the-job training, including demonstration of job tasks to ensure successful student performance. **E**
- Demonstrate excellent communication skills with students, program supervisor, employers and parents; demonstrate an understanding of special needs of the students through patience, flexibility and sensitivity. **E**
- Perform other job-related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Reading, writing and oral communication skills.
- The rights and needs of disabled workers.
- Successful job experiences.
- The school district's objectives of vocational education, physical and education needs of the handicapped student.

Ability to:

- Develop a job analysis for a specific position and coach the student in these tasks.
- Work effectively as a member of an educational team.
- Communicate effectively as a member of an educational team.
- Adapt to different and changing working conditions.

JOB COACH-SPECIAL EDUCATION

KNOWLEDGE AND ABILITIES: (continued)

Ability to:

- Model and demonstrate appropriate social skills.
- Recognize the process, progress and steps of learning.
- Be a tactful observer and maintain student's dignity.
- Assess job/student match.
- Recognize the quality of a job/student match.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Graduation from high school or equivalent and one year of experience in school-related and community activities.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

CPR/First Aide Certificate.

WORKING CONDITIONS:

Environment:

- Indoor/outdoor classrooms, offices, school district campuses and public environment.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking to exchange information.
- Seeing to read a variety of materials and drive a vehicle.
- Dexterity of hands and fingers to demonstrate various job tasks.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.
- Sitting, standing and/or walking for extended periods of time.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: October 22, 2024 (9/91, 5/01)



SANTA ANA UNIFIED SCHOOL DISTRICT

JOB TRAINING ASSISTANT - SPECIAL EDUCATION

JOB SUMMARY:

Under the direction of the Special Education Director or designee, assist in the placement and training of special education students with community employers.

REPRESENTATIVE DUTIES:

- Provide career guidance to Special Education students and their parents to facilitate the student's transition from school to the world of work. **E**
- Monitor the intake process for career education site placement based on knowledge of career course options available. **E**
- Assist the development of job sites and the monitoring of replacements of Special Education students in career courses, training sites and on -the-job training. **E**
- Maintain all required records of employer/contacts and site visitations, and placement acquisitions. **E**
- Market District students to potential employers. **E**
- Perform payroll related functions to process student time sheets. **E**
- Perform clerical duties to support the program, students, community collaborators and parents. **E**
- Prepare students for job interviews and completing employer onboarding processes. E
- Assist Career Specialists in contacting employers and assessing employment opportunities for disabled students. **E**
- Interview and assess disabled students to determine appropriate employment placement. **E**
- Maintain ongoing contracts with potential and active employers. **E**
- Identify and analyze the job requirements in order to match the student's capabilities to the job. **E**
- Assist in preparing student for employment by practicing job interviews, reviewing appropriate social skills and providing pre-employment training. E
- Provide on the job training including demonstration of job tasks to ensure successful student performance. **E**

JOB TRAINING ASSISTANT - SPECIAL EDUCATION

REPRESENTATIVE DUTIES: (continued)

- Monitor and evaluate the student's progress by work site visitation and ongoing recordkeeping. **E**
- Instruct students in using public transportation and planning their travel to the work site. **E**
- Supervise students during work training and placement. E
- Provide members of the community, parents and students with information regarding the objectives of employing special education students and maintain ongoing contact to ensure continuing support for the program. **E**
- Assist with preparation of materials and equipment used in training at the job site. E
- Assist in the compilation of information for District and State mandated reports. E
- Perform other job-related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Laws as they apply to working minors, graduation proficiencies and requirements.
- Resources and referral sources available to students with exceptional needs.
- Testing and evaluation procedures pertaining to vocational assessments.
- City, Community, and Business Partners.
- Reading, writing and oral communications skills.
- Objectives of vocational education.
- Physical and educational needs of the disabled student.

Ability to:

- Organize and plan.
- Understand and follow oral and written directions.
- Work independently with little direction.
- Establish and maintain effective working relationships with others.
- Meet schedules and timelines.
- Maintain records.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school and one year of experience in school related and community activities.

JOB TRAINING ASSISTANT - SPECIAL EDUCATION

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

CPR/Combination of two years' experience in secondary and/or special education.

WORKING CONDITIONS:

Environment:

- Indoor /Outdoor environment, and classroom.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking to exchange information.
- Seeing to read a variety of materials.
- Dexterity of hands and fingers to demonstrate various job tasks.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.
- Sitting, standing and/or walking for extended periods of time.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the Interactive Process.

Board Approved: October 22, 2024 (1/86, 7/91, 5/01)

SANTA ANA UNIFIED SCHOOL DISTRICT



LIBRARY/MEDIA TECHNICIAN

JOB SUMMARY:

Under the direction of a principal, or designee, and/or site librarian to operate, oversee, and maintain a school library and/or a media center. Assist students in locating and selecting books. Use management systems. Circulate, and maintain library books and instructional material for all students. Provide library access for student use, during school operational hours, including before and after school, and/or nutrition break, and lunch.

REPRESENTATIVE DUTIES:

- Maintain a pleasant, suitable environment conductive to reading and study, including book displays and bulletin boards. **E**
- Conduct library orientation and introduce students to all aspects of the library media. Assist students and staff in accessing library resources and reinforce library skills. **E**
- Conduct storytelling and/or book talk activities. E
- Collaborate with teachers and arrange schedule for classes to visit the library. E
- Receive, process, distribute, circulate and re-shelve circulating library material. E
- Process library materials with appropriate property markings, jacketing, packaging and storing.
 E
- Train, establish procedures, and prepare work schedules for student aides and volunteers. E
- Maintain library records of daily activity schedule, circulation and statistics, and library inventory. E
- Prepare and send overdue library notices and assess fines for lost and/or damaged library materials. E
- Maintain shelf lists and bibliographies; review online library databases for correctness, accuracy, and completeness. **E**
- Meet with vendors and publisher representatives, preview materials, and consult professional library journals to assist with library book orders. **E**
- Prepare and submit book order information, requisitions, and budget requests using collection analysis. E
- Maintain library collection, weed and discard worn or unused books and repair library books. E
- Design, create and update bulletin board and other theme displays to emphasize new books and books related to current curriculum and calendar. **E**
- Assist in promoting and supporting students with library hardware and software. E

LIBRARY/MEDIA TECHNICIAN

REPRESENTATIVE DUTIES: (continued)

- Develop and maintain security and control procedures of library equipment; maintain inventory as required. E
- Organize library media center, maintaining library space in good condition, and communicate facility needs and problems. E
- Interpret library facility rules; answer teachers' and students' questions and demonstrate correct use of library space. **E**
- Maintain the library webpage for the school. E
- Design posts to engage readers' curiosity and create interest in learning resources. E
- Create and capture content for social media to engage readers' curiosity and ignite interest in the library utilizing District equipment. **E**
- Assist school site administrator, administrator designee, and/or site librarian in implementing library programs to promote and support literacy through school wide events. **E**
- Assist school site administration and/or librarian in implementing programs to support fluency and comprehension. **E**
- Assist with inventory and circulation of District provided student mobile devices, i.e. notebooks, iPads, and Chromebooks. **E**
- Establish and maintain a library that promotes literacy through school wide events i.e., Book Fairs, Family Reading events, Guest Speakers and Theme events. **E**
- Assist in implementing software to supplement instructional programs. E
- Assist in selecting library books and supplies. **E**
- Perform other job-related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Modern office practices, procedures and equipment, including library computer equipment.
- Library classification systems.
- Library filing rules and basic reference materials.
- Principles of training and supervision.
- Record-keeping techniques.
- Oral and written communications skills.
- Technical aspects of field of specialty.
- Basic math.
- Computer hardware and library software.

LIBRARY/MEDIA TECHNICIAN

KNOWLEDGE AND ABILITIES: (continued)

Ability to:

- Make simple arithmetic calculations.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Work independently with little direction.
- Establish and maintain effective working relationships with others.
- Plan and supervise work.
- Communicate effectively both orally and in writing.
- Maintain records and prepare reports.
- Use media hardware and software.
- File alphabetically and numerically with speed and accuracy.
- Operate office and media equipment.
- Lift and move library materials and equipment.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

- High School Diploma or equivalent
- Two years of increasing responsibility in a library or media center which includes some experience working with students.
- College library and media courses may be substituted for the required experience on the basis of one semester unit for each month of required experience.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license or State or Federal identification
- CPR/First aid certification desirable

WORKING CONDITIONS:

Environment:

• School library and/or media center environment.

Physical Abilities:

- Bending at the waist, kneeling, crouching, and stooping to shelve media material.
- Seeing to read a variety of materials.
- Hearing and speaking accurately to exchange information.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding forty (40) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: October 22, 2024 (12/82, 3/99, 5/01, 11/08, 2/09, 7/14/17, 6/12/18)



SANTA ANA UNIFIED SCHOOL DISTRICT

COMPUTER TECHNICIAN I

JOB SUMMARY:

Under the direction of Principal and/or designee provides support to users of all District devices and application systems. This includes trouble shooting, escalating, and driving an issue to resolution. All incidents are logged, prioritized, and resolved in a timely manner; ensuring proper coordination with all technology support and engineering teams, as well as with functional subject matter experts. Improves student application systems driving increased operational efficiency and effectiveness. Provide Tier 1 support as defined by industry standards for desktops, laptops, mobile devices, and peripherals used by students, teachers, staff, and administrators. Resolve issues involving security, communication, collaboration, and productivity application in support of technology use to enhance student access and success, academic and creative activities.

REPRESENTATIVE DUTIES:

- Provide information technology leadership to support instructional, student services, administrative, and operational programs and services. E
- Foster collaboration across functional areas to identify, develop and promote superior information technology solutions to improve the excellence and continuity of District-wide programs and services to ensure student access and success. E
- Provide customer service and end-user support for application systems and network systems by analyzing, diagnosing, trouble-shooting, escalating, and driving issues to resolution. E
- Provides first-level contact and primary issue resolution for users with hardware, software, and applications issues; monitors network systems for device failures, error messages and other network malfunctions; responsible for issue determination, problem resolution, and problem escalation as needed; provides direct operational services and assistance. E
- Train students and staff on the use of various types of computer software and hardware. E
- Customer service skills for handling problem resolution and training services with the ability to apply coaching skills to assess user needs and provide appropriate support allowing users to make full use of technology. E
- Skill in managing and supporting the following: Windows, Mac OS, iOS, Android, Linux, Chrome OS classroom technology, assistive technology or other technology related to District devices. E
- Organize service requests and tasks through the District's Service Desk Application. E
- Gather asset inventory and software license information; maintain inventory database for all school technology systems. E

COMPUTER TECHNICIAN I

REPRESENTATIVE DUTIES: (continued)

- Support security standards and policies (anti-virus/anti-spam/firewall/cable patching/data security best practices); create and modify staff and student passwords as needed. E
- Support student instruction using technology as assigned; adapt the support activities to the individual needs of the students served. **E**
- Operate audio-visual and other instructional machines and equipment: Operate office machines and equipment sound systems and peripherals. E
- Obtain proficiency in support of skilled areas such as District programs.
- Attend staff development sessions in computer literacy as provided and as assigned. E
- Perform other job-related duties as assigned. E

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Techniques and methods of computer hardware and software evaluation, implementation, repair and documentation.
- Principles and procedures of computer network system operations.
- Academic reading and writing communications skills.
- Oral communications skills.

Ability to:

- Identify and resolve hardware problems and perform minor repairs such as adjustment of replacement of worn or defective parts.
- Identify and resolve software problems such as fixing programs, removing viruses, or optimizing a system.
- Independently manage priorities with users and ability to collaborate and work on a team of other technology support members.
- Provide customer service, communication and listening skills to support student, teacher, staff and administrators.
- Train staff on software applications and hardware usage.
- Make simple arithmetic calculations.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Work independently with little direction.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.
- Maintain records and prepare reports.
- Provide a positive and encouraging learning environment for students.
- Learn, understand and apply rule's, regulation, procedures and policies

COMPUTER TECHNICIAN I

KNOWLEDGE AND ABILITIES: (continued)

Ability to:

- Learn to understand the culture of assigned students.
- Monitor service and repair of District devices sent out for repair.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

High School, diploma or equivalent and 30 college units in Computer Science, Tech, Engineering, or related field and 1 year or more of relevant experience in the field of technology. A completed program of at least 1 year in a technological related trade school may be substituted to replace 30 units. At least one year of working with students in an instructional setting.

WORKING CONDITIONS:

Environment:

- Office, classroom.
- Constant interruptions.

Physical Abilities:

- Seeing to monitor student work and read materials.
- Hearing and speaking accurately to exchange information.
- Dexterity of hands and fingers to operate and repair computer equipment.
- Bending at the waist, kneeling or crouching to assist students.
- Sitting or standing or walking for extended periods of time.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interaction Process.

Board Approved: October 22, 2024 (9/91, 5/01)



SANTA ANA UNIFIED SCHOOL DISTRICT

COMPUTER TECHNICIAN II

JOB SUMMARY:

Under the direction of Principal and/or designee, provides support to users of all District devices and application systems. This includes analyzing, diagnosing, trouble-shooting, escalating, and driving an issue to resolution. All incidents are logged, prioritized, and resolved in a timely manner; ensuring proper coordination with all technology support teams, as well as with functional subject matter experts. Improves student application systems driving increased operational efficiency and effectiveness. Work in a computer network environment to provide Tier 1 and Tier 2 support as defined by industry standard for desktops, laptops, audio systems, peripherals, and mobile devices used by students, teachers, staff, and administrators. Resolve issues involving security, in support of technology use to enhance a district wide program for student access and success, academic and creative activities.

REPRESENTATIVE DUTIES:

- Provide information technology leadership to support instructional, student services, administrative, and operational programs and services. E
- Foster collaboration across functional areas to identify, develop and promote superior information technology solutions to improve continuity of District-wide programs and services to ensure student access and success. **E**
- Provide customer service and end-user support for application systems and network systems by analyzing, diagnosing, trouble-shooting, escalating, and driving issues to resolution. E
- Train students and staff on the use of various types of computer software and hardware. Customer service skills for handling problem resolution and training services with the ability to apply coaching skills to assess user needs and provide appropriate support allowing users to make full use of technology. E
- Diagnose computer and network systems equipment problems; make recommendations as necessary
 to repair and/or replace appropriate equipment and software; skill in the setup, configuration and
 imagining, testing and troubleshooting of systems, mobile applications and operating systems.
- Implement and support all technology devices and application systems including but not limited to: Windows, Mac *OS*, iOS, Android, Linux, classroom technology, assistive technology or other technology related to District devices only. **E**
- Install computer and network system wiring in all classrooms from the drop to the device. E
- Work on technical projects requiring expertise and creativity in analysis and deployment of technology; act as liaison between the school and outside vendors. E
- Support security standards and policies (anti-virus/anti-spam/firewall/cable patching/data security best practices; create and modify staff and student passwords as needed. **E**

COMPUTER TECHNICIAN II

REPRESENTATIVE DUTIES: (continued)

- Support service requests and tasks through the Districts Service Desk Application. E
- Gather asset inventory and software license information; maintain inventory database for all school technology systems. E
- Research and analyze new computer and network technology; make recommendations as appropriate. E
- Research, recommend, and implement hardware and software purchases and configurations to meet instructional needs and to help ensure compatibility with District systems and architecture.
 E
- Perform other job-related duties as assigned. E

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Operating systems, local area networks, wide area networks, tools and resources to troubleshoot and resolve technology problems.
- Native desktop security concepts and best practices.
- Demonstrate experience in the administration of data backup and recovery.
- Principles and procedures of large network desktop computer systems and operations.
- Academic reading, writing, and oral communication.
- Apply diagnostic techniques for problem troubleshooting.

Ability to:

- Identify and resolve hardware problems and perform minor repairs such as adjustment of replacement of worn or defective parts.
- Identify and resolve software problems such as fixing programs, removing viruses, or optimizing a system.
- Independently manage priorities with users and ability to collaborate and work on a team of other technology support members.
- Provide customer service, communication and listening skills to support student, teacher, staff and administrators.
- Train Staff on software applications and hardware usage.
- Independently manage priorities in setting appointments with users and ability to collaborate and work on a team of other technology support members.
- Provide customer service, communication and listening skills to support student, staff and administrators.
- Work cooperatively with others.
- Work independently with little direction.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.

COMPUTER TECHNICIAN II

KNOWLEDGE AND ABILITIES: (continued)

Ability to:

- Work under pressure, changing priorities and with limited or scarce resources.
- Support a positive and encouraging learning environment for students and staff.
- Learn, understand, and apply rules, regulations, procedures, and policies.
- Monitor service and repair of District devices sent out for repair.
- Independently compose letters, memos, reports, and other written communication materials, for a variety of audiences.
- Perform the essentials functions of the job.

EDUCATION AND EXPERIENCE:

High School diploma or equivalent and two-year college degree in Computer Science, Technology, or Engineering or related field and 3 or more years of relevant experience in a school setting network environment. A completed program of at least 18 months in a technological related trade school may be substituted for a two-year college degree.

Comptia A+ Certified Computer Technician required.

WORKING CONDITIONS:

Environment:

- Office, Classroom environment.
- Constant interruptions.

Physical Abilities:

- Hearing and speaking accurately to exchange information.
- Seeing to make repairs and read a variety of materials.
- Sitting or standing and walking for extended periods of time.
- Dexterity of hands and fingers to operate and repair computer equipment.
- Bending at the waist, kneeling or crouching.
- Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interaction Process.

Board Approved: October 22, 2024 (7/91, 5/01)

Personnel Calendar

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
RETIREMENT				
Y	T 1 0 12	77.1.0.1.1	0 1 15 2024	
Jespersen, Martin	Teacher 9-12	Segerstrom High School	October 15, 2024	
RESIGNATIONS				
Greendale, Chad	Teacher 9-12	Saddleback High School	October 3, 2024	
			,	
NEW HIRE				
		Lydia Romero-Cruz		New Hire - Code 44909
Carrillo, David	Teacher 6-8	Academy	August 7, 2024	Correction from 9/10/24
		- I	September 20, 2024-	New Hire - Code 44910
Chavez, Oscar	Teacher 9-12 (Automotive)	Career Technical Education	May 30, 2025	ROP Instructor
Corro, Leslie	Mod/Severe (Autism) Teacher	Harvey Elementary School	August 7, 2024	New Hire- Intern
		Santa Ana Virtual		
Gu, Branden	Teacher 6-8	Academy	September 23, 2024	New Hire - Code 44909
		Sierra Preparatory		
Rodriguez, Alely	Mild/Mod (SDC) Teacher	Academy	September 19, 2024	New Hire - Probationary I
	School Based Mental Health			
Zambrano, Maria	Specialist I	Support Services	September 30, 2024	New Hire - Code 44909
REHIRE				
		Middle College High		Rehire - Code 44909
Diaz, Jefte	Teacher 9-12	School	August 7, 2024	Correction from 9/10/24

Personnel Calendar

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
PARTIAL CONTRACTS				
Lara, Yuri	CLAS Teacher	District Office	August 1, 2024	75% Contract
SALARY ADJUSTMENT				
		Lathrop Intermediate		Class 2, Step 3 to Class 3,
Velasquez, Michael	Mild/Mod (RSP) Teacher	School	October 1, 2024	Step 3
DED A DEL CHANG	2024 2025			
DEPARTMENT CHAIRS 2	2024-2025 T			
Avila, Jannike		Saddleback High School	2024-2025	AVID
Banh, Billydanh		Saddleback High School	2024-2025	Science (Shared)
Bravo-Gunnells, Alexandra		Saddleback High School	2024-2025	P.E.
Callanan, Jill		Saddleback High School	2024-2025	English (Shared)
Carianan, 3111		Saddieback High School	2024-2023	English (Sharea)
Castro, Carlos		Saddleback High School	2024-2025	Special Education (Shared)
Connell, Jennifer		Saddleback High School	2024-2025	Art
Connell, Jennifer		Saddleback High School	2024-2025	Music
Conners, Camron		Saddleback High School	2024-2025	Social Studies (Shared)
Diulio, Nickolas		Saddleback High School	2024-2025	Social Studies (Shared)
Gonzales, Christopher		Saddleback High School	2024-2025	Special Education (Shared)
Martinez Hernandez, Norma		Saddleback High School	2024-2025	Foreign Language (Shared)
Morgan, Juliana		Saddleback High School	2024-2025	Science (Shared)
Reagan, Macy		Saddleback High School	2024-2025	Math (Shared)
Rivera, Zayra		Saddleback High School	2024-2025	Foreign Language (Shared)

Personnel Calendar

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
DEPARTMENT CHAI	(RS 2024-2025 (CONTINUED)			
Volmer, Susan		Saddleback High School	2024-2025	English (Shared)
Wright, Lori		Saddleback High School	2024-2025	Math (Shared)
EXTRA DUTY				
			September 11, 2024-	
Putros, Danial		Saddleback High School	May 29, 2025	Extra Period
Herman, Cynthia		Santa Ana High School	August 12, 2024- May 29, 2025	Extra Period
, ,		U	,	
Aguilera, Dylan		Visual and Performing Arts	October 14, 2024- May 29, 2025	Extra Period
Forney, Janelle		Visual and Performing Arts	October 14, 2024- May 29, 2025	Extra Period
Navarro, Anjanette		Visual and Performing Arts	October 14, 2024- May 29, 2025	Extra Period
FALL SPORTS				
		Advanced Learning	2024 2025	A '
Gordillo, David		Academy	2024-2025	Assistant Coach Volleyball
Mitcheltree, Cody		Advanced Learning Academy	2024-2025	Head Coach Volleyball
windictuce, Cody		readenry	2027-202 <i>3</i>	Tread Coach volleyball

Personnel Calendar

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
FALL SPORTS (CON	NTINUED)			
		McFadden Institute of		Assistant Coach Volleyball
Kim, Jean		Technology	2024-2025	(3 Weeks)
		Mendez Fundamental		Head Coach Cross
Dennis, Gregory		Intermediate School	2024-2025	Country
		Mendez Fundamental		
Flores, Brenda		Intermediate School	2024-2025	Assistant Coach Volleyball
		Mendez Fundamental		
Gallardo, Eddie		Intermediate School	2024-2025	Head Coach Flag Football
		Mendez Fundamental		
Peet, Nidia		Intermediate School	2024-2025	Head Coach Volleyball
		Mendez Fundamental		Assistant Coach Flag
Sharar, Edward		Intermediate School	2024-2025	Football
		Mendez Fundamental		Assistant Coach Cross
Torres, Armando		Intermediate School	2024-2025	Country

Title of Activity or	Employee Name(s)	Site/Dept	Funding Source	Total	Total	Received from
Addendum to Activity				Amount Not	Hours	Site/Department
				to Exceed	Not to	
					Exceed	
IEP Curriculum Writing	Lord, Jennifer	Special Education	016500 Special	\$8,035.04	130	September 4, 2024
	Nunez, Crystal		Education	\$8,035.04	130	
						Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
EXLD-Certificated	Acosta, Ruben	Extended Learning	012600 Expanded	\$4,944.64	80	September 9, 2024
Fieldtrip-Chaperones	Agredano, Fernando	(After School	Learning	\$4,944.64	80	,
	Aguilera, Oralia	Ì	Opportunities	\$4,944.64	80	Board Date:
	Alcala Orozco, Jorge		Program	\$4,944.64	80	October 22, 2024
	Alkire, Leticia			\$4,944.64	80	Submission Window:
	Alvarez, Cesar			\$4,944.64	80	August 31, 2024 -
	Alvarez, Guillermo			\$4,944.64	80	September 16, 2024
	Andrade, Carolina			\$4,944.64	80	
	Apodaca, Lidia			\$4,944.64	80	
	Apostol, Barbara			\$4,944.64	80	
	Barragan, Ruby			\$4,944.64	80	
	Barringer, Amanda			\$4,944.64	80	
	Barroso, Lorena			\$4,944.64	80	
	Beers, Jean			\$4,944.64	80	
	Benavides, Yajahira			\$4,944.64	80	
	Benitez, Vladimir			\$4,944.64	80	
	Berber-Prado, Angelica			\$4,944.64	80	
	Bernstein, Cheryl			\$4,944.64	80	
	Blake, Anne			\$4,944.64	80	
	Blanco-Fisher, Sandra			\$4,944.64	80	
	Boyd, Peter			\$4,944.64	80	
	Bridgers, Gina			\$4,944.64	80	
	Burhans, Ashley			\$4,944.64	80	

Busch, Maggie		\$4,944.64	80	
Byde, Wendy		\$4,944.64	80	
Callanan, Jason		\$4,944.64	80	
Cao, Jennifer		\$4,944.64	80	
Cardenas, Marisol		\$4,944.64	80	
Cardona, Marcos		\$4,944.64	80	
Carrillo, Caylin		\$4,944.64	80	
Carrillo, Joaquin		\$4,944.64	80	
Carver, Jill		\$4,944.64	80	
Case, Clementina		\$4,944.64	80	
Cazarez, Sylvia		\$4,944.64	80	
Chavez, Connie		\$4,944.64	80	
Childress, Allen		\$4,944.64	80	
Childress, Carmen		\$4,944.64	80	
Chino, Brenda		\$4,944.64	80	
Cifuentes, Estuardo		\$4,944.64	80	
Collins, Marlon		\$4,944.64	80	
Colombo, Anna		\$4,944.64	80	
Connole, Marlyessa		\$4,944.64	80	
Contreras, Luis		\$4,944.64	80	
Corral, Stephana		\$4,944.64	80	
Cortez, Andrea		\$4,944.64	80	
Craig, Jeanine		\$4,944.64	80	
Creaghe, Lorena		\$4,944.64	80	
Curtis, Matthew		\$4,944.64	80	
Davidson, Charlotte		\$4,944.64	80	
De Gree, John		\$4,944.64	80	
De Mott, Leslie		\$4,944.64	80	
De Santis, Jean		\$4,944.64	80	
Diaz Cardon, Gabriel		\$4,944.64	80	
Diaz, Jose		\$4,944.64	80	
DiFrancesco, Rocco		\$4,944.64	80	
Domingo, Crystal		\$4,944.64	80	
Dondalski, Christine		\$4,944.64	80	
Duong, Hung		\$4,944.64	80	

INFORIVIED K12 EXTRA DUTT	 			
Echeverria, Daniel	\$	54,944.64	80	
Eidenmuller, Gail	\$	54,944.64	80	
Eshtehardi, Virginia	\$	54,944.64	80	
Esquivel, Elizabeth	\$	54,944.64	80	
Evans, Lisa	\$	54,944.64	80	
Fasheh, Alicia	\$	54,944.64	80	
Faust, Eric	\$	54,944.64	80	
Figueroa, Ernesto	\$	54,944.64	80	
Flores, Esther	\$	54,944.64	80	
Franco, Veronica	\$	54,944.64	80	
Gallardo, Eddie	\$	54,944.64	80	
Gallegos Medina, Valerie	\$	54,944.64	80	
Garcia, Araceli	\$	54,944.64	80	
Garcia, Cesar	\$	54,944.64	80	
Garcia, Jacqueline	\$	54,944.64	80	
Garcia, Jesus	\$	54,944.64	80	
Garibay, Tania	\$	54,944.64	80	
Gartner, Brigette	\$	54,944.64	80	
Gentry, Jennifer	\$	54,944.64	80	
Getter, Troy	\$	54,944.64	80	
Giles, Angelica	\$	54,944.64	80	
Giorgio, Janelle	\$	54,944.64	80	
Gonzalez, Hector	\$	54,944.64	80	
Gonzalez, Karina	\$	54,944.64	80	
Govier, Robert	\$	54,944.64	80	
Grotsky, Gina	\$	54,944.64	80	
Guerra, Gustavo	\$	54,944.64	80	
Guillen, Sandra	\$	54,944.64	80	
Gutierrez, Estela	\$	54,944.64	80	
Gutierrez, Jose	\$	54,944.64	80	
Hanson, Lisa	\$	54,944.64	80	
Harney, Jamie	\$	54,944.64	80	
Hazen, Jenny	\$	54,944.64	80	
Henman-Miller, Linda	\$	54,944.64	80	
Henriquez, Carolina	\$	54,944.64	80	

Henry, Brenda		\$4,944.64	80	-
Hill, Lisa		\$4,944.64	80	
Holst, Christopher		\$4,944.64	80	
Humphrey, Geraldine		\$4,944.64	80	
Hurtado, Catherine		\$4,944.64	80	
Jaramillo, Maria		\$4,944.64	80	
Jensen, Jill		\$4,944.64	80	
Jimenez, Maria		\$4,944.64	80	
Johnson, Leslie		\$4,944.64	80	
Johnston, Margery		\$4,944.64	80	
Jones, Lana		\$4,944.64	80	
Kim, Hannah		\$4,944.64	80	
Kim, Scott		\$4,944.64	80	
Koeler, James		\$4,944.64	80	
Kong, Dawn		\$4,944.64	80	
La Russo Jones, Rachel		\$4,944.64	80	
Lamb, Kevin		\$4,944.64	80	
Lastra-Short, Lupe		\$4,944.64	80	
Le, Tuan		\$4,944.64	80	
Lecuna, Debra		\$4,944.64	80	
Liebman, Seth		\$4,944.64	80	
Lochner, Jessica		\$4,944.64	80	
Lopez, Adolfo		\$4,944.64	80	
Lopez, Kathy		\$4,944.64	80	
Lubba, Marcus		\$4,944.64	80	
Luis, Maile		\$4,944.64	80	
Lunt, Genevieve		\$4,944.64	80	
Manfre, Charles		\$4,944.64	80	
Manntai, Eric		\$4,944.64	80	
Martinez, Luz		\$4,944.64	80	
Martinez, Susana		\$4,944.64	80	
Mc Guinness, John		\$4,944.64	80	
McCamish, Scott		\$4,944.64	80	
McDermott, Juanita		\$4,944.64	80	
McEntee, Jeffrey		\$4,944.64	80	

McTigue, Marilena		\$4,944.64	80	
Mejia-Bazulto, Raquel		\$4,944.64	80	
Mendiola, Michael		\$4,944.64	80	
Mercado, Miranda		\$4,944.64	80	
Millenacker, Julie		\$4,944.64	80	
Mireles, Nathalie		\$4,944.64	80	
Mitsicourides, Alexander		\$4,944.64	80	
Moctezuma, Salvador		\$4,944.64	80	
Molina, Michelle		\$4,944.64	80	
Montero, Carlos		\$4,944.64	80	
Moothart, Heather		\$4,944.64	80	
Mora, Josefina		\$4,944.64	80	
Morales, Guadalupe		\$4,944.64	80	
Moreno Trejo, Ana		\$4,944.64	80	
Moreno, Edgard		\$4,944.64	80	
Morita, Pamela		\$4,944.64	80	
Moseley, Christopher		\$4,944.64	80	
Mounphiphak, Oraphanh		\$4,944.64	80	
Murillo-Paz, Leslie		\$4,944.64	80	
Nadalet, James		\$4,944.64	80	
Nadler, Ryan		\$4,944.64	80	
Naka, Nahoko		\$4,944.64	80	
Nava, Esther		\$4,944.64	80	
Newland, Taia		\$4,944.64	80	
Nguyen, Hong		\$4,944.64	80	
Nguyen, Kim		\$4,944.64	80	
Noriega, Belinda		\$4,944.64	80	
Nunes, James		\$4,944.64	80	
Nunez Jr., Miguel		\$4,944.64	80	
Nunez, Crystal		\$4,944.64	80	
Olivas, Erika		\$4,944.64	80	
Ortiz, Brenda		\$4,944.64	80	
Osorio, Alejandrina		\$4,944.64	80	
Ozeran, Andrea		\$4,944.64	80	
Palacios Rosas, Maite		\$4,944.64	80	

I ₅	- 6:	1	¢4.044.64	00	
	a, Giancarlo		\$4,944.64	80	
	ez, Maribel		\$4,944.64	80	
	ak, Kathleen		\$4,944.64	80	
	erson, Erik		\$4,944.64	80	
	m, Quoc		\$4,944.64	80	
	ardo, Hilda		\$4,944.64	80	
Picke	els, Susan		\$4,944.64	80	
Quez	zada, Ana		\$4,944.64	80	
Quez	zada-Cano, Alvaro		\$4,944.64	80	
Rami	nirez, Kelly		\$4,944.64	80	
Rami	nirez, Maria		\$4,944.64	80	
Reed	d, Carah		\$4,944.64	80	
Reh,	, Myava		\$4,944.64	80	
Reno	don-Cardenas, Patricia		\$4,944.64	80	
Renz	zas, Ellen		\$4,944.64	80	
Risk,	, Heather		\$4,944.64	80	
Ritch	hie, Frances		\$4,944.64	80	
Robb	bins, Alejandra		\$4,944.64	80	
Roble	les McWhorter, Consuelo		\$4,944.64	80	
Roge	ers, Tracy		\$4,944.64	80	
Rosil	llo, Fiorella		\$4,944.64	80	
Ross	smann, Erik		\$4,944.64	80	
Sanc	chez, Isaac		\$4,944.64	80	
Sanc	chez, Marta		\$4,944.64	80	
Sanc	chez, Rudy		\$4,944.64	80	
Sanc	chez, Susa		\$4,944.64	80	
Santa	tana, Richard		\$4,944.64	80	
	t, Robin		\$4,944.64	80	
	ert, Sarah		\$4,944.64	80	
	wood, Vivian		\$4,944.64	80	
	par, Abdul		\$4,944.64	80	
	rma, Nicole		\$4,944.64	80	
	n, Shirley		\$4,944.64	80	
	, Esther		\$4,944.64	80	
	a, Christine		\$4,944.64	80	

Citycetra Disarda		¢4.044.64	00	
Silvestre, Ricardo		\$4,944.64	80	
Simon, Brooke		\$4,944.64	80	
Slonkosky, Margaret		\$4,944.64	80	
Small, Deborah		\$4,944.64	80	
Smith, Kathryn		\$4,944.64	80	
Stern, Heather		\$4,944.64	80	
Swanson, Eric		\$4,944.64	80	
Tappa, Shane		\$4,944.64	80	
Tomala, Wendy		\$4,944.64	80	
Torres, Armando		\$4,944.64	80	
Torres-Leyva, Angelica		\$4,944.64	80	
Troutt, Rock		\$4,944.64	80	
Trujillo, Gabriela		\$4,944.64	80	
Valenzuela, Norma		\$4,944.64	80	
Van De Merghel, Anne		\$4,944.64	80	
Varma, Soma		\$4,944.64	80	
Vasquez, Tia		\$4,944.64	80	
Vazquez, Mireya		\$4,944.64	80	
Vijayvargiya, Shalini		\$4,944.64	80	
Villalpando, Vanessa		\$4,944.64	80	
Vilte, Kelli		\$4,944.64	80	
Vique, Elaine		\$4,944.64	80	
Vo, Trambich		\$4,944.64	80	
Vu, Minh		\$4,944.64	80	
Walle, Angelita		\$4,944.64	80	
Walter, Pamela		\$4,944.64	80	
Ward, Deborah		\$4,944.64	80	
Weir, Jane		\$4,944.64	80	
Wevers, Karen		\$4,944.64	80	
Wright, Angelita		\$4,944.64	80	
Wright, Katie		\$4,944.64	80	
Yaeger, Jennifer		\$4,944.64	80	
Yen, Ju-Yin		\$4,944.64	80	
Yost, Elvira		\$4,944.64	80	
Yussof, Ismat		\$4,944.64	80	

	Zamarripa, Michelle			\$4,944.64	80	
	Zamudio, Alma			\$4,944.64	80	
EXLD - Certificated	Acosta, Ruben	Extended Learning	012600 Expanded	\$8,334.90	75	September 9, 2024
Teachers Vacancy/On call	Agredano, Fernando	(After School	Learning	\$8,334.90	75	
	Aguilera, Oralia		Opportunities	\$8,334.90	75	Board Date:
	Alcala Orozco, Jorge		Program	\$6,129.45	75	October 22, 2024
	Alkire, Leticia			\$8,334.90	75	Submission Window
	Alvarez, Cesar			\$7,177.65	75	August 31, 2024 -
	Alvarez, Guillermo			\$8,334.90	75	September 16, 2024
	Andrade, Carolina			\$7,590.98	75	
	Apodaca, Lidia			\$8,334.90	75	
	Apostol, Barbara			\$7,590.98	75	
	Barragan, Ruby			\$6,758.03	75	
	Barringer, Amanda			\$8,134.50	75	
	Barroso, Lorena			\$8,134.50	75	
	Beers, Jean			\$8,134.50	75	
	Benavides, Yajahira			\$7,177.65	75	
	Benitez, Vladimir			\$4,499.85	75	
	Berber-Prado, Angelica			\$8,334.90	75	
	Bernstein, Cheryl			\$8,134.50	75	
	Blake, Anne			\$8,134.50	75	
	Blanco-Fisher, Sandra			\$8,134.50	75	
	Boyd, Peter			\$8,334.90	75	
	Bridgers, Gina			\$5,044.43	75	
	Burhans, Ashley			\$4,826.93	75	
	Busch, Maggie			\$5,044.43	75	
	Byde, Wendy			\$8,334.90	75	
	Callanan, Jason			\$5,508.83	75	
	Cao, Jennifer			\$5,044.43	75	
	Cardenas, Marisol			\$7,590.98	75	
	Cardona, Marcos			\$4,301.63	75	
	Carrillo, Caylin			\$5,044.43	75	
	Carrillo, Joaquin			\$8,334.90	75	
	Carver, Jill			\$8,134.50	75	
	Case, Clementina			\$7,590.98	75	

Chavez, Connie \$8,334.90 75 Childress, Allen \$7,590.98 75 Childress, Carmen \$8,334.90 75 Chino, Brenda \$7,590.98 75 Cifuentes, Estuardo \$5,044.43 75 Collins, Marlon \$6,015.33 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Conrela, Stephana \$8,134.50 75 Corral, Stephana \$8,134.50 75 Cortag, Jeanine \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz, Jose \$8,134.50 75 Difrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$8,134.50 75 Domodalski, Christine \$8,134.90	Canada Calaia		ć0 224 00	lar.	
Childress, Allen \$7,590.98 75 Childress, Carmen \$8,334.90 75 Chino, Brenda \$7,590.98 75 Cifuentes, Estuardo \$5,044.43 75 Collins, Marlon \$6,015.53 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Gree, John \$8,334.90 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domalski, Christine \$8,134.50	Cazarez, Sylvia		\$8,334.90	75 	
Childress, Carmen \$8,334.90 75 Chino, Brenda \$7,590.98 75 Cifuentes, Estuardo \$5,044.43 75 Collins, Marlon \$6,015.53 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Dondalski, Christine \$8,134.50 75 Eidenmuller, Gail \$8,334.90					
Chino, Brenda \$7,590.98 75 Cifuentes, Estuardo \$5,044.43 75 Collins, Marlon \$6,015.53 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Contreas, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortag, Jeanine \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Craghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz, Jose \$8,334.90 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Domingo, Crystal \$7,590.98 75 Domodalski, Christine \$8,334.90 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90					
Cifuentes, Estuardo \$5,044.43 75 Collins, Marlon \$6,015.53 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diiz, Jose \$8,134.50 75 DiiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$8,334.90 75 Eidemmuller, Gail \$8,334.90	•				
Collins, Marlon \$6,015.53 75 Colombo, Anna \$8,334.90 75 Connole, Marlyessa \$8,334.90 75 Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz, Jose \$8,134.50 75 Difrancesco, Rocco \$4,301.63 75 Difrancesco, Rocco \$4,636.80 75 Domdalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$8,334.90 75 Eidemwuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75					
Colombo, Anna Connole, Marlyessa Contreras, Luis Corteras, Luis Corral, Stephana Cortez, Andrea Cortez, Andrea Cortez, Andrea Cortez, Andrea Craig, Jeanine Creaghe, Lorena Curtis, Matthew Davidson, Charlotte De Gree, John De Mott, Leslie De Santis, Jean Diaz Cardon, Gabriel Diaz, Jose DiFrancesco, Rocco Domingo, Crystal Doung, Hung Echeverria, Daniel Eidemmuller, Gail Eshtehardi, Virginia S, 13,34.90 T5 S, 8,334.90 T5 S, 8	•				
Connole, Marlyessa \$8,334.90 75 Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75					
Contreras, Luis \$7,590.98 75 Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Colombo, Anna		\$8,334.90		
Corral, Stephana \$8,134.50 75 Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Connole, Marlyessa		\$8,334.90	75	
Cortez, Andrea \$8,134.50 75 Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Contreras, Luis		\$7,590.98	75	
Craig, Jeanine \$8,134.50 75 Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Corral, Stephana		\$8,134.50	75	
Creaghe, Lorena \$8,134.50 75 Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Cortez, Andrea		\$8,134.50	75	
Curtis, Matthew \$6,864.98 75 Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Craig, Jeanine		\$8,134.50	75	
Davidson, Charlotte \$8,334.90 75 De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Creaghe, Lorena		\$8,134.50	75	
De Gree, John \$8,334.90 75 De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Curtis, Matthew		\$6,864.98	75	
De Mott, Leslie \$6,758.03 75 De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Davidson, Charlotte		\$8,334.90	75	
De Santis, Jean \$8,334.90 75 Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	De Gree, John		\$8,334.90	75	
Diaz Cardon, Gabriel \$4,301.63 75 Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	De Mott, Leslie		\$6,758.03	75	
Diaz, Jose \$8,134.50 75 DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	De Santis, Jean		\$8,334.90	75	
DiFrancesco, Rocco \$4,636.80 75 Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Diaz Cardon, Gabriel		\$4,301.63	75	
Domingo, Crystal \$7,177.65 75 Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Diaz, Jose		\$8,134.50	75	
Dondalski, Christine \$8,134.50 75 Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	DiFrancesco, Rocco		\$4,636.80	75	
Duong, Hung \$7,590.98 75 Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Domingo, Crystal		\$7,177.65	75	
Echeverria, Daniel \$7,590.98 75 Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Dondalski, Christine		\$8,134.50	75	
Eidenmuller, Gail \$8,334.90 75 Eshtehardi, Virginia \$8,334.90 75	Duong, Hung		\$7,590.98	75	
Eshtehardi, Virginia \$8,334.90 75	Echeverria, Daniel		\$7,590.98	75	
	Eidenmuller, Gail		\$8,334.90	75	
	Eshtehardi, Virginia		\$8,334.90	75	
Esquivel, Elizabeth	Esquivel, Elizabeth		\$7,590.98	75	
Evans, Lisa \$6,029.55 75	•				
Fasheh, Alicia \$8,134.50 75					
Faust, Eric \$8,134.50 75					
Figueroa, Ernesto \$8,134.50 75					
Flores, Esther \$8,334.90 75					
Franco, Veronica \$8,334.90 75					

INFORIVIED R12 EXTRA DOT			4	1	
	Gallardo, Eddie		\$6,435.83	75	
	Gallegos Medina, Valerie		\$5,271.53	75	
	Garcia, Araceli		\$8,334.90	75	
	Garcia, Cesar		\$4,960.80	75	
	Garcia, Jacqueline		\$4,574.33	75	
	Garcia, Jesus		\$8,334.90	75	
	Garibay, Tania		\$5,271.53	75	
	Gartner, Brigette		\$8,134.50	75	
	Gentry, Jennifer		\$7,177.65	75	
	Getter, Troy		\$6,758.03	75	
	Giles, Angelica		\$8,334.90	75	
	Giorgio, Janelle		\$8,334.90	75	
	Gonzalez, Hector		\$4,301.63	75	
	Gonzalez, Karina		\$4,301.63	75	
	Govier, Robert		\$8,334.90	75	
	Grotsky, Gina		\$8,334.90	75	
	Guerra, Gustavo		\$7,590.98	75	
	Guillen, Sandra		\$5,508.83	75	
	Gutierrez, Estela		\$5,271.53	75	
	Gutierrez, Jose		\$5,044.43	75	
	Hanson, Lisa		\$8,134.50	75	
	Harney, Jamie		\$8,134.50	75	
	Hazen, Jenny		\$8,334.90	75	
	Henman-Miller, Linda		\$8,334.90	75	
	Henriquez, Carolina		\$5,271.53	75	
 	Henry, Brenda		\$8,334.90	75	
	Hill, Lisa		\$8,334.90	75	
	Holst, Christopher		\$8,334.90	75	
	Humphrey, Geraldine		\$8,334.90	75	
	Hurtado, Catherine		\$8,334.90	75	
 J	aramillo, Maria		\$8,334.90	75	
 J	ensen, Jill		\$8,334.90	75	
 	imenez, Maria		\$8,134.50	75	
 	ohnson, Leslie		\$8,334.90	75	
J	ohnston, Margery		\$8,134.50	75	

INFORMED K12 EXTRA DOTT	1			T
Jones, Lana		\$8,334		
Kim, Hannah		\$7,177		
Kim, Scott		\$6,029		
Koeler, James		\$8,134		
Kong, Dawn		\$8,334	.90 75	
La Russo Jones, Rachel		\$8,334	.90 75	
Lamb, Kevin		\$6,758	3.03 75	
Lastra-Short, Lupe		\$8,334	.90 75	
Le, Tuan		\$4,574	.33 75	
Lecuna, Debra		\$7,177	7.65 75	
Liebman, Seth		\$8,134	.50 75	
Lochner, Jessica		\$8,334	.90 75	
Lopez, Adolfo		\$7,177	7.65 75	
Lopez, Kathy		\$6,569	.03 75	
Lubba, Marcus		\$7,590	.98 75	
Luis, Maile		\$8,134	.50 75	
Lunt, Genevieve		\$8,134	.50 75	
Manfre, Charles		\$8,334	.90 75	
Manntai, Eric		\$7,590	.98 75	
Martinez, Luz		\$8,334	.90 75	
Martinez, Susana		\$8,334	.90 75	
Mc Guinness, John		\$8,334	.90 75	
McCamish, Scott		\$6,015	5.53 75	
McDermott, Juanita		\$8,334	.90 75	
McEntee, Jeffrey		\$8,334	.90 75	
McTigue, Marilena		\$6,569	.03 75	
Mejia-Bazulto, Raquel		\$8,334	.90 75	
Mendiola, Michael		\$8,134	.50 75	
Mercado, Miranda		\$8,134	.50 75	
Millenacker, Julie		\$8,334	.90 75	
Mireles, Nathalie		\$8,334	.90 75	
Mitsicourides, Alexander		\$7,177	7.65 75	
Moctezuma, Salvador		\$5,044	.43 75	
Molina, Michelle		\$5,044	.43 75	
Montero, Carlos		\$8,334	.90 75	

INFORMED KIZ EXTRA DOT				T	
	Moothart, Heather		\$8,334.90	75	ļ
	Mora, Josefina		\$8,334.90	75	ļ
	Morales, Guadalupe		\$8,334.90	75	
	Moreno Trejo, Ana		\$7,590.98	75	
	Moreno, Edgard		\$6,864.98	75	
	Morita, Pamela		\$8,334.90	75	ļ
	Moseley, Christopher		\$6,864.98	75	ļ
	Mounphiphak, Oraphanh		\$8,134.50	75	
	Murillo-Paz, Leslie		\$8,134.50	75	ļ
	Nadalet, James		\$6,015.53	75	ļ
	Nadler, Ryan		\$4,420.13	75	
	Naka, Nahoko		\$5,271.53	75	ļ
	Nava, Esther		\$6,864.98	75	ļ
	Newland, Taia		\$8,134.50	75	ļ
	Nguyen, Hong		\$6,286.05	75	ļ
	Nguyen, Kim		\$8,134.50	75	
	Noriega, Belinda		\$8,134.50	75	
	Nunes, James		\$8,334.90	75	
	Nunez Jr., Miguel		\$7,177.65	75	
	Nunez, Crystal		\$6,569.03	75	
	Olivas, Erika		\$7,590.98	75	
	Ortiz, Brenda		\$7,590.98	75	
	Osorio, Alejandrina		\$8,334.90	75	
	Ozeran, Andrea		\$8,334.90	75	
	Palacios Rosas, Maite		\$4,499.85	75	
	Pena, Giancarlo		\$6,569.03	75	
	Perez, Maribel		\$8,134.50	75	
	Pesak, Kathleen		\$8,134.50	75	
	Peterson, Erik		\$7,177.65	75	
	Pham, Quoc		\$4,960.80	75	
	Pichardo, Hilda		\$8,134.50	75	
	Pickels, Susan		\$8,334.90	75	
	Quezada, Ana		\$8,334.90	75	
	Quezada-Cano, Alvaro		\$7,590.98	75	
	Ramirez, Kelly		\$6,864.98	75	

INFORMED K12 EXTRA DOTT	I.	5 0 5 4 5 5	I	1
Ramirez, Maria		6,864.98	75	
Reed, Carah		8,134.50	75	
Reh, Myava		7,590.98	75	
Rendon-Cardenas, Patricia		8,334.90	75	
Renzas, Ellen		8,334.90	75	
Risk, Heather		8,334.90	75	
Ritchie, Frances	\$	8,334.90	75	
Robbins, Alejandra	\$	8,334.90	75	
Robles McWhorter, Consuelo	\$	8,334.90	75	
Rogers, Tracy	\$	8,134.50	75	
Rosillo, Fiorella	\$	8,334.90	75	
Rossmann, Erik	\$	8,134.50	75	
Sanchez, Isaac	\$	5,044.43	75	
Sanchez, Marta	\$	8,134.50	75	
Sanchez, Rudy	\$	6,286.05	75	
Sanchez, Susan	\$	7,590.98	75	
Santana, Richard	\$	8,334.90	75	
Scott, Robin	\$	8,334.90	75	
Seibert, Sarah	\$	8,134.50	75	
Sellwood, Vivian	\$	8,334.90	75	
Shapar, Abdul	\$	7,177.65	75	
Sharma, Nicole	\$	8,134.50	75	
Shen, Shirley	\$	8,134.50	75	
Shin, Esther	\$4	4,499.85	75	
Silva, Christine	\$	8,334.90	75	
Silvestre, Ricardo	\$	8,334.90	75	
Simon, Brooke	\$4	4,724.70	75	
Slonkosky, Margaret	\$	8,334.90	75	
Small, Deborah	\$	8,334.90	75	
Smith, Kathryn		7,177.65	75	
Stern, Heather		8,134.50	75	
Swanson, Eric		6,758.03	75	
Tappa, Shane		7,177.65	75	
Tomala, Wendy		7,590.98	75	
Torres, Armando	\$	8,134.50	75	

INTORNED RIZ EXTRA DO				¢7 177 65	75	
	Torres-Leyva, Angelica			\$7,177.65		
	Troutt, Rock			\$8,134.50	75 75	
	Trujillo, Gabriela			\$8,334.90	75 	
	Valenzuela, Norma			\$8,334.90	75	
	Van De Merghel, Anne			\$8,134.50	75	
	Varma, Soma			\$8,334.90	75	
	Vasquez, Tia			\$5,271.53	75	
	Vazquez, Mireya			\$7,590.98	75	
	Vijayvargiya, Shalini			\$8,134.50	75	
	Villalpando, Vanessa			\$5,044.43	75	
	Vilte, Kelli			\$8,134.50	75	
	Vique, Elaine			\$8,334.90	75	
	Vo, Trambich			\$4,619.33	75	
	Vu, Minh			\$7,590.98	75	
	Walle, Angelita			\$8,334.90	75	
	Walter, Pamela			\$8,334.90	75	
	Ward, Deborah			\$8,334.90	75	
	Weir, Jane			\$8,134.50	75	
	Wevers, Karen			\$8,334.90	75	
	Wright, Angelita			\$8,334.90	75	
	Wright, Katie			\$8,134.50	75	
	Yaeger, Jennifer			\$7,590.98	75	
	Yen, Ju-Yin			\$8,334.90	75	
	Yost, Elvira			\$8,134.50	75	
	Yussof, Ismat			\$8,334.90	75	
	Zamarripa, Michelle			\$7,590.98	75	
	Zamudio, Alma			\$6,029.55	75	
2024-2025 Mental Health		Support Services	010704 SC-Dept. LCFF-		1	September 8, 2024
Team Extra Duty	Ruano, Janette	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Supplemental/	\$61.59	1	,
,			Concentration	-		Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
						,,

PD-Extra Duty	Arias, Kassandra	K-12 Teaching &	010300 Department	\$61.81	1	September 10, 2024
	Behymer, Christopher	Learning	Unrestricted	\$61.81	1	
	Bustos Landa, Jenyffer		Discretionary	\$61.81	1	Board Date:
	Callanan, Jill		Accounts	\$61.81	1	October 22, 2024
	Cohen, Jason			\$61.81	1	Submission Window:
	Do, Ivy			\$61.81	1	August 31, 2024 -
	Espinoza, Aida			\$61.81	1	September 16, 2024
	Flores, Brenda			\$61.81	1	
	Guerra, Andrea			\$61.81	1	
	Huddy, Angela			\$61.81	1	
	Hyde, Tabitha			\$61.81	1	
	Lopez, Adolfo			\$61.81	1	
	Lunt, Genevieve			\$61.81	1	
	McCamish, Scott			\$61.81	1	
	Momberg, Julie			\$61.81	1	
	Roozbeh, Zohreh			\$61.81	1	
	Saenz, Melissa			\$61.81	1	
	Serna-Bates, Jessica			\$61.81	1	
	Veitch, Deborah			\$61.81	1	
	Walle, Angelita			\$61.81	1	
SAUSD Arts Learning	Poveda, Gabrielle	Visual and	010704 SC-Dept. LCFF	- \$618.08	10	September 6, 2024
Support		Performing Arts	Supplemental/			
			Concentration			Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
HHI Extra Duty	Berger, Jill	Support Services	010300 Department	\$2,222.60	20	September 3, 2024
	Callanan, Jason		Unrestricted	\$1,469.00	20	
	Chun, Paul		Discretionary	\$2,024.20	20	Board Date:
	Contreras, Luis		Accounts	\$2,024.20	20	October 22, 2024
	Davidson, Justin			\$1,914.00	20	Submission Window:
	Delgado, Oscar			\$2,024.20	20	August 31, 2024 -
	Ells, Rachel			\$1,830.60	20	September 16, 2024

	Espinoza, Aida			\$2,222.60	20	
	Espinoza, Tony			\$2,169.20	20	
	Gallegos Medina, Valerie			\$1,405.80	20	
	Hunter, Mark			\$2,222.60	20	
	Immanuel, Sylvia			\$1,802.20	20	
	Kennedy, Cathleen			\$2,169.20	20	
	Martinez, Roman			\$2,169.20	20	
	McMohon, Patrick			\$2,169.20	20	
	Pearson, Barbara			\$2,222.60	20	
	Young, Jeffrey			\$2,024.20	20	
Certificated - Non-	Allen, Emma	Chavez	017399 LCFF Equity	\$370.85	6	September 6, 2024
Instructional	Cardinal, Antoinette	Continuation H.S.	Multiplier	\$370.85	6	
	Chun, Paul			\$370.85	6	Board Date:
	Diaz, Corina			\$370.85	6	October 22, 2024
	Gayron, Paul			\$370.85	6	Submission Window:
	Gomez, Luis			\$370.85	6	August 31, 2024 -
	Gonzalez, Erin			\$370.85	6	September 16, 2024
	Knapp, Gloria			\$370.85	6	
	Lemus, Devora			\$370.85	6	
	Miranda, Jamie			\$370.85	6	
	Morris, Alicia			\$370.85	6	
	Nunes, Lorenna			\$370.85	6	
	Parchmann, Mark			\$370.85	6	
	Prestinary, Irene			\$370.85	6	
	Rear, Lara			\$370.85	6	
	Roesch, Katelyn			\$370.85	6	
	Schatzlein, Joseph			\$370.85	6	
	Truong, Jennifer			\$370.85	6	
	Villalpando, Alma			\$370.85	6	
	Wren, Christopher			\$370.85	6	

Summer Programs- Professional	Hernandez, Laura	K-12 Teaching & Learning	010300 Department Unrestricted	\$432.66	7	September 7, 2024
Development - Litcamp			Discretionary			Board Date:
			Accounts			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
Summer Programs -	Hernandez, Laura	K-12 Teaching &	010300 Department	\$4,689.40	49	September 7, 2024
Litcamp - Instruction		Learning	Unrestricted			
			Discretionary			Board Date:
			Accounts			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
TK After School PD	Akana, Michelle	K-12 Teaching &	016053 Universal Pre-	\$618.10	10	September 12, 2024
Sessions	Baltazar, Marina	Learning	K Planning &	\$618.10	10	
	Barajas, Sonia		Implementation	\$618.10	10	Board Date:
	Bobar, Katherine		Grant	\$618.10	10	October 22, 2024
	Brubaker, Kristi		(exp 6-30-2024)	\$618.10	10	Submission Window:
	Buttke, Theresa			\$618.10	10	August 31, 2024 -
	Carrillo, Christina			\$618.10	10	September 16, 2024
	Castellanos, Krista			\$618.10	10	
	Cuellar, Alicia			\$618.10	10	
	Davidson, Charlotte			\$618.10	10	
	De Santos, Micaela			\$618.10	10	
	Dominguez, Bianka			\$618.10	10	
	Emenger, Melanie			\$618.10	10	
	Eneriz, Celeste			\$618.10	10	
	Eshtehardi, Virginia			\$618.10	10	
	Esquivel Gonzalez, Jessica			\$618.10	10	
	Esquivel, Alejandra			\$618.10	10	
	Garcia, Jacqueline			\$618.10	10	
	Georgieff, Olivia			\$618.10	10	

INFORMED RIZ EXTRA DOTT					
G	iest, Margarita		\$618.10	10	
He	leil, Jennifer		\$618.10	10	
He	lerrera, David		\$618.10	10	
Hi	lill, Lisa		\$618.10	10	
H	olland, Monica		\$618.10	10	
H	ollingsworth, Maria		\$618.10	10	
Ja	aramillo, Maria		\$618.10	10	
Ki	im, Hannah		\$618.10	10	
Lu	undquist-Munoz, William		\$618.10	10	
M	laloney, Nicole		\$618.10	10	
M	Nartinez, Gissela		\$618.10	10	
M	fartinez, Luz		\$618.10	10	
M	lartinez, Maria		\$618.10	10	
M	lartinez, Yvonne		\$618.10	10	
M	lason, Janice		\$618.10	10	
M	1ejia, Lilia		\$618.10	10	
M	Norales, Guadalupe		\$618.10	10	
M	Norales, Leticia		\$618.10	10	
M	loreno Trejo, Ana		\$618.10	10	
M	lunoz, Amarilis		\$618.10	10	
N	lewland, Taia		\$618.10	10	
N	lunez, Terri		\$618.10	10	
O	zeran, Andrea		\$618.10	10	
Pa	adilla, Debbie		\$618.10	10	
Pa	arreco, Heather		\$618.10	10	
Pu	ugh, Nicole		\$618.10	10	
Ro	obbins, Alejandra		\$618.10	10	
Ro	odriguez, Rocio		\$618.10	10	
Ro	ojas-Wilkerson, Veronica		\$618.10	10	
Sa	aldana, Amber		\$618.10	10	
Sa	anchez, Juana		\$618.10	10	
Si	ieber, Stacie		\$618.10	10	
Sr	mall, Deborah		\$618.10	10	
St	tanton, Rachel		\$618.10	10	
Ta	arango, Julie		\$618.10	10	

	Tenney-Yu, Michelle			\$618.10	10	
IEP Curriculum Writing	Alvarado, Dulce	Special Education	016500 Special	\$1,236.16	20	September 6, 2024
	Czaja, Elizabeth		Education	\$3,708.48	60	
	Lizarraga, Zyania			\$1,236.16	20	Board Date:
	Sanchez, Bianca			\$1,236.16	20	October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
IB Program Planning	Banh, Billydanh	Saddleback High	010703 SC-LCFF-	\$309.04	5	September 6, 2024
	Bermudez, Solmayra	School	Supplemental/	\$309.04	5	
	Bravo-Gunnells, Alexandra		Concentration	\$309.04	5	Board Date:
	Connell, Jennifer			\$309.04	5	October 22, 2024
	Conners, Camron			\$309.04	5	Submission Window:
	Dan, Kimberly			\$309.04	5	August 31, 2024 -
	Diulio, Nickolas			\$309.04	5	September 16, 2024
	Idio, Sonia			\$309.04	5	
	Iglesias, Belen			\$309.04	5	
	Ingles, Chelsea			\$309.04	5	
	Lozano, Richard			\$309.04	5	
	Martinez Hernandez, Norma			\$309.04	5	
	Mendez, Jared			\$309.04	5	
	Morgan, Juliana			\$309.04	5	
	Najera, Joseph			\$309.04	5	
	Perez, Randall			\$309.04	5	
	Reagan, Macy			\$309.04	5	
	Sanchez, Beatriz			\$309.04	5	
	Terich Jr., Michael			\$309.04	5	
	Titus, Timothy			\$309.04	5	
	Tran, Alan			\$309.04	5	
	Villasenor, Julio			\$309.04	5	
	Wright, Lori			\$309.04	5	
	Zarate, Elia			\$309.04	5	

24/25 Teach Academy	Cushing-Murray, Christian	Century High	017220 Education	\$777.92	7	September 23, 2024
Program Planning	Fidel, Brianna	School	Academy [0434] CHS	\$708.49	7	
	Goodrich, Nathan			\$669.91	7	Board Date:
	Govier, Robert			\$777.92	7	October 22, 2024
	Guerrero, Elizabeth			\$759.22	7	Submission Window:
	Hightower, Sandra			\$708.49	7	August 31, 2024 -
	Manntai, Jessica			\$777.92	7	September 16, 2024
	McDermott, Juanita			\$777.92	7	
	Oveson, James			\$777.92	7	
	Rodebaugh, Gary			\$777.92	7	
	Rodebaugh, Jeanne			\$777.92	7	
	Ruvalcaba, Jennifer			\$759.22	7	
	Setlich, Laurette			\$777.92	7	
	Thomas, Justin			\$777.92	7	
	West, Jeffrey			\$708.49	7	
	Yaeger, Jennifer			\$708.49	7	
	Yetko, Claire			\$669.91	7	
Counselor Extra Duty	Hughes, Sharon	Middle College	017339 College and	\$1,012.13	10	September 6, 2024
			Career Access			
			Pathways Grant			Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
CE - NCI Training	Aulds, Van	Special Education	016500 Special	\$185.42	3	September 9, 2024
CE - INCI Trailling	Garibay, Tania	Special Education	Education	\$185.42	3	September <i>3</i> , 2024
	Pacheco, Henry		Education	\$185.42	3	Board Date:
	Park, Jin			\$185.42	3	October 22, 2024
	raik, Jiii			\$105.42	3	Submission Window:
						August 31, 2024 -
						September 16, 2024
						September 10, 2024

Board Date: October 22, 2024
October 22, 2024
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Submission Window:
August 31, 2024 -
September 16, 2024
September 5, 2024
Board Date:
October 22, 2024
Submission Window:
August 31, 2024 -
September 16, 2024
September 11, 2024
Board Date:
October 22, 2024
Submission Window:
August 31, 2024 -
September 16, 2024
September 11, 2024
Board Date:
October 22, 2024
Submission Window:
August 31, 2024 -
September 16, 2024

	Tran, Chyna Silverstein, Cassandra	Middle College	010300 Department Unrestricted	\$463.56 \$463.56	7.5 7.5	September 9, 2024
			Discretionary			Board Date:
			Accounts			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
' '	Flores, Karina	Career Technical	010808 Unrestricted -	1	50	August 27, 2024
Training	Lofdahl, Kyle John	Education	Regional Occupational		50	
	Mejia, Miguel Angel		Center	\$4,944.64	80	Board Date:
			Prog (ROC/P 6350)			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
2024-25 CPR Skills Testing	Conlin, Sarah	Risk Management	810000 Fund 81	\$618.08	10	September 10, 2024
Instruction by Nurses	Ytuarte, Laurie Marie		Property & Liability	\$618.08	10	
						Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
9th Grade Summer Bridge	Andrade, Monica	Century High	012600 Expanded	\$767.52	10	September 12, 2024
Program 2024	Hegardt, Marijose	School	Learning	\$838.14	10	
· ·	Ortega, Vanessa		Opportunities	\$767.52	10	Board Date:
	Ruvalcaba, Jennifer		Program	\$1,084.60	10	October 22, 2024
	Vazquez, Mireya			\$1,012.13	10	Submission Window:
						August 31, 2024 -
						September 16, 2024

Migrant Education	Harney, Jamie	English Learners	013060 IASA:Title I	\$1,626.90	15	September 10, 2024
Program- Summer	Reh, Myava	Programs	Migrant Ed Regular	\$1,518.20	15	
Enrichment			Program			Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
Migrant Education	Galvan, Rogelio	English Learners	013060 IASA:Title I	\$61.81	1	September 10, 2024
Program- Summer	Harney, Jamie	Programs	Migrant Ed Regular	\$61.81	1	
Enrichment	Reh, Myava		Program	\$61.81	1	Board Date:
	Sanchez, Rudy			\$61.81	1	October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
Kinder EL Student	Berber-Prado, Angelica	Heroes	013010 IASA: Title I	\$494.46	8	September 5, 2024
Support	Franco, Veronica	Elementary School	Basic Grants Low-	\$494.46	8	
			Income and			Board Date:
			Neglected, Part A			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
SAUSD Innovation	Timmons, Eric	K-12 Teaching &	013214 ESSER III (20%	\$444.77	6	September 11, 2024
Catalyst Collective		Learning	of ESSER III funding to			
			funding to address			Board Date:
			learning loss)			October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024

PD-Extra Duty	Ahn, Timothy	K-12 Teaching &	010300 Department	\$61.81	1	September 10, 2024
	Arias, Kassandra	Learning	Unrestricted	\$61.81	1	
	Bruno, Catherine		Discretionary	\$61.81	1	Board Date:
	Carranza, Adrianna		Accounts	\$61.81	1	October 22, 2024
	Cohen, Jason			\$61.81	1	Submission Window:
	Guerra, Andrea			\$61.81	1	August 31, 2024 -
	Huddy, Angela			\$61.81	1	September 16, 2024
	Jones, Amanda			\$61.81	1	
	Klippel, Ashley			\$61.81	1	
	Lopez, Adolfo			\$61.81	1	
	Walle, Angelita			\$61.81	1	
Staff Development	Barroso, Lorena	Wilson	013010 IASA: Title I	\$61.81	1	August 26, 2024
	Batres, Ajemis	Elementary School	Basic Grants Low-	\$61.81	1	
	Blanco-Fisher, Sandra		Income and	\$61.81	1	Board Date:
	Byde, Wendy		Neglected, Part A	\$61.81	1	October 22, 2024
	Casas, Maria			\$61.81	1	Submission Window:
	Cook, Cassandra			\$61.81	1	August 31, 2024 -
	Delgadillo, Jose			\$61.81	1	September 16, 2024
	Flores, Iliana			\$61.81	1	
	Gonzalez, Marisol			\$61.81	1	
	Guzman, Diana			\$61.81	1	
	Herrera, David			\$61.81	1	
	Hoch, Lisa			\$61.81	1	
	Keech, Sharon			\$61.81	1	
	Lundquist-Munoz, William			\$61.81	1	
	Montgomery-Kachkou, Margaret			\$61.81	1	
	O'Connor, Kathleen			\$61.81	1	
	Pabon, Namir			\$61.81	1	
	Pena, Lorena			\$61.81	1	
	Pham, Vanessa			\$61.81	1	
	Quezada Piedra, Raul			\$61.81	1	
	Ramirez, Kelly			\$61.81	1	
	Reyes, Margarita			\$61.81	1	
	Sanchez, Susan			\$61.81	1	
	Wevers, Karen			\$61.81	1	

	Yost, Elvira			\$61.81	1	
	Yost, Stephanie			\$61.81	1	
Before and After School	Barringer, Amanda	Edison Elementary	016332 CCSPP:	\$542.30	5	September 9, 2024
Instruction	Bernstein, Cheryl	School	Implentation Grant	\$542.30	5	
	Blake, Anne			\$542.30	5	Board Date:
	Chamadia, Farhat			\$478.51	5	October 22, 2024
	Chavez, Connie			\$555.66	5	Submission Window:
	De Santos, Micaela			\$542.30	5	August 31, 2024 -
	Duenas, Evelyn			\$286.78	5	September 16, 2024
	Dunlea, Lacey			\$307.96	5	
	Eckert, Amy			\$506.07	5	
	Espinoza, Sandra			\$336.30	5	
	Garcia, Laura			\$555.66	5	
	Gonzalez-Pacheco, Alejandra			\$555.66	5	
	Hamblin, Heather			\$506.07	5	
	Monette, Jennifer			\$542.30	5	
	O'Nolan, Lindsy			\$437.94	5	
	Perez, Daniel			\$542.30	5	
	Perez, Maribel			\$542.30	5	
	Rodriguez, Aristeo			\$542.30	5	
	Thaete, Janet			\$401.04	5	
	Watkins, Adriana			\$542.30	5	
CAC Resource Fair -Extra	Richtsmeier, Ethan	Special Education	016500 Special	\$247.24	4	September 9, 2024
Duty			Education			
						Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
						·

CTE Evening Program	Carrigan, Whitney	Career Technical	010808 Unrestricted -	\$1,757.18	25	August 29, 2024
	DiFrancesco, Rocco	Education	Regional Occupational	\$1,545.60	25	
	Eapen, Soumini		Occupational Center	\$1,433.88	25	Board Date:
	Gonzalez, Hector		Prog (ROC/P 6350)	\$1,433.88	25	October 22, 2024
	Marroquin Alvarado, Esna			\$16,059.40	280	Submission Window:
	Mejia, Miguel			\$17,245.48	280	August 31, 2024 -
	Mitchell, Herman			\$1,836.28	25	September 16, 2024
	Salazar, Susie			\$16,059.40	280	
	Santiago, Joanna			\$17,310.72	280	
	Taylor, Joshua			\$1,545.60	25	
	Vu, Minh			\$2,530.33	25	
Training/Design of Inquiry-	Beltran, Barbara	Davis Elementary	016332 CCSPP:	\$278.14	4.5	September 7, 2024
based, Differentiated	Busetti, Davide	School	Implentation Grant	\$278.14	4.5	
Transdisciplinary Units,	Busetti, Shawnna			\$278.14	4.5	Board Date:
Differentiated	Calkins, Patricia			\$278.14	4.5	October 22, 2024
Instruction	Choi, Victoria			\$278.14	4.5	Submission Window:
	Contreras, Linda			\$278.14	4.5	August 31, 2024 -
	Diaz, Lisa			\$278.14	4.5	September 16, 2024
	Dixon, Joseph			\$278.14	4.5	
	Gonzalez, Erika			\$278.14	4.5	
	Hopkins, Tammi			\$278.14	4.5	
	Hunter, Mark			\$278.14	4.5	
	Lawson, Christa			\$278.14	4.5	
	Leal, Elsa			\$278.14	4.5	
	Martinez, Gissela			\$278.14	4.5	
	Martinez, Juliana			\$278.14	4.5	
	Matsuda, Maricela			\$278.14	4.5	
	McClarnon, Joy			\$278.14	4.5	
	Medina, Carolina			\$278.14	4.5	
	Perez, Laura			\$278.14	4.5	
	Ramirez, Efren			\$278.14	4.5	
	Ruvalcaba-Yaghoubi, Sandra			\$278.14	4.5	
	Santana, Jennifer			\$278.14	4.5	
	Sullivan, Christina			\$278.14	4.5	
	Tamayo-Nikolenko, Judith			\$278.14	4.5	

	Tarango, Julie			\$278.14	4.5	
	Torres, Vanessa			\$278.14	4.5	
	Zertuche, Denise			\$278.14	4.5	
Academic	Banh, Billydanh	Saddleback High	010030 Unrestricted	\$154.52	2.5	August 29, 2024
Monitoring/Saturday	Callanan, Jill	School	Discretionary	\$154.52	2.5	
School	Duong, Kevin		·	\$154.52	2.5	Board Date:
	Gomez Castro, Paloma			\$154.52	2.5	October 22, 2024
	Gonzales, Christopher			\$154.52	2.5	Submission Window:
	Gonzalez, Samuel			\$154.52	2.5	August 31, 2024 -
	Kong, Dawn			\$154.52	2.5	September 16, 2024
	Momberg, Julie			\$154.52	2.5	
	Martinez Hernandez, Norma			\$154.52	2.5	
	Najera, Joseph			\$154.52	2.5	
	Putros, Danial			\$154.52	2.5	
	Quezada, Ana			\$154.52	2.5	
	Reyes, Mario			\$154.52	2.5	
	Ring, Ashley			\$154.52	2.5	
	Rivera, Zayra			\$154.52	2.5	
	Wright, Lori			\$154.52	2.5	
	Zarate, Elia			\$154.52	2.5	
IEP Curriculum Writing	Bailey, Kylene	Special Education	016500 Special	\$618.08	10	September 13, 2024
	Peck, Stephanie		Education	\$1,236.16	20	
						Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024
Circulos ALA HS PD	Ahn, Timothy	Advanced	097339 Fund 09	\$123.62	2	August 29, 2024
	Bruner, Kayla	Learning Academy	College and Career	\$123.62	2	
	Johnson, Elise		Access Pathways	\$123.62	2	Board Date:
	Ly, Peter		Grant	\$123.62	2	October 22, 2024
	Magana, Elizabeth			\$123.62	2	Submission Window:
	Nordstrom, Terrence			\$123.62	2	August 31, 2024 -
	Torres, Denise			\$123.62	2	September 16, 2024
	Venturelli, Angelina			\$123.62	2	

Teacher Extra Duty -	Alcala Orozco, Jorge	Santiago	013010 IASA: Title I	\$81.73	1	September 14, 2024
Intervention and	Aldana, Maria	Elementary School	Basic Grants Low-	\$80.39	1	
Assessments	Arroyo, Andres		Income and	\$91.53	1	Board Date:
	Benitez, Vladimir		Neglected, Part A	\$60.00	1	October 22, 2024
	Britt, Marcus			\$60.00	1	Submission Window:
	Burgos, Leticia			\$101.21	1	August 31, 2024 -
	Bustos Landa, Jenyffer			\$57.36	1	September 16, 2024
	Carpenter, Susan			\$111.13	1	
	Collins, Stephanie			\$90.11	1	
	Crandall, Crystal			\$67.26	1	
	Curiel, Monica			\$108.46	1	
	Davies, Lori			\$111.13	1	
	Delgado, Tara			\$101.21	1	
	Dong, Josephine			\$91.53	1	
	Duong, Hung			\$101.21	1	
	Erhuy, Ergin			\$101.21	1	
	Fernandez, Pablo			\$111.13	1	
	Frazier, Sheila			\$111.13	1	
	Giorgio, Janelle			\$111.13	1	
	Gonzales, Aaron			\$95.70	1	
	James, Kathleen			\$111.13	1	
	Jecusco, Kathryn			\$111.13	1	
	Kramer, Angela Wendy			\$101.21	1	
	La Russo Jones, Rachel			\$111.13	1	
	Littlefield, Amy			\$111.13	1	
	Longacre, Brianna			\$87.59	1	
	Martinez, Maria			\$95.70	1	
	Mc Kinney, Sheryl			\$108.46	1	
	Metoyer, Niza			\$64.36	1	
	Montes, Janet			\$67.26	1	
	Nava, Adriana			\$108.46	1	
	Puchalski, Harry			\$67.26	1	
	Richardson, Kyle			\$67.26	1	
	Robles, Maria			\$111.13	1	
	Rodriguez, Christian			\$73.45	1	

	De deterre de setes	1		60F 70	14	
	Rodriguez, Jessica			\$95.70	1	
	Rodriguez, Rocio			\$111.13	1	
	Rose, Denise			\$111.13	1	
	Rossmann, Erik			\$108.46	1	
	Sanchez, Rocio			\$76.75	1	
	Santana, Albert			\$57.36	1	
	Santana, Richard			\$111.13	1	
	Seibert, Sarah			\$108.46	1	
	Shapar, Abdul			\$95.70	1	
	Silva, Sarah			\$111.13	1	
	Sims, Victoria			\$73.45	1	
	Tenchka, Scott			\$111.13	1	
	Weir, Jane			\$108.46	1	
9th Grade Summer Bridge	Andrade, Monica A	Century High	012600 Expanded	\$247.24	4	September 12, 2024
Program 2024 (Planning)	Fawcett, Daniel	School	Learning	\$247.24	4	
	Grinde, James		Opportunities	\$247.24	4	Board Date:
	Hegardt, Marijose		Program	\$247.24	4	October 22, 2024
	Herrera, Susana			\$247.24	4	Submission Window:
	Ortega, Vanessa			\$247.24	4	August 31, 2024 -
	Ruvalcaba, Jennifer			\$247.24	4	September 16, 2024
	Vazquez, Mireya			\$247.24	4	
	West, Jeffrey			\$247.24	4	
Certificated Planning	Bailey, Kamdon	Santa Ana High	012600 Expanded	\$1,264.01	20.45	September 13, 2024
Summer Bridge	Bishop, David	School	Learning	\$893.15	14.45	
	Carranza, Adrianna		Opportunities	\$2,101.54	34	Board Date:
	Ceja, Fernando		Program	\$1,236.20	20	October 22, 2024
	Chavez, Steve			\$893.15	14.45	Submission Window:
	Dinh, Sonia			\$893.15	14.45	August 31, 2024 -
	Hsia, Terry			\$2,225.16		September 16, 2024
	Huizar, Ann			\$1,264.01	20.45	,
	Lopez, Shantel			\$893.15	14.45	
	Maldonado, Edgar			\$1,387.63	22.45	
	Martinez, Daniel			\$2,101.54	34	
	Ornelas, Ashley			\$1,387.63	22.45	
	Pettyjohn			\$1,264.01	20.45	
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	Ponce, Diana			\$988.96	16	
	Rey, David			\$988.96	16	
	Sandercock, Adam			\$1,264.01	20.45	
	Schwinge, Terry			\$1,050.77	17	
Certificated Summer	Lizarraga, Ricardo	Godinez	019998 Donations -	\$300.00	4.5	August 16, 2024
Football		Fundamental	Co-Curricular			
			Activities			Board Date:
						October 22, 2024
						Submission Window:
						August 31, 2024 -
						September 16, 2024

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
RESIGNATIONS				
RESIGNATIONS				
	Instructional Assistant Provider -	Godinez Fundamental		
Mendoza, Litzy	ASSETs	High School	June 30, 2024	
		Madison Elementary		
Rivera, Esmeralda	Instructional Assistant Biliterate	School	October 2, 2024	
	Before School Instructional	Lydia Romero-Cruz		
Perez, Katherine	Provider	Academy	October 9, 2024	
ABSENCES (3 to 20 du	ity days) - Without Pay			
		Muir Fundamental	September 19, 2024 -	
Bonilla Zuniga, Karla	Pre-K Instructional Provider	Elementary School	November 21, 2024	
		Esqueda Elementary	September 20, 2024 -	
Martinez, Yoselin	Pre-K Instructional Provider	School	December 12, 2024	
		Lydia Romero-Cruz	September 3, 2024 -	
Sanchez, Angelica	Assessment & Data Specialist	Academy	September 30, 2024	
LEAVES (21 duty days	or more) - Without Pay			
			10.2024	
	Student Support Paraprofessional	Madison Elementary	August 19, 2024 -	
Cisneros, Brenda	Special Education	School	January 6, 2025	
		Jefferson Elementary	September 19, 2024 -	
Echeverria, Yesenia	After School Instructional Provider	School	January 13, 2025	
MILITARY LEAVE				
			September 27, 2024 -	
Chesmore, Brian	School Police Supervisor/Sergeant	School Police Services	September 29, 2024	

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
VOLUNTARY DEMOT	ΓΙΟΝ			
Trang, Meyly	Department Specialist	Support Services	October 3, 2024	From Site Supervisor Mgmt. Grade/Step 117/3 to Grade/Step 28/3
<u>-</u>	- ·F···································	The state of the s	, , , , , , , , , , , , , , , , , , , ,	
PROBATIONARY API	POINTMENTS			
				Grade/Step 16/1
Barroso Vivas, Cinthia	After School Instructional Provider	After School Programs	September 30, 2024	*New position
				Grade/Step 16/1
				*Filling an existing
Cadena, Elizabeth	After School Instructional Provider	After School Programs	October 14, 2024	vacancy
				Grade/Step 16/1
				*Filling an existing
Cruz Zavala, Lesly	After School Instructional Provider	After School Programs	October 7, 2024	vacancy
		G. D.		Grade/Step 10/1
D 1 1 M (1	A section and the	Sierra Preparatory	G . 1 . 27 . 2024	*Filling an existing
Delgado, Matthew	Activity Monitor	Academy	September 27, 2024	vacancy
		D' 1E1		Grade/Step 16/1
D 1 1 W 44	A G C -11 I441 D 1	Diamond Elementary	0 1 7 2024	*Filling an existing
Delgado, Yvette	After School Instructional Provider	School	October 7, 2024	vacancy
				Grade/Step 16/1
Homondon Alina	After School Instructional Drawider	A from Calo and Dura amazon	October 7, 2024	*Filling an existing
Hernandez, Aline	After School Instructional Provider	After School Programs	October 7, 2024	Vacancy
				Grade/Step 16/1
Mauria Valoria	A from Solve of Instructional Duranidan	Coddlahaale III ah Calaa 1	O at a la an 7 2024	*Filling an existing
Marrujo, Valerie	After School Instructional Provider	Saddleback High School	October /, 2024	vacancy

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
BROD ATION A BUY A BRO				
PROBATIONARY APPO	OINTMENTS (Continued)			
		Early Childhood		Grade/Step 16/1 *Filling an existing
Mejia, Berenice	Pre-K Instructional Provider	Education	October 7, 2024	vacancy
Mendez-Bravo, Jasmine	Instructional Assistant Biliterate	Roosevelt-Walker Academy	September 30, 2024	Grade/Step 16/1 *Filling an existing vacancy
Mendoza Lazaro, Susana	After School Instructional Provider		October 7, 2024	Grade/Step 16/1 *Filling an existing vacancy
Nguyen, Cindy	After School Instructional Provider		September 30, 2024	Grade/Step 16/1 *Filling an existing vacancy
Nguyen, Jeff	Student Support Paraprofessional Special Education	Valley High School	October 15, 2024	Grade/Step 19/1 *Filling an existing vacancy
Pulido Cruz, Elisa	Site Clerk	Franklin Elementary School	September 30, 2024	Grade/Step 24/1 *Filling an existing vacancy
Ramirez, Nathan	Before School Instructional Provider	Diamond Elementary School	September 30, 2024	Grade/Step 16/1 *Filling an existing vacancy
Ramirez, Vanessa	Activity Monitor	Godinez Fundamental High School	October 7, 2024	Grade/Step 10/1 *Filling an existing vacancy
Rodriguez, Sahian	Student Support Paraprofessional Special Education	Taft Elementary School	October 15, 2024	Grade/Step 19/1 *Filling an existing vacancy

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
PROBATIONARY APP	POINTMENTS (Continued)			
Soto, Michelle	Student Support Paraprofessional Special Education	Sierra Preparatory Academy	October 15, 2024	Grade/Step 19/1 *Filling an existing vacancy
Verdin, Jose	After School Instructional Provider	Century High School	September 30, 2024	Grade/Step 16/1 *New position
Villa, Sandra	Student Support Paraprofessional Special Education	Madison Elementary School	September 26, 2024	Grade/Step 19/1 *Filling an existing vacancy
PROMOTIONAL APPO	DINTMENTS			
Hernandez, Ariana	Risk Management Technician	Risk Management	October 10, 2024	From School Office Manager Grade/Step 28/6 to Grade/Step 33/5
Jacobo, Nathan	Site Supervisor	Willard Intermediate School	September 23, 2024	From Site Coordinator Grade/Step 32/2 to Mgmt. Grade/Step 117/1
Lopez, Evangelina	Senior Executive Secretary	Business Services	September 23, 2024	From Executive Secretary Mgmt. Grade/Step 119/9 to Mgmt. Grade/Step 120/7
	DRKING ASSIGNMENT		, ,	
ADJUSTIMENT OF WC	ASSIGNMENT			
Juarez de Prado, Juana	Teacher Preschool	Early Childhood Education	September 16, 2024	From 12 months to 10 months

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
REASSIGNMENT				
REASSIGNALIVI				
				From Autism
Castaneda, Anna	School Office Assistant	Century High School	October 4, 2024	Paraprofessional
REASSIGNMENT (Fro	m Position)			
				From Risk Management Grade/Step 33/3 to
Mendoza, Berenice	Claims Assistant	Risk Management	October 10, 2024	Grade/Step 22/7
TRANSFERS				
Cisneros Jimenez,				From Santa Ana High
Gabriela Escalante, Stephanie	Nutrition Services Assistant Autism Paraprofessional	Valley High School Valley High School	May 31, 2024 September 27, 2024	School From Special Education
Garcia Mungia, Cecilia	Instructional Assistant Severely Disabled	Transition Programs	October 3, 2024	From Mendez Fundamental Intermediate School
Ventura, Grace	Instructional Assistant Provider	Segerstrom High School	October 2, 2024	From Century High School
TEMPORARY ASSIGN	MENTS			
A 1 . I	Plant Cysta dian	Martin Elementary	October 1, 2024 -	C 1 / Ct 20 / 7
Arreola, Jesus	Plant Custodian	School Heroes Elementary	October 31, 2024 October 1, 2024 -	Grade/Step 28/7
Arroyos, Juana	Plant Custodian	School	October 4, 2024	Grade/Step 28/6
Avelar Munoz, Adriana	Site Coordinator	Sierra Preparatory Academy	October 7, 2024 - October 31, 2024	Grade/Step 32/1

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMPODA DV. A CCICNU	MENTS (Condinued)			
TEMPORARY ASSIGN	VIEN 18 (Continued)			
	Food Service Supervisor High		September 9, 2024 -	
Colin Cardenas, Jessica	School	Segerstrom High School	September 17, 2024	Mgmt. Grade/Step 119/1
		Esqueda Elementary	September 30, 2024 -	
Corona, Destiny	Site Supervisor	School	October 11, 2024	Mgmt. Grade/Step 117/1
·	Nutrition Services Lead - Satellite	Edison Elementary	August 29, 2024 -	
Foe, Alvina	Kitchen	School	September 17, 2024	Grade/Step 17/7
			September 23, 2024 -	
Garza, Christopher	Coordinator of Expanded Learning	After School Programs	October 31, 2024	Mgmt. Grade/Step 126/1
•	-	Wilson Elementary	September 9, 2024 -	
Guzman, Brigitte	Site Coordinator	School	October 14, 2024	Grade/Step 32/1
		Thorpe Fundamental	October 1, 2024 -	
Hernandez, Salma	Site Coordinator	Elementary School	October 4, 2024	Grade/Step 32/1
	Nutrition Services Lead - Satellite	Garfield Elementary	August 27, 2024 -	
Henriquez Madrid, Tamar	Kitchen	School	August 30, 2024	Grade/Step 17/5
	Nutrition Services Lead - Satellite	Lydia Romero-Cruz	September 10, 2024 -	
Lopez Valencia, Georgina	Kitchen	Academy	September 12, 2024	Grade/Step 17/6
			October 1, 2024 -	
Lucero, Alfredo	Lead Custodian	Valley High School	October 31, 2024	Grade/Step 28/3
		Lydia Romero-Cruz	October 1, 2024 -	
Martinez Balderas, Raul	Intermediate Lead Custodian	Academy	October 31, 2024	Grade/Step 25/7
			September 30, 2024 -	
Moreno Alba, Tomas	Maintenance Worker II	Building Services	October 31, 2024	Grade/Step 36/5
·	Nutrition Services Lead - Satellite	Franklin Elementary	September 9, 2024 -	•
Noyola, Teresita	Kitchen	School	September 20, 2024	Grade/Step 17/6
-		Heroes Elementary		-
		School/Heninger	September 20, 2024 -	
Obeso, Gregory	Roving Lead Custodian	Elementary School	September 30, 2024	Grade/Step 28/6

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS
TEMPORARY ASSIGN	MENTS (Continued)			
		King Elementary		
		School/Santa Ana	September 26, 2024 -	
Palomino Naupari, Luis	Roving Lead Custodian	Virtual Academy	September 30, 2024	Grade/Step 28/3
		Heroes Elementary	September 20, 2024 -	
Perez, Antonia	Plant Custodian	School	September 27, 2024	Grade/Step 28/5
		Willard Intermediate	September 20, 2024 -	
Pham, Thang	Intermediate Lead Custodian	School	September 30, 2024	Grade/Step 25/7
		Carr Intermediate	October 14, 2024 -	
Sanchez, Klarissa	School Office Assistant	School	October 16, 2024	Grade/Step 24/3
	Food Service Supervisor	MacArthur Fundamental	September 11, 2024 -	
Sanchez Alvarado, Habib	Intermediate	Intermediate School	September 13, 2024	Mgmt. Grade/Step 118/1
	Food Service Supervisor	Mendez Fundamental	September 3, 2024 -	
Sandoval, Melinda	Intermediate	Intermediate School	September 30, 2024	Mgmt. Grade/Step 118/1
		Santiago Elementary		
		School/Fremont	October 1, 2024 -	
Tapia, David	Roving Lead Custodian	Elementary School	October 31, 2024	Grade/Step 28/7
		MacArthur Fundamental	October 3, 2024 -	
Vargas, Luis	Site Supervisor	Intermediate School	October 31, 2024	Mgmt. Grade/Step 117/4
		Martin Elementary		
		School/Franklin	October 1, 2024 -	
Vela, Magdalena	Roving Lead Custodian	Elementary School	October 31, 2024	Grade/Step 28/5
			September 30, 2024 -	
Viramontes, Esteban	Maintenance Worker II	Building Services	October 31, 2024	Grade/Step 30/6

LAST NAME	POSITION	SITE	EFFECTIVE DATE	COMMENTS	
HOURLY APPOINTME	ENTS				
	Instructional Assistant Provider	Godinez Fundamental			
Aguilar, Derya	ASSETs	High School	October 7, 2024	Hrly Grade/Step 16/1	
		Lathrop Intermediate			
Arenas, Andrea	AVID Tutor	School	September 24, 2024	Hrly Grade/Step 16/1	
		Godinez Fundamental			
Gonzalez, Eduardo	AVID Tutor	High School	September 24, 2024	Hrly Grade/Step 16/1	
Henriquez Guillen,		Villa Fundamental			
Masson	AVID Tutor	Intermediate School	September 25, 2024	Hrly Grade/Step 16/1	
	Instructional Assistant Provider	Davis Elementary			
Lopez Mendoza, Hailley	EXLD	School	September 30, 2024	Hrly Grade/Step 16/1	
		McFadden Institute of			
Robles Palacios, Daisy	Instructional Assistant Provider	Technology	October 1, 2024	Hrly Grade/Step 16/1	

Title of Activity or Addendum to Activity	Employee Name(s)	Site/Dept	Funding Source	Total Amount Not to Exceed	Total Hours Not to Exceed	Received from Site/Department
Extra Duty - Child Care	Aguilera, Brittany Chairez, Maria Espinal, Bernarda Flores, Juana Garcia, Esther Mendoza, Rachel Morales, Maria Murillo Navarro, Cindy Ontiveros, Josefina Orozco Arevalo, Alejandra Ruiz, Maria Sanchez, Martha Sandoval, Leticia Velasco, Judith Villela, Elvira	Special Education	016500 Special Education	\$207.86 \$186.29 \$186.29 \$290.38 \$186.29 \$283.34 \$372.52 \$207.86 \$363.14 \$218.29 \$283.34 \$263.29 \$297.90 \$283.34 \$186.29	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	September 13, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024
Extra Duty - Child Care	Aguilera, Brittany Barrera, Lezly Flores, Juana Mendoza, Rachel Murillo Navarro, Cindy Orozco Arevalo, Alejandra Ruiz, Maria Sanchez, Martha Sandoval, Leticia	Special Education	013395 Special Ed: Alternative Dispute Resolution	\$155.89 \$259.82 \$290.38 \$283.34 \$155.89 \$163.72 \$283.34 \$197.47 \$297.90	6 10 8 8 6 6 8 6 8	September 13, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024

Interpreters Extra Duty	Hernandez, Patricia	Special Education	016500 Special	\$678.33	12	September 13, 2024
	Ramirez-Burtnett, Juana		Education	\$678.33	12	
	Villena, Maria			\$3,172.33	49	Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty - Office	Gutierrez, Blanca	Special Education	013395 Special Ed:	\$1,660.28	25	September 13, 2024
			Alternative Dispute			
			Resolution			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Activity Monitors -	Belmonte, Maritza	Santiago	013010 IASA:Title I	\$90.82	4	September 19, 2024
Extra Duty	Casillas, Blanca	Elementary	Basic Grants Low-	\$90.82	4	
	Cruz Martinez, Veronica	School	Income and	\$90.82	4	Board Date:
	Daskalakis, Elisapeta		Neglected, Part A	\$90.82	4	October 22, 2024
	Davis-Rivera, Jennifer			\$90.82	4	Submission Window:
	Gonzalez, Gloria			\$90.82	4	September 1, 2024
	Ibarra, Juana			\$90.82	4	September 16, 2024
	Leon, Irma			\$90.82	4	
	Mendoza, Jocelyn			\$90.82	4	
	Munoz, Maria			\$90.82	4	
	Ramirez, Evangelina			\$90.82	4	
	Rodriguez, Maria			\$90.82	4	
	Sanchez, Maria			\$90.82	4	

Extra Duty - Activity	Antonio Rodriguez, Lorenzo	Madison	010031 Unrestricted	\$21.74	1	September 18, 2024
Monitors Additional	Clemente, Minerva	Elementary	One-time Funds	\$21.74	1	
Support	Gomez, Lourdes	School		\$21.74	1	Board Date:
	Hernandez, Maria			\$21.74	1	October 22, 2024
	Jimenez Martinez, Blanca			\$16.95	1	Submission Window:
	Lopez de Arias, Rosalinda			\$21.74	1	September 1, 2024
	Magana Torres, Maria			\$21.74	1	September 16, 2024
	Marrujo, Yezenia			\$19.65	1	
	Rodriguez Gonzalez, Maritza			\$21.74	1	
	Salazar de Gazano, Socorro			\$21.74	1	
	Sanchez, Filomena			\$21.74	1	
	Vera, Maria			\$21.74	1	
	Villa, Margarita			\$21.74	1	
Activity Monitors	Aranda, Margarita	Adams	013010 IASA:Title I	\$326.07	15	September 16, 2024
Extra Time	Avila de Garcia, Cindy	Elementary	Basic Grants Low-	\$326.07	15	
	Cabrera Bravo, Rosalba	School	Income and	\$326.07	15	Board Date:
	Lopez Maldonado, Liduvina		Neglected, Part A	\$326.07	15	October 22, 2024
	Reyes, Noemi			\$326.07	15	Submission Window:
	Torres, Guadalupe			\$326.07	15	September 1, 2024
						September 16, 2024
Extra Duty - Office	Pelagio, Kevin	Sierra Preparatory	010030 Unrestricted	\$389.73	10	September 17, 2024
Assistant		Academy	Discretionary			
			Accounts			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024

Budget Town Hall	Martinez, Ricardo	Communications	010704 Dept. SC-LCFF	\$694.44	9	September 23, 2024
Meeting - Audio	Nguyen, Timothy	Office	Supplemental/	\$576.48	9	
Technicians Timothy			Concentration			Board Date:
Nguyen and Ricardo						October 22, 2024
Martinez						Submission Window:
						September 1, 2024
						September 16, 2024
Budget Town Hall	Guillen, Damian	Communications	010704 Dept. SC-LCFF	\$194.22	3	September 13, 2024
Meeting on 9/30/2024		Office	Supplemental/			
Damian Guillen			Concentration			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Custodial Extra Duty/	Contreras Jr., Juan	Lathrop	010030 Unrestricted	\$388.44	6	September 25, 2024
OT 2024-2025	Lopez Fuentes, Cesar	Intermediate	Discretionary	\$251.57	6	
	Salazar Barillas, Irma	School	Accounts	\$217.29	6	Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty Hours for	Macias, Darilynn	Villa Fundamental	010030 Unrestricted	\$867.00	17	September 17, 2024
FACE Liaison		Intermediate	Discretionary			
		School	Accounts			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024

Budget Town Hall Meetings - Vietnamese	Vu, Tuyet	Communications Office	010704 Dept. SC-LCFF Supplemental/	\$360.49	6	September 13, 2024
Translation			Concentration			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Hours Activity	Calderilla, Marcela	King Elementary	010031 Unrestricted	\$698.58	30	September 23, 2024
Monitors Supervision	Flores, Nicolasa	School	One-time Funds	\$698.58	30	
With Students	Franco, Sandra			\$698.58	30	Board Date:
	Islas, Maria			\$698.58	30	October 22, 2024
	Loza Morales, Silvia			\$698.58	30	Submission Window:
	Luna, Victoria			\$698.58	30	September 1, 2024
	Molina, Cecilia			\$698.58	30	September 16, 2024
	Ramos, Elda			\$698.58	30	
	Ruiz De Ruiz, Maria			\$698.58	30	
	Ruvalcaba Ruiz, Maria			\$698.58	30	
Custodian Extra Duty	Quintana, Johnny	Lydia Romero-	010030 Unrestricted	\$1,397.10	20	September 26, 2024
		Cruz Academy	Discretionary			
			Accounts			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Parent Social Media	Miranda, Matias	Communications	010704 Dept. SC-LCFF	\$111.72	2	September 16, 2024
Training - Custodians	Ulloa Lopez, Marco	Office	Supplemental/	\$108.89	2	
Marco Ulloa and Matias			Concentration			Board Date:
Miranda						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024

Washington Campus	Alvarado, Rebecca	Washington	016332 CCSPP:	\$129.91	5	September 17, 2024
Support	Alvarado, Richard	Elementary	Implementation	\$172.77	5	
	Antunez, Carolina	School	Grant	\$129.70	5	Board Date:
	Beltran-De Anda, Sharon			\$158.22	5	October 22, 2024
	Blackwell, Marie			\$241.88	7	Submission Window:
	Cabanas, Karina			\$235.75	7	September 1, 2024
	Castaneda, Lauryn			\$181.87	7	September 16, 2024
	Chairez, Maria			\$163.00	7	
	Cisneros, Maria			\$163.00	7	
	Contreras Lopez, Jose			\$164.67	7	
	Espinal, Bernarda			\$163.00	7	
	Flores, Jennifer			\$101.20	5	
	Garcia, Navia			\$181.87	7	
	Gomez, Carmen			\$163.00	7	
	Gonzalez, Maria			\$163.00	7	
	Hernandez Marquez, Juana			\$172.87	7	
	Lancaster, Diana			\$153.25	7	
	Martinez, Blanca			\$367.69	7	
	Mejia, Gabriela			\$400.75	7	
	Mejia, Maria			\$186.00	7	
	Nava, Leticia			\$224.54	7	
	Ochoa, Eva			\$106.45	5	
	Oseguera, Maria			\$163.00	7	
	Perales, Carlos			\$442.56	7	
	Romero, Genesis			\$308.19	7	
	Ruvalcaba Monjo, Laura			\$163.00	7	
	Sanchez, Christian			\$410.56	7	
	Serrato, Gudelia			\$203.25	7	
	Torres Quiroz, Erika			\$163.00	7	
	Vargas, Vanessa			\$247.92	7	
	Vasquez, Jaime			\$247.92	7	
	Villela, Elvira			\$163.00	7	

Office Extra Duty	Duran, Jessica Jacobo Marquez, Magdalena	Taft/DHH	016500 Special Education	\$1,981.58 \$935.35	36 36	September 17, 2024
	Parkhouse, Paulette		Luucation	\$1,796.80	36	Board Date:
	Zavala, Jacqueline			\$982.30	36	October 22, 2024
	Zavala, Jacquellile			7502.50		Submission Window:
						September 1, 2024
						September 16, 2024
Office Extra Duty	Duran, Jessica	Taft/DHH	010030 Unrestricted	\$275.22	5	September 17, 2024
	Jacobo Marquez, Magdalena		Discretionary	\$129.91	5	
	Parkhouse, Paulette		Accounts	\$249.56	5	Board Date:
	Zavala, Jacqueline			\$136.43	5	October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty	Limon, Michael	K-12 Teaching &	017412 A-G Access	\$374.36	4	September 19, 2024
	Sogsti Jr., Stephen	Learning	Grant	\$374.36	4	
						Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty	Hernandez, Cristian	K-12 Teaching &	017412 A-G Access	\$219.46	5	September 19, 2024
	Muro Jr., Miguel	Learning	Grant	\$253.77	5	
	Salazar, Jose			\$284.51	5	Board Date:
	Salgado, Dennis			\$284.51	5	October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024

Extra Duty	Garcia, Gilbert	K-12 Teaching &	010704 Dept. SC-LCFF	\$235.06	4	September 19, 2024
	Rodriguez, Xiclale	Learning	Supplemental/	\$182.39	3	
			Concentration			Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
IEEP - Teachers	Chapman, Lizeth	Early Childhood	126128 Inclusive Early	\$853.73	16	September 20, 2024
	Ramos, Marcela	Education	Education Expansion	\$919.54	16	
	Vargas, Maria		Grant (IEEP)	\$830.26	16	Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
IEEP-PreK Instructional	Andrade, Ruby	Early Childhood	126128 Inclusive Early	\$479.07	15	September 20, 2024
Provider	Ballinas, Consuelo	Education	Education Expansion	\$455.36	15	
	Bonilla Zuniga, Karla		Grant (IEEP)	\$479.07	15	Board Date:
	Carbajal, Diana			\$479.07	15	October 22, 2024
	Ceja, Vanessa			\$455.36	15	Submission Window:
	Cisneros, April			\$503.30	15	September 1, 2024
	Herrera Cardona, Sonia			\$479.07	15	September 16, 2024
	Lara, Marlene			\$529.02	15	
	Longoria, Sabrina			\$455.36	15	
	Luna, Tatiana			\$503.30	15	
	Nunez Cruz, Pedro			\$455.36	15	
	Pineda, Crystal			\$583.65	15	
	Rodriguez, Blanca			\$606.96	15	
	Royhob, Jessica			\$455.36	15	
	Saavedra, Noemi			\$479.07	15	
	Sanchez Santana, Gemma			\$455.36	15	
	Vargas, Maricruz			\$479.07	15	
	Ward, Danielle			\$555.66	15	
	Zeferino, Maria			\$455.36	15	

Music and Arts Events Overtime	Vestri, Nathan	Valley High School	016770 Arts and Music in Schools	\$4,301.85	100	September 20, 2024
Overtime			(AMS) (Prop 28)			Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024
Staff Social Media Training - Custodian Irvine Garcia	Garcia, Irvine	Communications Office	010704 Dept. SC-LCFF Supplemental/ Concentration	\$76.09	2	September 23, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024
Bus Aide	Contreras De Luviano, Genoveva	Special Education	016500 Special Education	\$2,328.60	100	September 23, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024
Extra Duty	Murtaza, Zohra	K-12 Teaching & Learning	010044 Communication Studies (Speech and Debate)	\$2,932.58	50	September 24, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024

Extra Duty	Lopez, Josue	K-12 Teaching &	010044	\$2,722.35	50	September 24, 2024
		Learning	Communication			Da and Data
			Studies (Speech and			Board Date:
			Debate)			October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty	Chavarria-Ortiz, Luis	K-12 Teaching &	010044	\$435.58	8	September 24, 2024
	Ochoa Marin, Mario	Learning	Communication	\$370.14	8	
	Reyes, Jose		Studies (Speech and	\$384.92	8	Board Date:
	Serrano, Robert		Debate)	\$572.64	8	October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Extra Duty	Cisneros, Isaac	K-12 Teaching &	010044	\$469.21	8	September 24, 2024
	Pinedo, David	Learning	Communication	\$480.65	8	
	Sarkisyan, Sevan		Studies (Speech and	\$469.21	8	Board Date:
	Wallace, John		Debate)	\$371.00	8	October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024
Behavior Support	Esqueda-Medina, Leticia	Special Education	016500 Special	\$3,489.90	100	September 24, 2024
Provider	<u> </u>	'	Education			
						Board Date:
						October 22, 2024
						Submission Window:
						September 1, 2024
						September 16, 2024

	Pio Pico	010030 Unrestricted	\$460.75	14	September 24, 2024
Oliva, Jessica	Elementary	Discretionary	\$363.75	14	
Reyes, Rocio	School	Accounts	\$841.13	14	Board Date:
					October 22, 2024
					Submission Window:
					September 1, 2024
					September 16, 2024
Benavidez, Jaime	Pio Pico	010030 Unrestricted	\$1,396.43	25	September 25, 2024
	Elementary	Discretionary			
	School	Accounts			Board Date:
					October 22, 2024
					Submission Window:
					September 1, 2024
					September 16, 2024
Torres, Monique	K-12 Teaching &	010053 Wellness	\$52.53	1	September 25, 2024
Urzua-Campos, Laura	Learning	Centers	\$55.11	1	
Valdez, Gavriela			\$55.11	1	Board Date:
Valle Cazarez, Abigail			\$55.11	1	October 22, 2024
Vera, Maria			\$52.53	1	Submission Window:
Vilchis, Anna			\$57.94	1	September 1, 2024
					September 16, 2024
Avendano-Avendano, Angelica	Pio Pico	010030 Unrestricted	\$419.15	18	September 25, 2024
Gonzalez, Angelica	Elementary	Discretionary	\$419.15	18	
Martinez, Maria	School	Accounts	\$419.15	18	Board Date:
Romero Martinez, Maria			\$419.15	18	October 22, 2024
Saldana, Roselia			\$419.15	18	Submission Window:
Vargas, Maricela			\$419.15	18	September 1, 2024
					September 16, 2024
	Reyes, Rocio Benavidez, Jaime Torres, Monique Urzua-Campos, Laura Valdez, Gavriela Valle Cazarez, Abigail Vera, Maria Vilchis, Anna Avendano-Avendano, Angelica Gonzalez, Angelica Martinez, Maria Romero Martinez, Maria Saldana, Roselia	Reyes, Rocio Benavidez, Jaime Pio Pico Elementary School Torres, Monique Urzua-Campos, Laura Valdez, Gavriela Valle Cazarez, Abigail Vera, Maria Vilchis, Anna Avendano-Avendano, Angelica Gonzalez, Angelica Martinez, Maria Romero Martinez, Maria Saldana, Roselia	Reyes, Rocio School Accounts Pio Pico Elementary School Torres, Monique Urzua-Campos, Laura Valdez, Gavriela Valle Cazarez, Abigail Vera, Maria Vilchis, Anna Avendano-Avendano, Angelica Gonzalez, Angelica Martinez, Maria Romero Martinez, Maria Saldana, Roselia Pio Pico Elementary School Accounts O10030 Unrestricted Discretionary Accounts O10030 Unrestricted Discretionary Accounts	Reyes, Rocio School Accounts \$41.13 Benavidez, Jaime Pio Pico Elementary School Torres, Monique Urzua-Campos, Laura Valdez, Gavriela Valle Cazarez, Abigail Vera, Maria Vilchis, Anna Centers \$52.53 Centers \$55.11 \$55.11 \$55.11 \$55.11 \$52.53 \$57.94 Avendano-Avendano, Angelica Gonzalez, Angelica Gonzalez, Angelica Martinez, Maria Romero Martinez, Maria Saldana, Roselia Pio Pico Elementary School Discretionary Accounts \$419.15 \$419.15 \$419.15	Reyes, Rocio School Accounts \$841.13 14 Benavidez, Jaime Pio Pico Elementary School Torres, Monique Urzua-Campos, Laura Valdez, Gavriela Valle Cazarez, Abigail Vera, Maria Vilchis, Anna Vera, Maria Vilchis, Anna Pio Pico Elementary School Conters \$52.53 1 Centers \$55.11 1 \$55.11 1 \$55.11 1 \$55.11 \$57.94 1 Avendano-Avendano, Angelica Gonzalez, Angelica Gonzalez, Angelica Martinez, Maria Saldana, Roselia School Accounts \$419.15 18

2024-2025 Instructional	Acevedo, Isaiah	Support Services	010719-SC - Saturday	\$27.29	1	September 26, 2024
Assistant WIN Program	Aguayo Frausto, Deisy		Attendance Recovery	\$29.04	1	
Support	Aguilar, Arlene		(WIN)	\$31.64	1	Board Date:
	Aguilar, Leticia			\$29.04	1	October 22, 2024
	Aguilar, Yessenia			\$35.42	1	Submission Window:
	Aguilera, Brittany			\$25.98	1	September 1, 2024
	Aguirre, Nancy			\$34.55	1	September 16, 2024
	Alcaraz, Richard			\$34.55	1	
	Aldaco, Rafael			\$25.30	1	
	Alvarado, Rebecca			\$25.98	1	
	Alvarado, Richard			\$34.55	1	
	Amezola, Claudia			\$31.64	1	
	Amezola, Jazmin			\$32.91	1	
	Andrade, Kassandra			\$27.92	1	
	Angeles, Mary			\$24.75	1	
	Antunez Olea, Kelsey			\$21.89	1	
	Aragon Ortega, Denisse			\$27.29	1	
	Arambulo, Eneida			\$34.55	1	
	Arciga, Jazmin			\$30.10	1	
	Arciniega, Karlynn			\$24.75	1	
	Ardeshiri, Manijeh			\$29.78	1	
	Arebalo, Martha			\$36.30	1	
	Arellano, Jeanette			\$29.36	1	
	Arevalos Lara, Erika			\$27.29	1	
	Armenta, Soreilly			\$25.98	1	
	Armenta-Ortega, Yoana			\$34.55	1	
	Arroyo, Cynthia			\$24.75	1	
	Arroyo, Suleima			\$25.98	1	
	Avalos, Veronica			\$33.68	1	
	Avelar Martinez, Ariansi			\$27.29	1	
	Avendano, Lilliam			\$35.42	1	
	Avila, Beatrice			\$36.30	1	
	Ayala, Gabriela			\$27.29	1	
	Azua, Stephanie			\$29.04	1	
	Baek, Gloria			\$24.75	1	

Barba, Carissa		\$21.89	1	
Barrera, Crystal		\$33.68	1	
Barrera, Lezly		\$25.98	1	
Barrera, Marissa		\$23.94	1	
Barrera, Melina		\$21.89	1	
Basurto, Virginia		\$32.08	1	
Bicakci, Jessica		\$32.08 \$21.89	1	
Blackwell, Marie		\$34.55	1	
Blanco, Alejandra		\$31.64	1	
Bonilla, Veronica		\$31.0 4 \$32.08	1	
Bowman, Mikaela		\$32.08 \$25.98	1	
Breucop, Elena		\$25.98 \$35.42	1	
Bruno, Rosa		\$35.42 \$25.98	1	
Bucio Alvarez, Maria		\$23.38 \$24.75	1	
Bui, Dorothy		\$25.98	1	
Burnette, Leslie		\$23.98 \$31.64	1	
Bustos, Karina		\$31.0 4 \$27.92	1	
Cabanas, Karina		\$33.68	1	
Cabrera, Rosemary		\$33.06 \$24.75	1	
Cain, Bridget		\$2 4 .73 \$27.29	1	
Calderon, Alejandrina		\$36.30	1	
Calderon Valenzuela, Isbenia		\$30.30 \$29.04	1	
Calzada, Ana		\$34.55	1	
Camacho Miguel, Raul		\$25.98	1	
Camarena, Alexandra		\$25.98 \$25.98	1	
Campos, Ahlia		\$23.96 \$24.75	1	
Campos, Priscilla		\$24.73 \$26.57	1	
Cardenas, Roberto		\$20.57 \$29.04	1	
Cardoza, Angelica		\$29.0 4 \$27.29	1	
_		\$27.29 \$25.98	1	
Carlos, Jazmine		\$25.98 \$22.94	1	
Carlos, Joana				
Cashman, Anna		\$30.10	1	
Castanada, Anna		\$22.94	1	
Castaneda, Anna		\$25.98	1	
Castaneda, Breanna		\$27.29	1	

INFORMED KIZ EXTRA DOTT		1	¢25.00	1.	1
Castaneda, Laury			\$25.98	1	
Castorena, Cassa	andra		\$22.94	1	
Castro, Brenda			\$27.29	1	
Castro, Julia			\$24.12	1	
Ceja, Domitila			\$26.57	1	
Chavarria, Valeri	a		\$24.75	1	
Chavez, Karina			\$25.98	1	
Chavez, Laura			\$30.10	1	
Chico, Gabriella			\$21.89	1	
Cisneros, Brenda	1		\$25.30	1	
Clemente, Ana			\$26.57	1	
Colin, Anna			\$30.10	1	
Contreras, Carlos	s		\$29.04	1	
Contreras, Gloria	a l		\$34.55	1	
Contreras, Itzel			\$27.92	1	
Contreras, Jazmi	n		\$30.10	1	
Contreras Lopez,	, Jose		\$24.75	1	
Cortez, Jocelyn			\$24.12	1	
Cortez, Maria			\$31.64	1	
Cortez, Rocio			\$25.98	1	
Costa, Janet			\$30.52	1	
Coughlin, Deann	a		\$27.29	1	
Covarrubias, Julia	anna		\$24.12	1	
Covarrubias Gali	ndo, Wbilialdo		\$21.89	1	
Cruz, Jocelyn			\$31.64	1	
Cruz Rodriguez, (Cinthya		\$27.29	1	
Cuevas, Rodrigo			\$21.89	1	
Damian Escobar,	Roberta		\$27.29	1	
Dang, Demi			\$21.89	1	
De La Cruz, Richa	ard		\$37.24	1	
De La Riva, Jackly			\$33.68	1	
De La Roca, Xavio			\$33.68	1	
De La Roca-Rios,			\$31.64	1	
De Vries, Ariana			\$21.89	1	
Delgadillo, Ana K	(aren		\$22.94	1	

INFORMED R12 EXTRA DOTT					
Diaz, i			\$22.94	1	
Diaz, I	Florina		\$31.29	1	
Diaz, (Osmar		\$28.67	1	
Dodso	on, Alexander		\$24.12	1	
Domii	nguez, Brianna		\$24.75	1	
Domii	nguez, Nallely		\$29.78	1	
Doran	ites Sanchez, Kathya		\$21.89	1	
Duran	ı, Rubisela		\$22.94	1	
Ediss,	Reyna		\$22.94	1	
Elias,	Marvelly		\$24.12	1	
Elias,	Olivia		\$24.75	1	
Escala	inte, Stephanie		\$27.29	1	
Espan	a-Molina, Jade		\$24.12	1	
Espino	oza, Alma		\$21.89	1	
Espino	oza, Jazmine		\$25.98	1	
Espino	oza, Vanessa		\$34.55	1	
Espino	oza, Virginia		\$26.57	1	
Esquiv	vel, Dalia		\$30.10	1	
Faleto	oi, Faamoana		\$36.30	1	
Farkas	s, Sylvia		\$24.75	1	
Felix,	Rocio		\$33.68	1	
Flores	s, Juana		\$36.30	1	
Flores	s, Yesenia		\$24.75	1	
Flores	Alonso, Marco		\$25.98	1	
Flores	Olvera, Julieta		\$24.12	1	
France	o, Berenis		\$32.08	1	
Fuerte	e, Yvette		\$25.30	1	
Galve	z, Adrianne		\$30.10	1	
Garcia	a Jr., Sergio		\$24.12	1	
Garcia	a, Celene		\$28.67	1	
Garcia	a, Jocelyne		\$27.92	1	
Garcia	a, Maribel		\$31.29	1	
Garcia	a, Priscilla		\$24.12	1	
Garcia	a, Zayra		\$27.92	1	
Garnio	ca, Yolanda		\$36.30	1	

Gastelo, Jackyn Gaytan, Claudia Gaytan, Claudia Giron, Alondra Godinez Mena, Mitzi Gomez, Ariana Gomez, Maria Gomez, Maria Gomez, Sofia Gomez, Veronica Gomez, Veronica Gonzales, Lorraine Gonzales, Lorraine Gonzalez, Alejandra Gonzalez, Alejandra Gonzalez, Evangelina Gonzalez, Evangelina Gonzalez, Karina Gonzalez, Karina Gonzalez, Karina Gonzalez, Rayra Gonzalez, Mayra Gordon, Rachel Guadarrama, Sieslle Guadarrama, Sieslle Guadarrama, Sieslle Guadarrama, Siesle Guadarrama, Siesle Guardiano, Hannah Guibet Diaz, Karla Guillen, Guillen Guillen, Filia Guillen, Filia Guillen, Filia Guillen, Guillermo Guillen, Filia Guillen, Guillermo Guillen, Filia Guillen, Guillermo Guillen, Filia Guillen, Guillermo Guillen, Guillermo Guillen, Guillermo Guillen, Guillermo Guillen, Guillermo Guillen, Guillermo Guillen, Falia Gui		 			
Giron, Alondra Godinez Mena, Mitzi Gomez, Ariana Gomez, Maria Gomez, Maria Gomez, Sofia Gomez, Veronica Gomez, Veronica Gonzales, Lorraine Gonzales, Lorraine Gonzalez, Alejandra Gonzalez, Alejandra Gonzalez, Evangellina Gonzalez, Karina Gonzalez, Karina Gonzalez, Karina Gonzalez, Magaly Gonzalez, Mayra Gordon, Rachel Guadarrama, Giselle Guadarrama, Stephanie Guadarrama, Stephanie Guadarrama, Stephanie Guadilen, Hannah Guerrero, Joanna Guillen, Coriana Guillen, Elia Guillen, Felia Guillen, Guillerno Guillen, Paola Guillen, Paola Guirguis, Niveen Gutlerrez, Guillerno Saz.08 Guillernadez, Adelle Hernandez, Loganet Hernandez, Loganet Hernandez, Loganet Hernandez, Loganet Hernandez, Luna	Gastelo, Jaclyn		\$33.23	1	
Godinez Mena, Mitzi Gomez, Ariana Gomez, Ariana Gomez, Sofia Gomez, Sofia Gomez, Veronica Gomez, Veronica Gonzales, Lorraine Gonzales, Lorraine Gonzalez, Alejandra Gonzalez, Alejandra Gonzalez, Alejandra Gonzalez, Brenda Gonzalez, Karina Gonzalez, Karina Gonzalez, Karina Gonzalez, Magaiy Gonzalez, Magaiy Gonzalez, Magaiy Gonzalez, Magra Gonzalez, M	Gaytan, Claudia		\$34.55	1	
Gomez, Ariana \$29.04 1 Gomez, Maria \$36.30 1 Gomez, Sofia \$21.89 1 Gomzelscy, Lorraine \$35.42 1 Gonzalez, Alejandra \$21.89 1 Gonzalez, Renda \$32.91 1 Gonzalez, Evangelina \$29.04 1 Gonzalez, Karina \$29.04 1 Gonzalez, Magaly \$25.98 1 Gonzalez, Mayra \$34.55 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$24.12 1 Guadriano, Hannah \$21.86 1 Guardiano, Hannah \$21.86 1 Guerrero, Joanna \$31.64 1 Guiller, Coriana \$24.75 1 Guiller, Jilia \$32.91 1 Guillen, Rouillermo \$32.98 1 Guillen, Paola \$25.98 1 Gutierrez, Guillermo \$21.89 1 Herrandez, Adelle \$29.78 1 Herrandez, Eduardo \$21.89 1 Herrandez, Luna <t< td=""><td>Giron, Alondra</td><td></td><td>\$30.10</td><td>1</td><td></td></t<>	Giron, Alondra		\$30.10	1	
Gomez, Maria \$36.30 1 Gomez, Sofia \$21.89 1 Gomez, Veronica \$29.04 1 Gonzales, Lorraine \$35.42 1 Gonzalez, Alejandra \$21.89 1 Gonzalez, Brenda \$32.91 1 Gonzalez, Evangelina \$29.04 1 Gonzalez, Karina \$22.94 1 Gonzalez, Magely \$25.98 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$24.12 1 Guadarrama, Stephanie \$21.89 1 Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$21.89 1 Guirguis, Niveen \$21.89 1 Hernandez, Guillermo \$32.91 1 Hassain, Khadija \$32.91 1 Hernandez, Eduardo \$21.89 1 Hernandez, Jannet	Godinez Mena, Mitzi		\$25.98	1	
Gomez, Sofia Gomez, Veronica Gonzales, Lorraine Gonzales, Lorraine Gonzales, Lorraine Gonzalez, Bejandra Gonzalez, Berenda Gonzalez, Evangelina Gonzalez, Evangelina Gonzalez, Karina Gonzalez, Magaly Gonzalez, Magaly Gonzalez, Magaly Gonzalez, Mayra Gonzalez, Mayra Gonzalez, Mayra Gordon, Rachel Guadarrama, Giselle Guadarrama, Giselle Guadarrama, Stephanie Guadarnama, Stephanie Guadano, Hannah Guirero, Joanna Guillen, Diaz, Karla Guillen, Guillen Guillen, Guillerno Guillen, Filia Guillen, Filia Guillen, Filia Guillen, Filia Guillen, Filia Guillen, Filia Guillen, Abalia Hernandez, Jannet Hernandez, Eduardo Hernandez, Eduardo Hernandez, Jannet Hernandez, Jannet Hernandez, Jannet Hernandez, Jannet Hernandez, Mariela	Gomez, Ariana		\$29.04	1	
Gomez, Veronica S29.04 1 S35.42 1	Gomez, Maria		\$36.30	1	
Gonzales, Lorraine Gonzalez, Alejandra Gonzalez, Benda Gonzalez, Evangelina Gonzalez, Evangelina Gonzalez, Karina Gonzalez, Karina Gonzalez, Magaly Gonzalez, Magaly Gonzalez, Magaly Gonzalez, Magaly Gonzalez, Mayra Gordon, Rachel Guadarrama, Giselle Guadarrama, Stephanie Guadarrama, Stephanie Guardiano, Hannah Guierro, Joanna Guiler, Joanna Guillen, Elia Guillen, Elia Guillen, Guillermo Guillen, Guillermo Guillen, Guillermo Guillen, Rola Guirerzez, Guillermo Hassain, Khadija Hernandez, Adelle Hernandez, Luna Hernandez, Luna Hernandez, Luna Hernandez, Mariela	Gomez, Sofia		\$21.89	1	
Gonzalez, Alejandra S21.89 1 Gonzalez, Brenda S32.91 1 S29.04 1 S	Gomez, Veronica		\$29.04	1	
Gonzalez, Brenda \$32.91 1 Gonzalez, Evangelina \$29.04 1 Gonzalez, Karina \$22.94 1 Gonzalez, Magaly \$25.98 1 Gonzalez, Mayra \$34.55 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$21.89 1 Guadiano, Hannah \$21.86 1 Guardiano, Hannah \$21.89 1 Guirerro, Joanna \$31.64 1 Guilder, Coriana \$24.75 1 Guilder, Coriana \$24.75 1 Guillen, Guillermo \$32.91 1 Guillen, Guillermo \$32.08 1 Guirguis, Niveen \$25.98 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Losamar \$30.10 1 Hernandez, Jannet \$30.10 1 Hernandez, Mariela \$25.98 1	Gonzales, Lorraine		\$35.42	1	
Gonzalez, Evangelina \$29.04 1 Gonzalez, Karina \$22.94 1 Gonzalez, Magaly \$25.98 1 Gordon, Rachel \$21.89 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$24.12 1 Guadarrama, Stephanie \$21.86 1 Guarrero, Joanna \$21.89 1 Guirerro, Joanna \$31.64 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$27.29 1 Hernandez, Losamar \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$25.98 1	Gonzalez, Alejandra		\$21.89	1	
Gonzalez, Karina \$22.94 1 Gonzalez, Magaly \$25.98 1 Gonzalez, Mayra \$34.55 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$24.12 1 Guadarrama, Stephanie \$21.86 1 Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Mariela \$28.67 1	Gonzalez, Brenda		\$32.91	1	
Gonzalez, Magaly Gonzalez, Mayra Gordon, Rachel Gordon, Rachel Guadarrama, Giselle Guadarrama, Stephanie Guardiano, Hannah Guerrero, Joanna Guibert Diaz, Karla Guille, Elia Guillen, Elia Guillen, Paola Guillen, Paola Guirguis, Niveen Guirguis, Niveen Guirerze, Guillermo Hassain, Khadija Hernandez, Eduardo Hernandez, Luna Hernandez, Luna Hernandez, Mariela \$25.98 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$32.91 1 \$33.	Gonzalez, Evangelina		\$29.04	1	
Gonzalez, Mayra \$34.55 1 Gordon, Rachel \$21.89 1 Guadarrama, Giselle \$24.12 1 Guadarrama, Stephanie \$21.86 1 Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guille, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Elia \$32.91 1 Guillen, Paola \$25.98 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Guterrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Eduardo \$21.89 1 Hernandez, Isamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Gonzalez, Karina		\$22.94	1	
Gordon, Rachel Guadarrama, Giselle Guadarrama, Stephanie Guardiano, Hannah Guibert Diaz, Karla Guillen, Elia Guillen, Paola Guirguis, Niveen Gutierrez, Guillermo Hassain, Khadija Hernandez, Adelle Hernandez, Luna Hernandez, Luna Hernandez, Mariela S21.89 1 \$21.89 1 \$21.89 1 \$21.89 1 \$21.89 1 \$22.92 1 \$22.92 1 \$22.93 1 \$22.91 1 \$22.98 1 \$25.98 1	Gonzalez, Magaly		\$25.98	1	
Guadarrama, Giselle \$24.12 1 Guadarrama, Stephanie \$21.86 1 Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Isamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Mariela \$28.67 1	Gonzalez, Mayra		\$34.55	1	
Guadarrama, Stephanie \$21.86 1 Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$25.98 1	Gordon, Rachel		\$21.89	1	
Guardiano, Hannah \$21.89 1 Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guadarrama, Giselle		\$24.12	1	
Guerrero, Joanna \$31.64 1 Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guadarrama, Stephanie		\$21.86	1	
Guibert Diaz, Karla \$27.92 1 Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guardiano, Hannah		\$21.89	1	
Guild, Coriana \$24.75 1 Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guerrero, Joanna		\$31.64	1	
Guillen, Elia \$32.91 1 Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guibert Diaz, Karla		\$27.92	1	
Guillen, Guillermo \$32.08 1 Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guild, Coriana		\$24.75	1	
Guillen, Paola \$25.98 1 Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guillen, Elia		\$32.91	1	
Guirguis, Niveen \$21.89 1 Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guillen, Guillermo		\$32.08	1	
Gutierrez, Guillermo \$29.78 1 Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guillen, Paola		\$25.98	1	
Hassain, Khadija \$32.91 1 Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Guirguis, Niveen		\$21.89	1	
Hernandez, Adelle \$29.35 1 Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Gutierrez, Guillermo		\$29.78	1	
Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Hassain, Khadija		\$32.91	1	
Hernandez, Eduardo \$21.89 1 Hernandez, Icsamar \$27.29 1 Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Hernandez, Adelle		\$29.35		
Hernandez, Jannet \$30.10 1 Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1			\$21.89		
Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Hernandez, Icsamar		\$27.29	1	
Hernandez, Luna \$25.98 1 Hernandez, Mariela \$28.67 1	Hernandez, Jannet		\$30.10	1	
Hernandez, Mariela \$28.67 1			\$25.98	1	
Hernandez, Norma \$29.04 1			\$28.67		
	Hernandez, Norma		\$29.04	1	

Hernar	ndez, Viridiana		\$30.10	1	
Herrer	a, Adlai		\$21.89	1	
Herrer	a, Angela		\$33.68	1	
Herrer	a, Jessika		\$29.04	1	
Hidalgo	o, Amelia		\$32.08	1	
Hinojo	sa, Fatima		\$28.67	1	
Hinojo	sa, Ireri		\$27.29	1	
Hood,	Kimberly		\$24.75	1	
Hua, A	ustin		\$30.10	1	
Huizar	Tovar, Eric		\$31.64	1	
Hurtad	lo, Ty		\$24.75	1	
Huynh	, Phuong		\$21.89	1	
Iribe, V	/irginia		\$32.91	1	
lwaki,	Gloria		\$31.29	1	
Jain, Ja	nya		\$24.12	1	
James,	Kenna		\$21.89	1	
Jarrin,	Adriana		\$35.42	1	
Jaureg	ui, Jonathon		\$32.91	1	
Jimene	ez, Erika		\$24.12	1	
Jimene	ez, Katia		\$27.92	1	
Jones,	Christina		\$33.23	1	
Laguna	as, Mirtha		\$25.30	1	
Lamas,	, Sarah		\$22.94	1	
Lancas	ter, Diana		\$21.89	1	
Landa,	Itzayana		\$24.75	1	
Landa	Reyes, Martha		\$33.68	1	
Larios,	Cindy		\$21.89	1	
Larriva	, Nicholas		\$21.89	1	
Lazos,	Emily		\$27.29	1	
Ledezn	na, Deysy		\$29.04	1	
Leon, A	Adrien		\$21.89	1	
Leon, E	Erik		\$29.04	1	
Leon L	opez, Marisol		\$30.10	1	
Leyva,	Cynthia		\$32.91	1	
Leyva,	Jonathan		\$29.04	1	

Lezama-Salgado, Judith		\$27.29	1	
Locken, Wendy		\$29.78	1	
Lomeli, Marifer		\$21.89	1	
Lopez, Ana		\$33.68	1	
Lopez, Carlos		\$37.24	1	
Lopez, Elsa		\$25.98	1	
Lopez, Lilia		\$34.55	1	
Lopez, Melissa		\$25.98	1	
Lopez, Stephanie		\$21.89	1	
Lopez, Yanet		\$24.75	1	
Lopez Cantu, Jovanny		\$28.67	1	
Lopez-Ortega, Emanuel		\$27.29	1	
Lopez Silva, Favie		\$24.75	1	
Lopez Valencia, Daniela		\$27.29	1	
Loza, Yesenia		\$24.75	1	
Lua, Claudia		\$25.98	1	
Lua, Emily		\$24.75	1	
Luases, Amanda		\$32.91	1	
Lubetkin, Kate		\$33.68	1	
Lucas, Leslie		\$27.29	1	
Lucero, Erika		\$27.92	1	
Luviano-Torreblanca, Gabriela		\$21.86	1	
Macias, Jesus		\$27.92	1	
Maduena, Angelica		\$28.67	1	
Maldonado, Jessica		\$33.68	1	
Mancilla, Brianna		\$24.75	1	
Manzo, Andrea		\$28.67	1	
Manzo, Sarah		\$29.78	1	
Mares, Patricia		\$36.30	1	
Marin Trejo, Kenia		\$32.91	1	
Marquez, Alberto		\$35.42	1	
Marrufo, Yesenia		\$33.68	1	
Martin, Diego		\$29.04	1	
Martinez, Britney		\$28.67	1	
Martinez, Dora		\$33.68	1	

Martinez, Jasmine		\$24.75	1	
Martinez, Veronica		\$33.68	1	
Medina, Birdella		\$36.30	1	
Mejia, Leslie		\$24.75	1	
Mejia, Maria		\$26.57	1	
Mendez, Vanessa		\$32.91	1	
Mendoza, Angelica		\$28.67	1	
Mendoza, Gerardo		\$28.67	1	
Mendoza, Rachel		\$35.42	1	
Menjivar, Susana		\$35.42	1	
Millan Teran, Ramon		\$25.98	1	
Mondo, Alice		\$30.52	1	
Montalvan, Gloria		\$28.67	1	
Montano Lopez, Joanna		\$32.91	1	
Montenegro, Lina		\$25.98	1	
Moore, Augustus		\$24.75	1	
Morales, Brenda		\$24.12	1	
Morales, Daniel		\$25.98	1	
Morales, Juanita		\$34.55	1	
Moreno, Eulalia		\$36.30	1	
Muhamed, Rohemah		\$29.04	1	
Munch, Meghan		\$29.04	1	
Munivez, Hector		\$31.64	1	
Munoz, Sandra		\$32.91	1	
Munoz, Teresa		\$30.10	1	
Murillo Navarro, Cindy		\$25.98	1	
Nahl, Monica		\$24.12	1	
Natera, Adriana		\$30.10	1	
Nava, Jessica		\$27.29	1	
Nava, Leticia		\$32.08	1	
Navarro, Valerie		\$31.64	1	
Negron, Jonathan		\$27.29	1	
Nguyen, Frances		\$22.94	1	
Nguyen, Marie		\$25.98	1	
Nguyen, Stephanie		\$29.04	1	

Nieto, Alondra		\$28.67	1	
Nieto, Daniel		\$25.98	1	
Nieto, Esmerald	a	\$28.67	1	
Nikbakht, Navid		\$21.89	1	
Onchi, Victoria		\$33.68	1	
Ontiveros, Pauli	na	\$24.75	1	
Ordaz, Crystal		\$32.91	1	
Ordaz, Teresa		\$36.30	1	
Orozco Arevalo,	Aleiandra	\$27.29	1	
Orozco Mata, Di		\$27.29	1	
Ortega, Daisy		\$21.89	1	
Ortiz, Llamilex		\$24.75	1	
Padilla, Diana		\$29.04	1	
Padilla, Jonathai	n	\$25.98	1	
Padilla, Sandra		\$26.57	1	
Padilla Perez, Lil	iana	\$22.94	1	
Paguada Inestro		\$24.75	1	
Palomino, Debb	ie	\$34.05	1	
Palumbo, Rosa		\$32.91	1	
Parra, Lydia		\$36.30	1	
Partida, Alejand	ra	\$30.10	1	
Patino Diaz, Diar	na	\$25.98	1	
Pearson, Jillian		\$24.75	1	
Pedroza, Brenda	ı	\$32.91	1	
Penaloza Jr., Efra	ain	\$32.91	1	
Perales, Jessika		\$22.94	1	
Pereyra, Alitzel		\$24.75	1	
Perez, Cynthia		\$24.75	1	
Perez, Jaime		\$33.68	1	
Perez, Jazmin		\$25.98	1	
Perez, Maria		\$31.64	1	
Perez Leyva, Brit	tney	\$24.75	1	
Philleo, Jaren		\$25.98	1	
Pina, Guadalupe		\$24.75	1	
Pineda Alberto,	Jesus	\$24.75	1	

Placencia	Yarelin		\$24.12	1	
Plascencia			\$25.30	1	
Ponce, M			\$30.10	1	
Prado, An			\$34.55	1	
Prado, Eli	~		\$31.29	1	
Prieto, Ma			\$36.30	1	
Qafaiti, Sa			\$24.12	1	
Quijada, L			\$21.89	1	
Quinonez			\$34.90	1	
Quiroz, M			\$25.98	1	
Ramirez, (\$30.52	1	
Ramirez, I			\$29.78	1	
Ramirez, I			\$21.89	1	
Ramirez, I			\$31.29	1	
Ramirez, I	Maria		\$37.24	1	
Ramirez, I	Patrisia		\$22.94	1	
Ramirez, I	Priscilla		\$29.04	1	
Ramirez, \	/irginia		\$35.42	1	
Ramos, G	ssell		\$24.75	1	
Ramos, M	artha		\$29.04	1	
Ramos, M	elinda		\$28.67	1	
Ramos-Ra	mirez, Amairani		\$21.89	1	
Rangel, Ka	arina		\$25.98	1	
Renteria,	Maritza		\$24.12	1	
Reyes, Ale	exa		\$27.29	1	
Reyes, Bia	inka		\$27.29	1	
Reyes, Da	yana		\$24.75	1	
Reyes, Ye	senia		\$21.89	1	
Reyes Guz	man, Dulce		\$21.89	1	
Rios, Jaqu	eline		\$21.89	1	
Rivas, Ive	te		\$21.89	1	
Rivas, Jes	ıs		\$25.98	1	
Roberts, N	Michael		\$32.91	1	
Robinson	Kendra		\$25.98	1	
Robles, Be	everly		\$22.94	1	

INFORMED KIZ EXTRA DOTT		 		
Rocha, Abraham		\$29.04	1	
Rodarte, Randi		\$27.29	1	
Rodriguez, Eygle	tt	\$24.75	1	
Rodriguez, Jesen	ia	\$32.91	1	
Rodriguez, Nerid	a	\$26.57	1	
Rodriguez, Silvia		\$34.55	1	
Rodriguez, Victor	ria	\$25.98	1	
Rodriguez-Martii	nez, Sergio	\$25.98	1	
Rojas, Selene		\$27.29	1	
Romero, Laura		\$34.55	1	
Romero, Laura I.		\$21.89	1	
Rosales, Mireya		\$33.68	1	
Rose, Blake		\$32.91	1	
Ruedas, Darlene		\$33.68	1	
Ruelas, Stephani	e	\$33.68	1	
Ruiz, Kelly		\$35.42	1	
Ruiz, Maria		\$35.42	1	
Saeid, Reyad		\$33.68	1	
Salcedo, Isabel		\$32.91	1	
Saldana, Alondra		\$25.98	1	
Salgado, Maryan	n	\$33.68	1	
Sanchez, Faviola		\$34.55	1	
Sanchez, Katheri	ne	\$32.91	1	
Sanchez, Paulina		\$27.92	1	
Sanchez-Fernanc	lez, Vanessa	\$27.92	1	
Sanchez Loaeza,	Guadalupe	\$21.89	1	
Sanchez Loaeza,	Jesus	\$24.75	1	
Sanchez Orihuela	a, Elisa	\$24.75	1	
Sandoval, Leticia		\$37.24	1	
Sandoval, Susan		\$34.55	1	
Sandoval, Yvonno	e	\$21.89	1	
Santamaria, Izam		\$29.78	1	
Santana, Adam		\$21.89	1	
Santiago Salazar,	Krysbel	\$29.04	1	
Seaver, Richard		\$33.68	1	

Segur	ra, Estefani		\$24.12	1	
	oio, Norma		\$21.89	1	
Shelto			\$27.92	1	
	Brandy		\$24.75	1	
	y, Bruce		\$29.04	1	
	, Febie		\$24.75	1	
	n, Heather		\$33.68	1	
	le, Rachel		\$24.75	1	
	, Denise		\$30.10	1	
	, Genesis		\$31.64	1	
1	Buezo, Josue		\$27.92	1	
	z, Leonardo		\$31.64	1	
	rio, Maria		\$31.29	1	
	atimah		\$34.55	1	
	Phuong-Thao		\$29.78	1	
	s, Andrea		\$21.89	1	
	s, Carolina		\$35.42	1	
	s, Elizabeth		\$30.52	1	
	r, Alejandra		\$32.91	1	
	r, Erika		\$31.64	1	
	, , Flori		\$35.42	1	
	no, Sophia		\$34.55	1	
	ý Stephanie		\$21.89	1	
	ez, Lilia		\$29.04	1	
	ovinos, Stephany		\$32.91	1	
Valen	icia, Erica		\$27.92	1	
Valen	izo, Jacqueline		\$25.98	1	
Varga	as, Vanessa		\$35.42	1	
Vasqu	uez, Jaime		\$36.30	1	
	uez, Blanca		\$30.10	1	
The state of the s	uez, Fatima		\$26.57	1	
	de, Yvonne		\$36.30	1	
	co, Judith		\$36.30	1	
Velas	co Onofre, Celia		\$27.29	1	
Velaz	quez, Aracely		\$34.55	1	

	Viera, Jeanette Villa, Anaittzy Villagomez, Karen Vo, Kevin			\$30.10 \$27.29 \$27.92 \$30.10	1 1 1 1	
	Vu, Zango Waseem, Momina Woolard, Kathleen Yu, Pei San Zarate, Melissa Zuniga Chavez, Laura			\$24.75 \$21.89 \$29.78 \$32.91 \$33.68 \$24.75	1 1 1 1 1	
Behavior Support Provider	Sticco, Nalanda	Special Education	016500 Special Education	\$2,730.40	100	September 25, 2024 Board Date: October 22, 2024 Submission Window: September 1, 2024 September 16, 2024



SANTA ANA UNIFIED SCHOOL DISTRICT

INSTRUCTIONAL ASSISTANT - ARTS

JOB SUMMARY:

Under the direction of the Visual and Performing Arts Administrator or designee, work closely with both certificated staff and students to foster a creative and enriching learning environment across various arts disciplines including dance, theater, visual arts, media arts, and music. Support instructional activities, facilitate expression, and contribute to the development of our students' artistic skills.

REPRESENTATIVE DUTIES:

- Collaborate with educators to deliver engaging arts education to individual students or small groups, providing clear examples, demonstrations, and feedback on their work. **E**
- Guide students in understanding and applying discipline specific arts terminology, rephrasing concepts for clarity, and offering illustrative examples to enhance learning. E
- Participate in and conduct demonstrations related to area of expertise, such as dance, theater, visual arts, media arts, or music. **E**
- Operate and manage audio/visual equipment and other technology to support instructional activities. **E**
- Train and supervise students in the safe and effective use of specialized arts equipment and materials, ensuring a productive learning environment. **E**
- Perform administrative tasks as needed, including duplicating materials, maintaining records on attendance and grades, and preparing other essential documents. **E**
- Perform other job-related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Arts terminology, equipment and materials.
- Dance, theatrical performance, visual arts, media arts and music.
- Simple clerical and filing methods.
- Proficiency in playing one or more musical instruments.
- Basic understanding of music theory, including notation, scales, chords, and harmony.
- Familiarity with different genres of music and their characteristics.
- Techniques to assist students in developing their artistic and musical skills.
- Correct English, grammar, spelling and punctuation, and mathematics.

INSTRUCTIONAL ASSISTANT - ARTS

KNOWLEDGE AND ABILITIES: (continued)

Knowledge of:

• Basic instructional support methodologies.

Ability to:

- Guide students with learning dance, theatrical performance, visual arts, media arts, and playing a musical instrument.
- Engage students and inspire students in their arts participation and performance.
- Share discipline-specific arts terminology with professionals, staff, students, collaborators, and community members.
- Learn best practices in educating students in the arts programs.
- Assist students in the arts programs in a flexible and understanding manner.
- Monitor students according to school rules and procedures.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Communicate effectively with others.
- Establish and maintain effective working relationships with others.
- Prepare instructional materials.
- Maintain records and files.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

- High school diploma or equivalent, or pass District proficiency test.
- Minimum of one (1) year of work experience assisting students in an arts-related position.
- Experience with planning and organizing arts activities.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license.
- CPR and First Aid Certification desirable.

WORKING CONDITIONS:

Environment:

- Inside and outside classrooms.
- Work with constant interruptions.
- Offices/meeting rooms.
- Instrument warehouse and creative studios.

INSTRUCTIONAL ASSISTANT - ARTS

WORKING CONDITIONS: (continued)

Physical Abilities:

- Drive car to perform duties.
- Standing, sitting, bending at the waist, kneeling, and walking for prolonged periods.
- Lifting objects not more than thirty (30) pounds.
- Seeing to monitor student work and read a variety of materials.
- Dexterity of hands and fingers to operate instructional, office, and musical equipment.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job pursuant to the formal Interactive Process.

Board Approved: October 22, 2024

RESOLUTION AUTHORIZING CONTINUED FUNDING APPLICATION

This resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency's current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2025–26. This resolution further authorizes the designated representative(s) below to sign the CFA and all related FY 2025–26 contract documents.

documents.	
RESOLUTION	NO. 24/25-3613
BE IT RESOLVED that the Governing Boar Santa Ana Unified School District	d of
authorizes that the person/s listed below, is CFA and all related contract documents for	
NAME/S OF AUTHORIZED REPRESENTATIVE/S	TITLE/S
Ron Hacker	Assoc. Superintendent, Business Services
	School District
	is a full, true and correct copy of a resolution reof held at a regular public place of meeting aid Board. 10/22/2024
(Clerk's Signature)	(Date)

Fiscal Year 2025–26 Continued Funding Application DUE DATE: 5:00p.m. November 1, 2024

Contractors holding a current California State Preschool Program (CSPP) contract, and if applicable a Prekindergarten and Family Literacy Support (CPKS) contract, who wish to be considered for continued funding for fiscal year (FY) 2025–26 must complete this application for continued funding. The FY 2025–26 CFA Overview and Instructions may be accessed on the California Department of Education (CDE) CFA web page located at https://www.cde.ca.gov/sp/cd/ci/cfa2526.asp. Contractors are strongly encouraged to review the CFA Overview and Instructions before and after completion of the CFA and associated documents to confirm that the application and forms submitted for their agency have been completed in accordance with all applicable instructions.

Current contractors who apply for and are approved for continued funding do not need to sign a contract with the CDE to provide CSPP and CPKS services for FY 2025–26. Contracts will be automatically renewed in accordance with all applicable federal and state laws and Contract Terms and Conditions (CT&Cs). By signing this CFA, the contractor is indicating that it wishes to automatically renew its contract(s) for FY 2025–26 and accepts all of the terms and conditions of the 2025–26 CSPP contract, and if applicable the 2025–26 CPKS contract, which will be provided to the contractor no later than June 1, 2025.

Upon receipt of this CFA, the CDE will review the application and may contact your agency seeking additional information. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2025–26 may be delayed.

Please also note that contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2025, pursuant to the *California Code of Regulations*, Title 5 (5 *CCR*) Section 17828.

Contractors that wish to reject the terms of the FY 2025–26 CSPP and/or CPKS contract must provide the CDE with a written notice that the terms of the contract(s) are rejected by sending an email to EarlyEducationContracts@cde.ca.gov on or before June 30, 2025. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2025–26 CSPP and, as applicable, the CPKS contract are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract will not have contract(s) in effect for FY 2025–26. Contractors cannot reject their CSPP contract and still receive funding under a CPKS contract as CPKS funding is tied to having a CSPP contract. If no notice is sent to the CDE, the contract will be automatically renewed, and no further action will be required from the contractor.

If a contractor wishes to terminate the contract for any reason during the FY 2025–26 contract term, the contractor shall notify the CDE of its intent to terminate the contract at least 90 calendar days in advance of contract termination and shall follow 5 *CCR* 17795.

If you have any questions regarding the CFA, please contact the CFA team by sending an email to CFA@cde.ca.gov.

Section I – Contractor Information	
Contractor Legal Name:	Santa Ana Unified School District
Contractor "Doing Business As" (DBA):	
Headquartered County:	Orange
Vendor Number:	6667
Executive Director Name:	Jerry Almendarez
Executive Director Telephone Number:	714-558-5812
Executive Director Email Address:	jerry.almendarez@sausd.us
Legal Business Address:	1601 E. Chestnut Ave.
City:	Santa Ana
Zip Code:	92701
Mailing Address:	1601 E. Chestnut Ave.
City:	Santa Ana
Zip Code:	92701
Contact Name:	Keely Orlando
Contact Title:	ECE Director
Contact Telephone Number:	714-569-9742
Contact Email Address:	keely.orlando@sausd.us

EED-3704 CFA FY 2025-26

Contractor Name

Vendor#

Santa Ana Unified School District

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Section II, Part I – Contract and Program Type
Check all applicable boxes indicating the programs the contractor intends to continue to administer for FY 2025–26. The contractor agrees to continue implementation of these programs with funds provided by the CDE.
Contract Type (select all that apply) CSPP CPKS
Does the CSPP operate a Family Childcare Home Education Network?
Yes
✓ No
Does the CSPP operate any sites on Tribal reservations or Tribal Trust Lands?
Yes
✓ No
If yes, please indicate the name(s) of the Tribe(s) and each Tribal affiliated site:
Program Type (select all that apply)
✓ Full-Day/Full-Year ✓ Part-Day/Part-Year
Full-Day/Part-Year Part-Day/Full-Year
REQUIRED DOCUMENT : A completed program calendar (EED 9730) form is required. If the contractor operates both a full-day and a part-day program, a separate program calendar (EED 9730) must be submitted for each.

Contractor Name

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Santa Ana Unified School District

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Section II, Part II - Projected Enrollment

Insert the number of subsidized children your agency expects to enroll with the CSPP contract for each county services are provided, as applicable.

How many counties does your agency operate in? 1

1. County Name: Orange County

Number of Children to be Enrolled in Part-Day CSPP in the County: 1,008

Number of Children to be Enrolled in Full-Day CSPP in the County:

744

Total Number of Children to be Enrolled in the County: 1.752

2. County Name:

Number of Children to be Enrolled in Part-Day CSPP in the County:

Number of Children to be Enrolled in Full-Day CSPP in the County:

Total Number of Children to be Enrolled in the County: 0

3. County Name:

Number of Children to be Enrolled in Part-Day CSPP in the County:

Number of Children to be Enrolled in Full-Day CSPP in the County:

Total Number of Children to be Enrolled in the County: 0

Total Number of CSPP Children to be Enrolled: 1,752

Contractor Name

Vendor#

Santa Ana Unified School District

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Section III – Contractor's Officers and Board of Directors Information							
Does the contractor l	have a board of di	rectors?	Yes	No			
If no, please explain governance structure owners and partners	e, including the nur		ž.				
List all officers and b Attach additional she	_	erning individua	ls (i.e., owner, direc	tor, etc.).			
Name	Name Title Telephone Mailing Email Address Number Address						
Carolyn Torres	President	657-766-5397	1601 E. Chestnut Ave., Santa Апа, СА 92701	carolyn.torres@sausd.			
Alfonso Alvarez	Vice President	714-656-8083	1601 E. Chestnut Ave., Santa Ana, CA 92701	alfonso.alvarez@saus d.us			
Hector Bustos	Clerk	657-621-7761	1601 E. Chestnut Ave., Santa Ana, CA 92701	hector.bustos@sausd. us			
Katelyn Brazer-Aceves	Member	657-621-7765	1601 E. Chestnut Ave., Santa Ana, CA 92701	katelyn.brazeraceves @sausd.us			
Rigo Rodriguez	Member	714-640-7533	1601 E. Chestnut Ave., Santa Ana, CA 92701	rigo.rodriguez@sausd. us			
p.							
Have any of the listed officers, board members, owners or other governing individuals ever served as an officer, board member, owner, or governing individual with an agency that received state or federal funding and which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time? Yes No							
If yes, list on a separa individual(s) to which individual(s) was/wer involuntary non-renev	this applies and ir e previously affilia	clude the former	r agency(ies) with w	hich the			

California Department of Education Early Education Division

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Section IV - Program Narrative
A. Please select the box below if the contractor does not have program or minimum days of operation (MDO) changes. No changes
B. If the contractor does have program and/or MDO changes, please select the type(s) of change(s) and complete the Program Narrative Change (EED-3704A).
Program change MDO change
NOTE: Making changes to the MDO does not change the contract Maximum Reimbursable Amount (MRA).
REQUIRED DOCUMENT: Contractors requesting program and/or MDO changes must also submit a completed Program Narrative Change (EED-3704A).
Section V – Subcontract Certification
For purposes of this CFA, subcontractor refers to an agency, other than lead contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract Terms and Conditions (CT&C) through an agreement with the lead contracted agency.
contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract
contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract Terms and Conditions (CT&C) through an agreement with the lead contracted agency. A. Please select the box below if the contractor does not have subcontractors. No subcontractors B. Please select the box below if the contractor does have subcontractors and intends to continue to operate using the subcontractors previously approved by EED.
contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract Terms and Conditions (CT&C) through an agreement with the lead contracted agency. A. Please select the box below if the contractor does not have subcontractors. No subcontractors B. Please select the box below if the contractor does have subcontractors and intends to continue to operate using the subcontractors previously approved by

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Santa Ana Unified School District

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Section VI - Contractor Certification

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge:

- I have read and understand the staffing requirements for Program Director, Site
 Supervisor, and Teacher. All staff employed by the contractor for the provision of
 preschool services are fully qualified for their respective positions. The exception to this
 certification is a person employed as Program Director or Site Supervisor who possesses
 a current Staffing Qualifications Waiver approved by the Early Education Division.
- I am authorized by the contractor's Board of Directors or other governing authority to
 execute this CFA, signifying their intent to automatically renew the current CSPP contract,
 and CPKS contract if applicable, for FY 2025–26, under new terms and conditions to be
 established by the CDE, unless rejected in writing prior to the effective date of the new
 contract(s) on June 30, 2025.
- On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- As the signer of this CFA, I have supervisory authority over the CSPP and have knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2025–26, including but not limited to:
 - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR. I certify that any contractual arrangement(s) with subcontractors are made in adherence to the required subcontract provisions contained in the California Education Code (EC), 5 CCR, and the CT&C. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term and that the contractor is ultimately responsible for the actions of any subcontractor.
 - o Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in Education Code.
 - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount

California Department of Education Early Education Division

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and other provisions in 5 CCR, and accounting and reporting requirements in 5 CCR.

- o Operational and programmatic requirements.
- o Personnel requirements as stipulated in Education Code, 5 CCR, and the CT&C.
- As the authorized representative of the CSPP contractor named in this application, I certify that:
 - I have reviewed all information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed.
 - I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period.

By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2025–26 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2025.

The contractor may reject the FY 2025–26 contract by providing the CDE with a written notice of rejection no later than June 30, 2025. Contractors that wish to reject the terms of the FY 2025–26 contract must provide written notice that the terms of the contract are rejected by sending an email to EarlyEducationContracts@cde.ca.gov on or before June 30, 2025. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2025–26 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2025–26. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2025-26 starting on July 1, 2025.

As the authorized representative of the contractor named in this application, I certify that I have reviewed all the information provided in this application, and in all accompanying forms, and I hereby attest that the information provided is true and correct to the best of my knowledge as of the date this certification is signed.

Printed Name of the Contractor's Authorized Representative:	Ron Hacker
Title of the Contractor's Authorized Representative:	Assoc. Superintendent, Business Services
Signature of the Contractor's Authorized Representative:	
Date of Signature:	

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Section VII - Continued Funding Application Checklist	4. 7.				
Is the contractor a public or non-public agency?					
The State Administrative Manual defines a public agency as any state agency, city, county, special district, school district, community college district, county superintendent of schools, or federal agency. A charter school is also a public agency. Any agency that does not meet these criteria is considered a non-public agency . Public Agency Non-Public Agency					
2. Is the contractor a community college or community college district Yes No	in California?				
3. Is the contractor a local educational agency (LEA)? Yes No					
Please review your CFA package carefully before submission. Check the boxes below to confirm that each CFA section is complete, and each applicable required attachment is included in the CFA package. Forms for attachment are located on the CDE CFA web page located at https://www.cde.ca.gov/sp/cd/ci/cfa2526.asp .					
CFA Section	Check Box				
Section I – Contractor Information	V				
Section II – Contract and Program Type	V				
Section III – Contractor's Officers and Board of Directors Information	~				
Section IV – Program Narrative	V				
Section V – Subcontract Certification	V				
Section VI – Contractor Certification*					
Section VII – CFA Checklist					
All Sections must be included in the CFA package.	~				

California Department of Education Early Education Division

Contractor Name

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Required Attachments	Public Agency	Non-Public Agency	Check Box
CSPP Program Calendar(s) (EED 9730)	Yes	Yes	~
California Civil Rights Laws Certification (CO-005)	Yes	Yes	~
Contractor Certification Clauses (CCC)	Yes	Yes	
Federal Certification (CO.8)	Yes	Yes	~
CDMIS Agency Information Certification	Yes	Yes	~
State of California, Payee Data Record (STD. 204)	No	Yes	
Payee Data Record Supplement (STD. 205)	No	Required only if payment address differs from mailing address on STD. 204	
Secretary of State certification or search results	No	Yes	
Verification of LEA Name and Address: Information page printed from California School Directory web page or California Community College Chancellor's web page, as applicable	LEAs only	No	V
Program Narrative Change (EED 3704A)	Required only if requesting changes	Required only if requesting changes	
Subcontract Certification (EED 3704B)	Required only if subcontracting	Required only if subcontracting	
Authorizing board resolution, policy, or meeting minutes	Yes	As applicable	~
Application for License Exemption	Required only from LEAs applying to be exempt from licensure pursuant to <i>Health &</i> <i>Safety Code</i> Section 1596.792(o).	No	

California State Preschool Program Fiscal Year 2025-26 Program Calendar

Santa Ana Unified School District

County: Orange Contractor Name: Program Type: Part-Day Vendor Number: 6667 Contract Type: CSPP & CPKS Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate. July 2025 Days of Operation $^{
m O}$ January 2026 Days of Operation 19 FRI SAT WED THU SUN MON TUE WED FRI SAT SUN MON TUE 4 5 N/A N/A 1 2 3 N/A N/A N/A N/A 2 3 1 10 П 8 9 11 12 4 5 Ø 6 V 7 $\overline{\mathbf{v}}$ 8 ☑ 9 Ø 10 15 14 16 17 18 19 Ø 15 Ø 16 17 12 13 V 14 \square Ø 20 21 22 23 24 25 26 21 22 V 23 Ø 24 19 20 V \square N/A 28 29 30 31 ☐ N/A 27 🔽 28 🗹 29 31 26 🗹 \square 30 🔽 August 2025 Days of Operation 15 February 2026 Days of Operation 16 SUN MON TUE WED THU FRI SAT SUN MON TUE WED THU FRI SAT N/A N/A N/A N/A N/A 1 2 2 3 V 4 5 6 ◩ Ø 5 6 7 8 9 13 🔲 9 10 🗹 11 Ø 12 14 12 13 🗸 Ø 11 ~ $\overline{\mathbf{v}}$ 14 15 V 16 15 🔲 17 🗸 20 21 16 18 🗾 19 V 19 🕡 20 🗹 22 17 18 Ø 21 23 回 23 1 24 1 25 🔽 26 🔽 27 28 26 27 27 25 28 29 30 Ø N/A N/A N/A N/A N/A N/A March 2026 Days of Operation 21 SUN MON TUE FRI SAT WED THU September 2025 Days of Operation 21 6 7 1 \Box 2 Ø 3 4 5 v WED SAT SUN MON TUE THU FRI V 10 回 11 🔽 12 M 13 14 N/A 2 3 4 5 6 v 回 囨 v Ø 17 🔽 18 🔽 19 回 20 🔽 21 10 11 12 13 8 9 ◪ ◩ ◩ 23 Ø 24 🕝 25 🔽 26 🗹 27 v 28 16 17 18 19 20 15 Ø V V 31 V 29 🗍 30 N/A N/A N/A N/A 27 22 P 23 24 V 25 26 Ø April 2026 Days of Operation 17 28 🗍 29 ☑ 30 ☑ N/A N/A N/A N/A SUN MON TUE WED FRI SAT THU October 2025 Days of Operation 20 N/A N/A N/A $\overline{\mathbf{v}}$ 2 $\overline{\mathbf{Z}}$ 3 FRI SAT SUN MON TUE WED THU 6 8 9 10 11 N/A 2 3 N/A N/A Ø Ø 4 1 15 🕝 16 17 13 M 14 🔽 v 18 9 11 6 回 8 ◩ Ø 10 21 🕝 22 🗸 23 24 🔽 25 19 20 15 🗹 16 v 12 🔲 13 Ø 14 🗹 回 17 18 □ 27 29 🔽 N/A N/A 30 17 20 🗹 21 🗹 22 🗹 23 Ø 24 ◩ 25 19 🔲 ☑ 28 ☑ 29 ☑ 26 🔲 27 30 31 N/A May 2026 Days of Operation 19 FRI SUN MON TUE WED THU SAT November 2025 Days of Operation 13 N/A N/A N/A N/A N/A 1 2 SUN MON TUE WED THU FRI SAT 3 4 5 6 7 8 Ø 9 \square $\overline{\mathbf{Z}}$ ◩ 团 N/A N/A N/A N/A N/A N/A 1 11 15 🗹 16 12 🗹 13 🗹 14 🗸 回 3 7 8 4 5 \square 6 Ø 19 🗸 22 23 18 Ø 20 21 Ø Ø \square 11 12 V 13 v 14 Ø 15 10 Ø 25 26 🗹 27 28 Ø 29 30 24 回 19 21 22 17 18 回 20 Ø 뎨 v 31 | N/A N/A N/A N/A N/A N/A 24 25 26 27 28 29 N/A N/A N/A N/A N/A N/A June 2026 Days of Operation 0 SUN MON | TUE WED THU FRI SAT December 2025 Days of Operation 14 5 6 N/A 2 3 4 SUN MON TUE WED THU FRI SAT 12 13 8 9 10 11 N/A Ø 2 3 4 5 6 1 V Ø ◩ 20 14 15 16 17 18 19 8 9 10 11 12 \square 13 Ø Ø 23 25 27 21 22 24 26 П 15 16 17 18 19 □ 20 Ø Ø Ø Ø 30 🔲 N/A N/A N/A 22 23 24 25 26 27 21 N/A 29 30 31 N/A N/A

California State Preschool Program Fiscal Year 2025–26 Program Calendar

Santa Ana Unified School District Contractor Name: County: Orange Vendor Number: 6667 Contract Type: CSPP Program Type: Full-Day Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate. July 2025 Days of Operation 21 January 2026 Days of Operation 20 MON TUE SUN WED THU FRI SAT SUN MON TUE WED THU FRI SAT N/A N/A Ø 2 Ø 3 Ø 4 5 1 N/A N/A N/A N/A 2 3 V 8 Ø 9 Ø 10 11 v 12 5 \square 6 V 8 9 10 П 回 V v 14 v 15 Ø 16 17 Ø 18 Ø 19 11 12 V 13 🗹 14 15 Ø 16 V 17 u21 23 🗸 24 Ø 25 26 v 19 20 🗹 21 u22 $\overline{\mathbf{v}}$ 23 $oldsymbol{arphi}$ 24 27 🔲 28 🗹 29 🗹 30 🗹 31 Ø N/A N/A 25 26 🗵 27 🗵 28 🔽 29 30 ☑ 31 August 2025 Days of Operation 20 February 2026 Days of Operation 1/ FRI SAT SUN MON TUE WED THU FRI WED SUN MON TUE THU SAT 2 N/A N/A N/A N/A N/A \square 2 V 3 Ø 4 V 5 Ø 6 V 5 🗸 9 4 Ø 6 V V 8 8 9 V 10 🗹 11 🗹 12 V 13 14 10 11 12 V 13 🗸 14 15 🗸 16 V $\overline{\mathbf{v}}$ 15 17 🗹 18 🗹 19 20 21 20 🗹 21 22 18 19 🗹 23 $\overline{\mathbf{v}}$ Ø \square ☐ 23 ☑ 24 ☑ 25 ☑ 26 ☑ 27 28 25 🕡 27 26 🕡 | 28 29 🗸 30 $\overline{\mathcal{Q}}$ V 31 🗍 N/A N/A N/A N/A N/A March 2026 Days of Operation 22 N/A WED SUN MON TUE THU FRI SAT September 2025 Days of Operation 21 2 5 6 7 Ø 3 4 V Ø Ø THU FRI SUN MON TUE WED SAT 9 Ø 10 🗹 11 🔽 12 13 🔽 14 N/A 2 3 5 v ◩ 4 回 ◩ 6 21 15 16 v 17 🕝 18 🗹 19 20 🔽 9 10 11 12 V 13 8 ø Ø ◩ 22 23 24 🔽 25 🔽 26 🗹 27 28 Ø 14 🔲 19 V 20 15 Ø 16 V 17 v 18 Ø 30 ☑ 31 ☑ N/A N/A N/A N/A 21 22 23 V 24 25 ◩ 26 v 27 30 🔽 N/A N/A 29 Ø N/A N/A April 2026 Days of Operation 22 SUN MON TUE WED FRI THU SAT October 2025 Days of Operation 23 N/A N/A 2 N/A 3 Ø FRI SUN MON TUE WED THU SAT 9 V 11 6 8 10 Ø Ø П ◩ Ø 2 3 N/A N/A N/A 1 ☑ Ø ◩ 4 12 🔲 13 14 🔽 15 🔽 16 V 17 18 Ø Ø Ø Ø 5 6 Ø 7 Ø 8 9 Ø 10 11 21 🗾 19 🔲 22 🔽 23 24 25 20 V Ø 14 🔽 Ø Ø 12 13 15 🗹 16 回 17 18 V 28 V 27 29 🔽 30 N/A N/A 20 Ø 21 **2**2 23 뎨 24 Ø 25 26 🔲 27 ☑ 28 ☑ 29 ☑ 30 \square 31 ☑ N/A May 2026 Days of Operation 20 SUN MON TUE WED THU FRI SAT November 2025 Days of Operation 16 N/A N/A N/A N/A N/A 1 2 Ø SUN MON TUE WED THU FRI SAT 7 9 3 4 5 🔽 6 Ø 8 V П ◩ N/A N/A N/A N/A N/A N/A 1 11 10 П v 12 🔽 13 🔽 14 V 15 M 16 3 4 5 6 7 8 Ø Ø 回 囨 V 21 22 23 17 18 19 20 데 V V M $\overline{\mathbf{v}}$ 10 V 11 12 $\overline{\mathbf{v}}$ 13 14 15 1 \square 25 27 28 30 24 26 M v V 29 v 20 21 16 17 18 Ø 19 Ø V 22 Ø 31 | N/A N/A N/A N/A N/A N/A 26 🔽 23 24 25 27 28 29 ◩ Ø П N/A 30 N/A N/A N/A N/A N/A June 2026 Days of Operation 21 THU FRI SAT SUN MON TUE WED December 2025 Days of Operation 19 N/A 1 ☑ 2 V 3 \square 4 \checkmark 5 6 TUE FRI SAT SUN MON WED THU V 8 9 10 🗹 11 V 12 13 N/A 2 3 4 5 1 6 ◩ Ø 14 15 16 17 18 19 20 v V v v п 9 10 11 12 13 8 Ø 回 \square ◩ 22 Ø 23 V 24 🔽 25 7 26 🔽 27 15 n 17 ⇗ 18 v 19 20 16 囨 29 ☑ 30 ☑ N/A N/A N/A N/A 22 Ø 23 Ø 24 25 26 27

N/A

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N/A

N/A

California Department of Education Fiscal & Administrative Services Division CO-005 (NEW 4/2020)

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

- CALIFORNIA CIVIL RIGHTS LAWS: For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
- 2. EMPLOYER DISCRIMINATORY POLICIES: For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

١,	the offi	cial	named	d below,	certify	under	penalty	of	perjury	under	the	laws	of the	State	Οĺ
C	California	a th	at the f	oregoing	g is true	e and o	correct.								

1.	Proposer/Bidder Firm Name (Printed):					
	Santa Ana Unified School District					
2.	Federal ID Number:					
	95-6002823					
3.	By (Authorized Signature):					
4.	Printed Name and Title of Person Signing:					
	Ron Hacker, Associate Superintendent, Business Services					
5.	Date Executed:					
6.	Executed in the County and State of:					
	Orange County, California					

Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number				
Santa Ana Unified School District	95-6002823				
By (Authorized Signature)					
Printed Name and Title of Person Signing					
Ron Hacker, Associate Superintendent, Busin	ness Services				
Date Executed	Executed in the County of				
	Orange				

CONTRACTOR CERTIFICATION CLAUSES

- 1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)
- 2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed Agreement will:
- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

- 3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)
- 4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

- 5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.
- 6. SWEATFREE CODE OF CONDUCT:
- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.
- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

- 7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.
- 8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

- 3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)
- 4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
- 5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:
- a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.
- 6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
- 7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
- 8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

FEDERAL CERTIFICATIONS

CO.8 (REV.06/20) California Department of Education

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:
- (b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

- A. The applicant certifies that it and its principals:
- (a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

- (d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- (b) Establishing an on-going drug-free awareness program to inform employees about-
- (1) The danger of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drugfree workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation;

- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,
- to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d),(e), and (f).
- B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)
See attachment.

Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

- a As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and
- b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

FISCAL YEAR 2024-25

CONTRACTOR NAME

VENDOR ID NUMBER

Santa Ana Unified School District

6667

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Ron Hacker, Associate Superintendent, Business Services

SIGNATURE

DATE

Santa Ana Unified School District Early Childhood Education Program – CSPP Sites

Site Adams Elementary, 2130 S. Raitt St., Santa Ana, CA 92704 Carver Elementary, 1401 W. Santa Ana Blvd, Santa Ana, CA 92703 Davis Elementary, 1405 French St, Santa Ana, CA 92701 Diamond Elementary, 1450 S. Center Street, Santa Ana, CA 92704 Edison Elementary, 2063 S. Orange St., Santa Ana, CA 92704 Esqueda Elementary, 2240 S. Main St, Santa Ana, CA 92707 Franklin Elementary, 210 W. Cubbon St., Santa Ana, CA 92701 Fremont Elementary, 1930 W. Tenth St., Santa Ana, CA 92703 Garfield Elementary, 850 Brown Street, Santa Ana, CA 92701 Harvey Elementary, 1635 S. Center Street, Santa Ana, CA 92704 Heninger Elementary, 417 W. Walnut Street, Santa Ana, CA 92701 Heroes Elementary, 1111 Civic Center Dr., Santa Ana, CA 92703 Jackson Elementary, 1143 S. Nakoma Dr., Santa Ana, CA 92704 Jefferson Elementary, 1522 W. Adams Street, Santa Ana, CA 92704 Kennedy Elementary, 1300 E. McFadden Ave., Santa Ana, CA 92705 King Elementary, 1001 S. Graham Ln., Santa Ana, CA 92703 Lincoln Elementary, 425 S. Sullivan St., Santa Ana, CA 92704 Lowell Elementary, 700 S. Flower St., Santa Ana, CA 92703 Madison Elementary, 1124 E. Hobart St., Santa Ana, CA 92707 Martin Elementary, 939 W. Wilshire Ave., Santa Ana, CA 92707

Mitchell Child Development Center, 3001 W. Harvard St., Santa Ana, CA 92704

Monroe Elementary, 417 E. Central Ave., Santa Ana, CA 92707

Monte Vista Elementary, 2116 Monte Vista Ave., Santa Ana, CA 92704

John Muir Elementary, 1951 N. Mabury St., Santa Ana, CA 92705

Pio Pico Elementary, 931 W. Highland St., Santa Ana, CA 92703

Romero Cruz Academy, 2701 W. Fifth St., Santa Ana, CA 92703

Roosevelt-Walker Community Center, 816 Chestnut Ave., Santa Ana, CA 92701

Santiago Elementary, 2212 N Baker St., Santa Ana, CA 92706

Taft Elementary, 500 W. Keller Ave., Santa Ana, CA 92707

Warwick Square Pre-K, 780 S. Lyon, Santa Ana, CA 92705

Washington Elementary, 910 W. Anahurst Pl., Santa Ana, CA 92707

Wilson Elementary, 1317 N Baker St., Santa Ana, CA 92706

Child Development Division Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

Executive Director/Superintendent information Program Director information Sites and Licenses and/or Office information Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for as of the date this certification was signed.

Program Director/Authorized Representative Signature Date Signed

Printed Name of Program Director/Authorized Representative

Name of Agency User Generating Certification: Orlando Keely

Date Generated: 9/17/2024

Assigned CDD Consultant: Sandra Flores

Santa Ana Unified

County	Orange	
District	Santa Ana Unified List of active district's schools	cun
CDS Code	30 66670 0000000	
District Address	, 1601 East Chestnut Ave. Santa Ana, CA 92701-6322 Google Map →	
Mailing Address	1601 East Chestnut Ave. Santa Ana, CA 92701-6322	
Phone Number	(714) 558-5501	waterwyn
Fax Number	(714) 558-5610	,
Email	rosie.rosales@sausd.us	
Web Address	www.sausd.k12.ca.us 🗗	A. AM
Superintendent	Jerry Almendarez Superintendent of Schools (714) 558-5512 jerry.almendarez@sausd.us	
Chief Business Official	Ron Hacker Associate Superintendent/Chief Business Official (714) 558-5821 ron.hacker@sausd.us	
Status	Active	
District Type	Unified School District	
Low Grade	; P	
High Grade	. Adult	
NCES/Federal District ID	0635310	
CDS Coordinator (Contact for Data Updates)	Lorraine Perez (714) 558-5800 Request Data Update(s)	
Last Updated	March 23, 2022	

Directory Disclaimer

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* Private school data are self-reported by private school owners/heads.

1 RESOLUTION NO. 24/25-3614 2 BOARD OF EDUCATION 3 SANTA ANA UNIFIED SCHOOL DISTRICT 4 ORANGE COUNTY, CALIFORNIA 5 6 Proclamation Declaring November 11-15, 2024, 7 as National School Psychology Week 8 9 WHEREAS, All students learn best when they are healthy, supported, and receive an education that enables them to strive, grow and thrive academically, socially, and 10 11 emotionally; and 12 WHEREAS, overall well-being is closely connected to learning and development, 13 and the educational environment offers an ideal setting to foster positive growth and 14 development; and 15 WHEREAS, sound psychological principles are integral to instruction and 16 learning, social and emotional development, prevention, early intervention and school 17 safety, and supporting culturally diverse student populations; and 18 WHEREAS, school psychologists are specially trained to deliver a continuum of 19 mental health services and academic supports that lower barriers to teaching and 20 learning; and 21 WHEREAS, school psychologists help students to thrive by nurturing their 22 individual strengths across both personal and academic endeavors; and 23 WHEREAS, school psychologists are trained to assess student and school-based 24 barriers to learning as well as individual strengths, utilize data-based decision-25 making, implement research-driven prevention and intervention strategies, and 26 evaluate outcomes and improve accountability; and WHEREAS, school psychologists facilitate collaboration and help parents and 27 educators identify and reduce risk factors; create effective, caring schools; access 28 29 needed community resources; and implement research-driven prevention and intervention 30 strategies; and 31 WHEREAS, the Santa Unified School District recognizes the vital role that school

32	psychologists play in the personal and academic development of all students;
33	NOW, THEREFORE, BE IT RESOLVED, that the Santa Ana Unified School District Board
34	of Trustees proclaims November 11-15, 2024, as National School Psychology Week.
35	
36	PASSED AND ADOPTED by Santa Ana Unified School District Governing Board on October
37	22, 2024 by the following vote:
38	AYES: Alvarez, Bustos, Brazer Aceves, Rodriguez
39	NOES:
40	ABSENT: Torres
41	
42	STATE OF CALIFORNIA)
43) ss.
44	COUNTY OF ORANGE)
45	
46	
47	I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified
48	School District of Orange County, California, hereby certify that the above and
49	foregoing resolution was duly adopted by the said Board at a regular meeting thereof
50	held on 22 day of October 2024 and passed by vote of $4-0$ of said Board.
51	100
52	
53 54	By: Hector Bustos
55 56	Clerk of the Board of Education Santa Ana Unified School District
57	

1 RESOLUTION NO. 24/25-3615 2 BOARD OF EDUCATION 3 SANTA ANA UNIFIED SCHOOL DISTRICT 4 ORANGE COUNTY, CALIFORNIA 5 Proclamation Recognizing the 49th Anniversary 6 7 of the Individuals with Disabilities Education Act 8 9 WHEREAS, The Individuals with Disabilities Education Act (IDEA) was signed into 10 law on November 29, 1975, marking a significant milestone in the pursuit of educational 11 equity and access for students with disabilities; and 12 WHEREAS, IDEA ensures that children with disabilities have the right to a free 13 and appropriate public education in the least restrictive environment, promoting their 14 inclusion and participation in general education settings; and 15 WHEREAS, this landmark legislation has transformed the educational landscape by 16 providing essential services and support to students with disabilities, empowering 17 them to achieve their full potential; and 18 WHEREAS, the implementation of IDEA has fostered collaboration among educators, 19 families, and communities to create inclusive educational environments that celebrate 20 diversity and support individual learning needs; and 21 WHEREAS, our District acknowledges the invaluable contributions of special 22 education teachers, support staff, and administrators who work tirelessly to uphold 23 the principles of IDEA and advocate for our students with disabilities; and 24 WHEREAS, recognizing IDEA is an opportunity to reflect on our commitment to 25 providing equitable educational opportunities for all students and to continue 26 striving for excellence in our special education programs; and 27 WHEREAS, IDEA has empowered families by granting them a voice in their 28 children's education, fostering collaboration between parents and educators to create 29 effective learning environments; and 30 WHEREAS, IDEA has raised awareness about the rights of individuals with 31 disabilities, contributing to a more inclusive society that values diversity and

32 recognizes the potential of every student; and 33 WHEREAS, we celebrate IDEA's legacy, we reaffirm our commitment to upholding 34 its principles by continuously improving our practices and ensuring all students 35 receive the support they need to thrive. 36 NOW, THEREFORE, BE IT RESOLVED, that the Santa Ana Unified School District Board 37 of Trustees joins with educational agencies throughout California, in recognizing 38 November 29, 2024, as the 49th Anniversary of IDEA. 39 PASSED AND ADOPTED by the Santa Ana Unified School District Governing Board on October 40 41 22, 2024, by the following vote: 42 AYES: Alvarez, Bustos, Brazer Aceves, Rodriguez 43 NOES: 44 ABSENT: Torres 45 46 STATE OF CALIFORNIA 47) ss. 48 COUNTY OF ORANGE 49 50 51 I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and 52 53 foregoing resolution was duly adopted by the said Board at a regular meeting thereof 54 held on 22 day of October 2024 and passed by vote of 4-0 of said Board. 55 56 57

By:

ector Bustos

Clerk of the Board of Education

Santa Ana Unified School District

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BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

RESOLUTION NO. 24/25-3617

SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN FOR CERTIFICATED NON-MANAGEMENT EMPLOYEES FOR 2024-25 SCHOOL YEAR

ADMINISTERED BY KEENAN FINANCIAL SERVICES

WHEREAS, the Santa Ana Unified School District ("District") Board of Education ("Board") is committed to maintaining a balanced budget while providing the highest quality of education to its students, and ensuring the long-term financial stability of the district; and

WHEREAS, due to current economic challenges related to declining enrollment and the cessation of State and Federal COVID relief grant funding, the District faces budgetary constraints that could lead to reductions in staffing, programs, and services essential to the educational mission of the District; and

WHEREAS, the Board remains committed to upholding its responsibilities to the community, its staff, and its students by seeking solutions that prioritize fairness, equity, and the long-term sustainability of the District; and

WHEREAS, the Board desires to explore all alternatives to reduce the need for layoffs or involuntary reductions in staff, which would adversely impact both certificated employees and students; and

WHEREAS, the Board has determined that offering a Supplemental Early Retirement Plan (SERP) to eligible certificated employees is a fiscally responsible and compassionate strategy to achieve necessary cost savings while minimizing disruptions to the educational environment; and

WHEREAS, the Board believes that offering the SERP will provide a voluntary retirement option to eligible certificated employees who may be considering retirement, thus creating financial savings that can be used to preserve jobs and minimize involuntary layoffs; and

WHEREAS, there is no cash option available to employees in lieu of this retirement incentive offer; and

WHEREAS, Keenan Financial Services has made available to the District a Supplemental Employee Retirement Plan, a retirement incentive program supplementing STRS/PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code; and

WHEREAS, the District, pursuant to applicable policy and/or a collective bargaining agreement, desires to adopt the Supplemental Employee Retirement Plan and to fund the incentive through nonelective employer contributions to the Keenan Financial Services designated 403(b) provider.

NOW THEREFORE, BE IT RESOLVED THAT:

- 1. The Governing Board of Education of the District hereby adopts the Keenan Financial Services Supplemental Employee Retirement Plan, as part of the District retirement program, effective July 1, 2025.
- 2. The eligibility requirements for employees to participate in such plan shall be as follows:
 - Employee must be a Certificated (Non-Management) employee of the District in a permanent position.
 - Employee must be eligible to be a member of the Santa Ana Educators Association.
 - Employee must be in a paid and active status with the District as of the last day of their assigned calendar.
 - Employee must be at least 55 years of age with 8 years of consecutive service by June 30, 2025.
 - Employee must retire or resign from the District on or before June 30, 2025.
 - Employee must submit to the District Office a completed SERP Enrollment Package, a Letter of Resignation, and an Irrevocable Letter of SERP Participation no later than December 6, 2024.
 - Employee has the ability to rescind the letter or resignation no later than December 11, 2024.

- 3. The employer contribution required to fund each participant's benefit shall equal 80% of the participant's annual salary for the participant's last school year of employment.
- 4. The participants in the Supplemental Employee Retirement Plan are expected to complete their contract year for the 2024-25 academic year.
- 5. The retirement incentive must meet the District's fiscal and operational objectives in order for the plan to go into effect. If these goals are not reached, the District may withdraw the retirement incentive. If the District withdraws the retirement incentive, resignations may be rescinded.
- 6. The Board of Education of the District hereby appoints the Associate Superintendent, Business Services and the Associate Superintendent, Human Resources, or their successors or their designees as the District's Plan Administrator.
- 7. The District's Plan Administrator, Keenan Financial Services, is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

PASSED AND ADOPTED by the Santa Ana Unified School District Governing Board on October 22, 2024, by the following vote:

AYES: Alvarez, Bustos, Brazer Aceves, Rodriguez

92 NOES:

93 ABSENT: Torres

96 STATE OF CALIFORNIA)
97) SS:
98 COUNTY OF ORANGE)

I, Hector Bustos, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing resolution was duly adopted by the said Board at a regular meeting thereof held on 22nd day of October 2024 and passed by vote of 4-0 of said Board.

Board.

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By:

Clerk of the Board of Education Santa Ana Unified School District **Santa Ana Unified School District**

Board Policy Manual

Board Policy Manual

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Policy 0000: Vision Status: DRAFT

Original Adopted Date: Pending

The Board of Education believes that a clearly stated purpose and direction for the district provide the foundation for continuous improvement and accountability. The Board shall adopt a long-range vision for district programs and activities that focuses on the achievement and well-being of all students and reflects the importance of preparing students for the future academically, professionally, and personally. The vision shall recognize the unique role of students, parents/guardians, staff, and community partners in contributing to a high-quality education for all students. The district's vision may be incorporated into its mission or purpose statement, philosophy or motto, long-term goals, short-term objectives, and comprehensive plans such as the local control and accountability plan (LCAP).

The Superintendent or designee shall recommend an appropriate process, with clearly defined procedures, timelines, and responsibilities, for establishing, reviewing, and updating the district's vision statements. This process shall include a review of relevant district documents and data including, but not limited to, information about student demographics, student achievement, current programs, and emerging educational issues. The process shall incorporate an analysis and identification of district strengths and areas in which growth is needed. Input shall be solicited from parents/guardians, students, staff, and community members through methods such as surveys, focus groups, advisory committees, and/or public meetings and forums.

The Board shall review the district's vision statements annually, in conjunction with the update to the LCAP, to ensure consistency among all documents that set direction for the district. Following these reviews, the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians, and the community.

Board decisions regarding curriculum, policies, the budget, collective bargaining agreements, and other district operations shall be aligned with the district's vision. In addition, the Superintendent or designee shall ensure that staff's implementation of district programs and activities supports attainment of the district's vision.

The Superintendent or designee shall regularly report to the Board regarding district progress toward the vision.

Status: DRAFT

Policy 0100: Philosophy

Original Adopted Date: Pending

In order to establish and support a guiding vision for the district, the Board of Education shall develop, articulate, and regularly review an overarching set of fundamental principles which describe the district's core beliefs, values, and tenets. The Board and district staff shall incorporate these principles into all programs, activities, and operations of the district.

It is the philosophy of the district that:

- 1. All students can learn and succeed.
- 2. Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.
- 3. Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.
- 4. The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.
- 5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.
- 6. A safe, nurturing environment and positive school climate are necessary for learning, academic achievement, and student development.
- 7. Parents/guardians have a right and an obligation to be engaged in their child's education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.
- 8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.
- 9. Early identification of learning and behavioral difficulties and timely and appropriate support and intervention contribute to student success.
- 10. Students and staff are encouraged and motivated by high expectations and recognition for their accomplishments.
- 11. School improvement is a dynamic process requiring flexibility and innovation to meet the needs of students in a changing world.
- 12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.
- 13. The diversity of the student body and school staff enriches the learning experience, promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.
- 14. A common set of norms and protocols is crucial to effective governance.
- 15. Communication, trust, respect, collaboration, and teamwork strengthen the relationship among Board members and between the Board and Superintendent, and contribute to the effectiveness of the governance team.
- 16. The community and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

- 17. Two-way communication with all stakeholders is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.
- 18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.
- 19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.
- 20. Responsibility for district programs and operations is shared by the entire educational community, with ultimate accountability resting with the Board as the basic embodiment of representative government.

Status: DRAFT

Policy 0200: Goals For The School District

Original Adopted Date: Pending

As part of the Board of Education's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities.

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs.

Goals shall be established for all students and each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students and shall address each of the state priorities identified in Education Code 52060 and any additional local priorities established by the Board. These goals shall be incorporated into the district's local control and accountability plan (LCAP). (Education Code 52060-52077)

The LCAP shall include a clear description of each goal, one or more of the state or local priorities addressed by the goal, any student subgroup(s) or school site(s) to which the goal is applicable, and expected progress toward meeting the goal for the term of the LCAP and in each year.

Each year the district's update to the LCAP shall review progress toward the goals and describe any changes to the goals. (Education Code 52060-52061)

In addition to the goals identified in the LCAP, and consistent with those goals, the district and each school site may establish goals for inclusion in another district or school plan or for any other purpose. Such goals may address the improvement of governance, leadership, fiscal integrity, facilities, community involvement and collaboration, student wellness and other conditions of children, and/or any other areas of district or school operations. As appropriate, each goal shall include benchmarks or short-term objectives that can be used to determine progress toward meeting the goal.

Status: DRAFT

Policy 0400: Comprehensive Plans

Original Adopted Date: Pending

The Board of Education elieves that careful planning is essential to effective implementation of district programs and policies. Comprehensive plans shall identify cohesive strategies for school improvement, provide stability in district operations, and be aligned to ensure consistency among district approaches for student academic growth and achievement.

Comprehensive plans adopted by the district shall include the local control and accountability plan (LCAP) and other plans required by law or determined by the Board to be in the best interest of the district. Such plans may describe anticipated short- and long-term needs, measurable outcomes, priorities, activities, available resources, timelines, staff responsibilities, and strategies for internal and external communications regarding the plan.

The process for developing comprehensive plans shall include broad participation of school and community representatives. Committees may, and when required by law shall, be appointed to assist in the development of such plans. District comprehensive plans are subject to review and approval by the Board.

School-level plans may be developed to meet the unique circumstances of individual school sites, provided that they are consistent with law, Board policies, district administrative regulations, the district vision, the LCAP, and other districtwide plans. School plans shall be subject to review and approval of the Superintendent or designee, except when law or Board policy requires Board approval of the plan.

Comprehensive plans shall be available to the public, and shall be reviewed and updated at regular intervals as specified within the plan or required by law.

Status: DRAFT

Policy 0410: Nondiscrimination In District Programs And Activities

Original Adopted Date: Pending

This policy shall apply to all acts related to a school activity or school attendance and to all acts of the Board of Education and the Superintendent in enacting policies and procedures that govern the district.

The Board is committed to providing equal opportunity for all individuals in district programs and activities. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, reproductive health decisionmaking, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, veteran or military status, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

All individuals shall be treated equitably in the receipt of district and school services. Personally identifiable information collected in the implementation of any district program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on race, gender, sexual orientation, religion, ethnicity, national origin, or immigration status or any other category identified above.

District programs and activities shall be free of any discriminatory use, selection, or rejection of textbooks, instructional materials, library books, or similar educational resources.

The use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library shall not be rejected or prohibited by the Board or district on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. (Education Code 243)

District programs and activities shall be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

The Superintendent or designee shall annually review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. The Superintendent or designee shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

All allegations of unlawful discrimination in district programs and activities shall be brought, investigated, and resolved in accordance with Board Policy 1312.3 - Uniform Complaint Procedures.

Pursuant to 34 CFR 104.8 and 34 CFR 106.8, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parental notification distributed pursuant to Education Code 48980 and, as applicable, in announcements, bulletins, catalogs, handbooks, application forms, or other materials distributed by the district. The notification shall also be posted on the district's website and social media and in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations as appropriate.

In addition, the annual parental notification shall inform parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, including information on educational rights issued by the California Attorney General. Alternatively, such information may be provided through any other cost-effective means determined by the Superintendent or designee. (Education Code 234.7)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language. (Education Code

48985; 20 USC 6312)

Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school websites, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities shall notify the Superintendent or designee if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

The individual identified in Administrative Regulation 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state federal civil rights laws is hereby designated as the district's ADA coordinator. The compliance officer shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

(title or position)
(address)
<mark>(telephone number)</mark>
<mark>(email)</mark>

Policy 0415: Equity Status: ADOPTED

Original Adopted Date: 02/27/2024 | Last Reviewed Date: 02/27/2024

SCOPE:

The Board of Education believes that the diversity that exists among the district's community of students, staff, parents/guardians, and community members is integral to the district's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

POLICY:

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the district shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color and/or diverse cultural, linguistic, or socio-economic backgrounds. To ensure that equity is the intentional result of district decisions, the Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

The Board and the Superintendent or designee shall develop and implement policies and strategies to promote equity in district programs and activities, through measures such as the following:

- 1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions
- 2. Analyzing expenditures and allocating financial and human resources in a manner that provides all students with equitable access to district programs, support services, and opportunities for success and promotes equity and inclusion in the district. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.
- 3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities
- 4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students
- 5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups
- 6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need
- 7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community
- 8. Providing district staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices
- 9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

DESIRED OUTCOME:

The Board shall regularly monitor the intent and impact of district policies and decisions in order to safeguard against disproportionate or unintentional impact on access to district programs and achievement goals for specific student populations in need of services.

Status: DRAFT

Policy 0420: School Plans/Site Councils

Original Adopted Date: Pending

The Board of Education believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. The Superintendent or designee shall also ensure consistency between the specific actions included in the district's local control and accountability plan and the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. (Education Code 64001)

If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the school site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

Status: DRAFT

Regulation 0420: School Plans/Site Councils

Original Adopted Date: Pending

School Site Councils

Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have a school site council composed of the following: (Education Code 65000)

- 1. The principal or designee
- 2. Classroom teachers at the school, selected by the classroom teachers at the school
- 3. Other school personnel who are not teachers, selected by the other personnel at the school who are not teachers
- 4. Parents/guardians of students attending the school and/or other members of the community, selected by the parents/guardians of students attending the school
- 5. If the school is a secondary school, students attending the school selected by other secondary students

Half of the school site council membership shall consist of school staff in the categories listed in items #1-3 above, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be parents/guardians and/or community members. For a secondary school site council, the remaining half shall be parents/guardians, community members, and/or students. (Education Code 65000)

A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 65000)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

School Plan for Student Achievement

The school site council shall develop and annually review and update an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

The SPSA shall be developed with the review, certification, and advice of the school English learner advisory committee, if required. (Education Code 64001)

Other school and district committees, including, but not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP), advisory committee established for special education programs, and Western Association of Schools and Colleges leadership teams, may also be consulted on the content of the plan.

Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student outcomes. (Education Code 64001)

The SPSA shall include all of the following: (Education Code 64001)

- 1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment
- 2. Evidence-based strategies, actions, or services

3. Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Board of Education for review and approval at a regularly scheduled Board meeting. (Education Code 35147, 64001)

The school site council shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, and other interested parties regarding progress toward school goals.

The school site council may amend the SPSA at any time through the same process required for the annual update of the plan.

Status: DRAFT

Policy 0420.4: Charter School Authorization

Original Adopted Date: Pending

The Board of Education recognizes that charter schools may assist the district in offering diverse learning opportunities for students. In considering any petition to establish a charter school within the district, the Board shall give thoughtful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition to the Board for a charter school to be established within the district or for the conversion of an existing district school to a charter school. (Education Code 47605)

Any petition for a charter school shall include all components, signatures, and statements required by law, as specified in the accompanying administrative regulation. The proposed charter shall be attached to the petition. (Education Code 47605)

The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter petition with legal requirements.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, the Superintendent or designee may also meet with the petitioners to establish workable plans for contracted services which the district may provide to the proposed charter school.

The Board shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

Timelines for Board Action

Within 60 days of receiving a charter petition, the Board shall hold a public hearing on the charter provisions, at which time the Board shall consider the level of support for the petition by district teachers, other district employees, and parents/guardians. A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

The Board shall either grant or deny the petition at a public hearing held within 90 days of receiving the petition, or within 120 days with the consent of both the petitioner and the Board. (Education Code 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter, the district shall publish all staff recommendations regarding the petition, including any recommended findings and, if applicable, certification from the County Superintendent of Schools regarding the potential fiscal impact of the charter school on the district. During the public hearing, the petitioners shall have equal time and opportunity to present evidence and testimony in response to the staff recommendations and findings. (Education Code 47605)

The Superintendent or designee shall maintain accurate records, in relation to each charter petition, of documents submitted, the Board's proceedings, and the findings upon which the Board's decision is made.

Approval of Petition

A charter petition shall be granted only if the Board is satisfied that doing so is consistent with sound educational practice and the interests of the community in which the school is proposing to locate. In granting charters, the Board shall consider the academic needs of the students the charter school proposes to serve and shall give preference to petitions that demonstrate the capability to provide comprehensive learning experiences for students who are identified by the petitioner as academically low-achieving, based on standards established by California Department of Education (CDE). (Education Code 47605)

Prior to authorizing any charter, the Board shall verify that the charter includes adequate processes and measures for monitoring and holding the school accountable for fulfilling the terms of its charter and complying with all applicable laws, including Education Code 47604.1. Such processes and measures shall include, but are not limited to, fiscal accountability systems, multiple measures for evaluating the educational program, inspection and observations of

any part of the charter school, and regular reports to the Board.

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

When a petition is approved by the Board, it shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the petition to the County Superintendent of Schools, CDE, and the State Board of Education (SBE). (Education Code 47605)

Denial of Petition

The Board shall summarily deny any charter petition that proposes to:

- 1. Operate a charter school as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)
- 2. Convert a private school to a charter school (Education Code 47602)
- 3. Serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district (Education Code 47605)
- 4. Offer nonclassroom-based instruction (Education Code 47612.7)

Regarding all other charter petitions, the Board shall deny a petition only if the Board makes written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605; 5 CCR 11967.5.1)

- 1. The charter school presents an unsound educational program that has a likelihood of physical, educational, or psychological harm to, or which is not likely to provide an educational benefit for, the students to be enrolled in the charter school.
- 2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
- 3. The petition does not contain the number of signatures required.
- 4. The petition does not contain a clear, unequivocal statement described in Education Code 47605(e), including that the charter school will be nonsectarian and that the school shall not charge tuition or discriminate against any student based on the characteristics specified in Education Code 220.
- 5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(c).
- 6. The petition does not contain a declaration as to whether the charter school shall be deemed the exclusive public employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.
- 7. The charter school is demonstrably unlikely to serve the interests of the entire community in which the school is proposing to locate. Analysis of this finding shall include consideration of the fiscal impact of the proposed charter school. A written factual finding shall detail specific facts and circumstances that analyze and consider the following factors:
 - a. The extent to which the proposed charter school would substantially undermine existing services, academic offerings, or programmatic offerings
 - b. Whether the proposed charter school would duplicate a program currently offered within the district,

when the existing program has sufficient capacity for the students proposed to be served within reasonable proximity to where the charter school intends to locate

8. The district is not positioned to absorb the fiscal impact of the proposed charter school. The district meets this criterion if it has a negative interim certification, has a qualified interim certification and the County Superintendent certifies that approving the charter school would result in the district having a negative interim certification, or is under state receivership.

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

Appeals

If the Board denies a petition, the petitioner may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to SBE. (Education Code 47605)

At the request of the petitioner, the Board shall prepare the documentary record, including a transcript of the public hearing at which the Board denied the charter, no later than 10 business days after the petitioner makes the request. (Education Code 47605)

Within 30 days of receipt of an appeal submitted to SBE, the Board may submit a written opposition to SBE, which may include supporting documentation, detailing, with specific citations to the documentary record, how the Board did not abuse its discretion in denying the petition. (Education Code 47605)

If either the County Board or SBE remands the petition to the Board because the petition on appeal contains new or different material terms, the Board shall reconsider the petition and shall grant or deny the petition within 30 days. (Education Code 47605)

Status: DRAFT

Regulation 0420.4: Charter School Authorization

Original Adopted Date: Pending

Petition Signatures

A petition for the establishment of a start-up charter school must be signed by either of the following: (Education Code 47605)

- 1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the school for its first year of operation
- 2. A number of teachers equivalent to at least one-half of the total number of teachers that the charter school estimates will be employed at the school during its first year of operation

A petition that proposes to convert an existing public school to a charter school must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

Any petition circulated to collect signatures shall include a prominent statement explaining that a parent/guardian's signature means that the parent/guardian is meaningfully interested in having a child attend the charter school, or a teacher's signature means that the teacher is meaningfully interested in teaching at the charter school. (Education Code 47605)

Staff Advisory Committee

The Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a charter petition based on the requirements in Education Code 47605 and to identify any concerns that should be addressed by the petitioners.

Components of Charter Petition

All charter petitions shall comply with the applicable requirements of Education Code 47605, other state and federal laws, and district policies.

The charter petition shall include affirmations that the charter school will be nonsectarian in its programs, admission policies, employment practices, and operations; will not charge tuition; and will not discriminate against a student on the basis of characteristics listed in Education Code 220. The petition shall also contain reasonably comprehensive descriptions of: (Education Code 47605)

- 1. The educational program of the proposed school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.
- 2. The charter school's annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established for the proposed school, goals aligned with those priorities, and specific annual actions to achieve those goals.

If the proposed charter school will serve high school students, the petition shall describe the manner in which the school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "A-G" admissions criteria may be considered to meet college entrance requirements.

3. The measurable student outcomes identified for use by the charter school.

Student outcomes means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served by the charter school.

- 4. The method by which student progress in meeting the identified student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.
- 5. The governance structure of the charter school, including, but not limited to, the process to be followed by the school to ensure parent/guardian involvement.
- 6. The qualifications to be met by individuals to be employed by the charter school.
- 7. The procedures that the charter school will follow to ensure the health and safety of students and staff, including the following requirements:
 - a. Each charter school employee shall furnish the school with a criminal record summary as described in Education Code 44237.
 - b. The charter school shall develop a school safety plan which includes the topics listed in Education Code 32282(a)(2)(A)-(J).
 - c. The charter school's safety plan shall be reviewed and updated by March 1 each year.
- 8. The means by which the charter school will achieve a balance of racial and ethnic students, special education students, and English learner students, including redesignated fluent English proficient students, that is reflective of the general population residing within the district's territorial jurisdiction.
- 9. The charter school's student admission policy. The petition shall, in accordance with Education Code 47605(e), specify procedures for determining enrollment when the number of applicants exceeds the school's capacity, including requirements for the use of a public random drawing, admission preferences, and priority order of preferences as required by law and subject to Board of Education approval.
- 10. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the Board's satisfaction.
- 11. The procedures by which students can be suspended or expelled for disciplinary reasons or otherwise involuntarily removed for any reason, including an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements as specified in Education Code 47605.

Such procedures shall contain a clear statement that no student shall be involuntarily removed by the charter school for any reason unless written notice of the intent to remove the student is given to the student's parent/guardian at least five schooldays before the effective date of the removal. In the case of a homeless student or foster youth, the notice shall be given to the student's educational rights holder. Additionally, a foster youth's attorney and county social worker, and an Indian child's tribal social worker, and if applicable, the county social worker, shall be given such notice.

The notice shall inform the student, the student's parent/guardian, and any other specified individual, as applicable, of the right to initiate a hearing as described in Education Code 47605, before the effective date of the removal. The notice shall be provided in the student's parent/guardian's, or other applicable person's language, and, if such a hearing is initiated, shall include the student's right to remain enrolled in the charter school until a final decision is made by the charter school.

In addition, the procedures shall contain a statement pertaining to the provision of homework assignments to suspended students as specified in Education Code 47606.2.

Such procedures shall also include processes by which the charter school will notify the Superintendent of the district of the student's last known address and, upon request, provide the student's cumulative record to the district, when a student is expelled or leaves the charter school without graduating or completing the school year for any reason. In addition, the procedures shall describe the means by which the district can contact the charter school if the student is subsequently expelled or leaves the school district without graduating or completing the school year for any reason.

Involuntarily removed means disensolled, dismissed, transferred, or terminated, but does not include suspensions. (Education Code 47605)

- 12. The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
- 13. The public school attendance alternatives for students residing within the district who choose to not attend the charter school.
- 14. A description of the rights of any district employee upon leaving district employment to work in the charter school and of any rights of return to the district after employment at the charter school.
- 15. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.
- 16. A declaration as to whether the charter school will be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.
- 17. Consistent with 5 CCR 11962, the procedures to be used if the charter school closes, including, but not limited to:
 - a. Designation of a responsible entity to conduct closure-related activities
 - b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the charter school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:
 - i. The effective date of the closure
 - ii. The name(s) and contact information of the person(s) to whom reasonable inquiries may be made regarding the closure
 - iii. The students' districts of residence
 - iv. The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements
 - c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with Item #17a above
 - d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with Item #17a above, except for records and/or assessment results that the charter may require to be transferred to a different entity
 - e. Transfer and maintenance of personnel records in accordance with applicable law
 - f. Completion of an independent final audit within six months after the closure of the charter school that may function as the annual audit, which includes an assessment of the disposition of any restricted funds received by or due to the school and an accounting of all financial assets and liabilities pursuant to 5 CCR 11962
 - g. Disposal of any net assets remaining after all liabilities of the charter school have been paid or otherwise

addressed pursuant to 5 CCR 11962h.

- h. Completion and filing of any annual reports required pursuant to Education Code 47604.33
- i. Identification of funding for the activities identified in Item #17a-g above

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

- 1. The facilities to be used by the charter school, including where the school intends to locate
- 2. The manner in which administrative services of the charter school are to be provided
- 3. Potential civil liability effects, if any, upon the charter school and district
- 4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation
- 5. If the charter school is to be operated by or as a nonprofit public benefit corporation, the names and relevant qualifications of all persons whom the petitioner nominates to serve on the governing body of the charter school

Location of Charter School

Unless otherwise exempted by law, the charter petition shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school may establish a resource center, meeting space, or other satellite facility within the jurisdiction of the school district where the charter school is physically located if both of the following conditions are met: (Education Code 47605.1)

- 1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.
- 2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

Status: DRAFT

Policy 0420.41: Charter School Oversight

Original Adopted Date: Pending

The Board of Education recognizes its ongoing responsibility to oversee that any charter school authorized by the Board is successfully fulfilling the terms of its charter and is providing a high-quality educational program for students enrolled in the charter school.

The Superintendent or designee shall identify at least one staff member to serve as a contact person for each charter school authorized by the Board. (Education Code 47604.32)

The Superintendent or designee shall visit each charter school at least annually and may inspect or observe any part of a charter school at any time. (Education Code 47604.32, 47607)

The Superintendent or designated charter school contact shall attend meetings of the charter school governing body whenever possible and shall periodically meet with a representative of the charter school.

Waivers

If the charter school wishes to request a general waiver of any state law or regulation applicable to it, it shall request that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall submit such a waiver request to SBE on behalf of the charter school.

Provision of District Services

The charter school may purchase administrative or other services from the district or any other source. (Education Code 47613)

Whenever the district agrees to provide administrative or support services to a charter school, the district and the charter school shall develop a memorandum of understanding (MOU) which clarifies the financial and operational agreements between them.

At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System or Public Employees' Retirement System on behalf of the charter school. The district may charge the charter school for the actual costs of the reporting services, but shall not require the charter school to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)

Material Revisions to Charter

Material revisions to a charter may only be made with Board approval. Material revisions shall be governed by the same standards and criteria that apply to petitions for the authorization of charter schools as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

The Board shall determine whether a proposed change in charter school operations would constitute a material revision of the approved charter.

If an approved charter school proposes to expand operations to one or more additional sites or grade levels, whether concurrently with or unrelated to a renewal, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations or grade levels. The Board shall consider approval of the additional locations or grade levels at an open, public meeting. (Education Code 47605, 47607)

Pursuant to Education Code 47605, the Board may deny a request to expand operations if it finds that the proposed expansion would render the charter school demonstrably unlikely to serve the interests of the entire community in which the school is located or proposes to locate. In making this finding, the Board shall consider all of the following:

1. The fiscal impact of the proposed expansion on the district

- 2. The extent to which the expansion would substantially undermine existing services, academic offerings, or programmatic offerings
- 3. Whether the expansion would duplicate a program currently offered within the district that has sufficient capacity for the students proposed to be served

Additionally, pursuant to Education Code 47605, the Board may deny a request to expand charter school operations if it finds that the district is not positioned to absorb the fiscal impact of the proposed charter school expansion. The Board shall make this finding if the district has a qualified interim certification pursuant to Education Code 42131 and the County Superintendent of Schools, in consultation with the County Office Fiscal Crisis and Management Assistance Team, certifies that approving the charter school would result in the district having a negative interim certification pursuant to Education Code 42131, or if the district has a negative interim certification pursuant to Education Code 42131, or is under state receivership.

Location of Charter Schools

Except when permitted to operate outside district boundaries pursuant to Education Code 47605 and 47605.1, a charter school shall be located within district boundaries. (Education Code 47605.1)

Monitoring Charter School Performance

Any charter school authorized by the Board shall be monitored by the Superintendent or designee to determine whether the charter school complies with all legal requirements applicable to charter schools, including all reports required of charter schools by law, as specified in Education Code 47604.32. Any violations of law shall be reported to the Board.

The Board shall monitor each charter school to determine whether it is achieving the measurable student outcomes set forth in the charter, both schoolwide and for each numerically significant student subgroup served by the school as defined in Education Code 52052. This determination shall be based on the measures specified in the approved charter and any applicable MOU, and on the charter school's annual review and assessment of its progress toward the goals and actions identified in its local control and accountability plan (LCAP), as reported in the California School Dashboard.

The Board shall monitor the fiscal condition of the charter school based on any financial report or information obtained from the charter school, including, but not limited to, the charter school's preliminary budget, LCAP and annual update of the charter school's LCAP, first and second interim financial reports, and final unaudited report for the full prior year. (Education Code 47604.32, 47604.33, 47606.5)

Fees/Charges for Supervisorial Oversight

The district may charge for district supervisorial oversight as follows: (Education Code 47613; 5 CCR 11969.7)

- 1. Actual costs up to one percent of the charter school's revenue.
- 2. Actual costs up to three percent of the charter school's revenue if the district provides the charter school substantially rent-free facilities
 - If the district provides the charter school with facilities under Education Code 47614 and charges the charter school a pro-rata share of the facilities costs calculated pursuant to 5 CCR 11969.7, the district may only charge the charter school for the actual costs of supervisorial oversight up to one percent of the charter school's revenue.
- 3. Actual costs if the district is assigned supervisorial oversight responsibility for the charter school by SBE when authorized on appeal

Technical Assistance/Intervention

Whenever a charter school is identified for technical assistance based on the performance of one or more numerically significant student subgroups on SBE-established criteria, the charter school shall receive technical assistance from the County Superintendent. Such technical assistance shall be focused on building the charter

school's capacity to develop and implement actions and services responsive to student and community needs, including, but not limited to, any of the following: (Education Code 47607.3)

- 1. Assisting the charter school to identify its strengths and weaknesses in regard to the state priorities applicable to the charter school pursuant to Education Code 47605(c). This shall include working collaboratively with the charter school to review performance data on the state and local indicators included in the California School Dashboard and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness.
- 2. Working collaboratively with the charter school to secure assistance from an academic, programmatic, or fiscal expert or team of experts to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the charter school. Another service provider, including, but not limited to, a school district, county office of education, or charter school, may be solicited to act as a partner to the charter school in need of technical assistance.
- 3. Obtaining from the charter school timely documentation demonstrating that it has completed the activities described in Items #1 and 2 or substantially similar activities, or has selected another service provider to work with the charter school to complete the activities described in Items #1 and 2 or substantially similar activities, and ongoing communication with the Board to assess the charter school's progress in improving student outcomes.

In addition, if, in three out of four consecutive school years, a charter school fails to improve outcomes for three or more numerically significant student subgroups, or for all of the student subgroups if the school has fewer than three subgroups, in regard to one or more state or school priorities identified in the charter, the County Superintendent may request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074. (Education Code 47607.3; 52072)

In accordance with law, the Board may deny a charter school's renewal petition or may revoke a charter based on the charter school's poor performance, especially with regard to inadequate academic achievement of all numerically significant subgroups of students served by the charter school. (Education Code 47607, 47607.2)

Complaints

Each charter school shall establish and maintain policies and procedures in accordance with the uniform complaint procedures as specified in 5 CCR 4600-4670 to enable any person alleging the school's noncompliance with Education Code 47606.5 or 47607.3 to file a complaint with the charter school. (Education Code 52075)

A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. A complainant who is not satisfied with the decision may appeal the decision to the SPI. (Education Code 52075)

If the charter school finds merit in the complaint or the SPI finds merit in an appeal, a remedy shall be provided to all affected students and parents/guardians. (Education Code 52075)

School Closure

In the event that the Board revokes or denies renewal of a charter or the charter school ceases operation for any reason, the Superintendent or designee shall, when applicable in accordance with the charter and/or an MOU, provide assistance to facilitate the transfer of the charter school's former students and to finalize financial reporting and close-out of the charter school.

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, if renewal of a charter is denied, a charter is revoked, or a charter school will cease operation for any reason. Such notification shall include, but not be limited to, a description of the circumstances of the closure, the effective date of the closure, and the location of student and personnel records. (Education Code 47604.32; 5 CCR 11962.1)

Status: DRAFT

Exhibit 0420.41-E(1): Charter School Oversight

Original Adopted Date: Pending

REQUIREMENTS FOR CHARTER SCHOOLS

A charter school shall be subject to the terms of its charter; any memorandum of understanding between the school and the district Board of Education; the state and federal constitutions; applicable federal laws; state laws that apply to governmental agencies in general; and other legal requirements that are expressly applicable to charter schools, including, but not limited to, the following requirements.

Governance

- 1. Comply with the Ralph M. Brown Act (Government Code 54950-54963), California Public Records Act (Government Code 7920.000- 7930.215), conflict of interest laws (Government Code 1090-1099), and Political Reform Act (Government Code 81000-91014), including the adoption of a conflict of interest code pursuant to Government Code 87300 (Education Code 47604.1)
- 2. Except as otherwise authorized by Government Code 54954, hold the meetings of its governing body within the physical boundaries of the county in which the charter school is located or, if a nonclassroom-based charter school that does not have a facility or operates one or more resource centers, hold governing body meetings within the physical boundaries of the county in which the greatest number of students enrolled in the charter school reside. In addition, a two-way teleconference location shall be established at the school site and/or resource center, as applicable. (Education Code 47604.1)
- 3. The charter school's executive director or any of the charter school's employees shall not serve as a member of the county board of education in the county where the charter school is located (Education Code 1006; Government Code 1099)

Operations

- 4. Not be operated as, or be operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)
- 5. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)

Admission/Enrollment

- 6. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
- 7. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
- 8. Serve students with disabilities in the same manner as such students are served in other district schools (Education Code 47646, 56145)
- 9. Admit all students who wish to attend the charter school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's or parent/guardian's place of residence within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within that school's former attendance area. (Education Code 47605)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admission preference for students who are currently enrolled in that public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

- b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing, with preference extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5 (Education Code 47605)
- c. Other admission preferences may be permitted by the Board of the district on an individual school basis consistent with law. Preferences shall not result in limited enrollment access for students with disabilities, academically low-achieving students, English learners, neglected or delinquent students, students experiencing homelessness, foster youth, students who are economically disadvantaged, or on the basis of nationality, race, ethnicity, or sexual orientation. Mandatory parental volunteer hours shall not be the basis of a preference or a criterion for admission or continued enrollment. (Education Code 47605)
- 10. Not discourage a student from enrolling or seeking to enroll in the charter school, nor encourage a current student from disenrolling, for any reason, including, but not limited to, the student's academic performance, nationality, race, ethnicity, or sexual orientation or because the student is a student with disabilities, academically low achieving, an English learner, neglected or delinquent, experiencing homelessness, economically disadvantaged, or a foster youth. The charter school shall not request or require a student's records to be submitted before enrollment. The charter school shall post on its website the California Department of Education's (CDE) notice of these requirements and shall provide the notice to parents/guardians or students age 18 and older when the parent/guardian or student inquires about enrollment, before conducting an enrollment lottery, and before disenrollment of a student. (Education Code 47605)
- 11. Comply with the requirements of Education Code 48850-48859 regarding enrollment, identification, and placement of students experiencing homelessness and unaccompanied youth (Education Code 48850, 48851, 48852.5, 48852.6; 42 USC 11431-11435)
- 12. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)
- 13. Allow a student who is enrolled in the charter school but receiving individual instruction at home or a hospital due to a temporary disability to return to the charter school when well enough to do so, provided the student returns during the school year in which the individual instruction was initiated (Education Code 48207.3)

Nondiscrimination

- 14. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
- 15. Adopt policy that is consistent with the model policy developed by the California Attorney General addressing the charter school's response to immigration enforcement, notify parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, prohibit the collection of information or documents regarding the immigration status of students or their family members, and fulfill other requirements of Education Code 234.7
- 16. Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school website or on the website of the charter operator (Education Code 221.61)
- 17. If the charter school offers competitive athletics, annually post on the school's website or on the website of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)
- 18. Provide specified accommodations to pregnant and parenting students, including, but not limited to, the provision of parental leave and reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. The charter school shall notify pregnant and parenting students and parents/guardians of the rights and options available to pregnant and parenting students. (Education Code 222, 222.5, 46015)

19. If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)

Tuition and Fees

- 20. Not charge tuition (Education Code 47605)
- 21. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools (Education Code 49010, 49011)

Not bill, nor take any negative action against, a student or former student for a debt owed to the charter school. The school shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student before pursuing payment of the debt and shall provide a receipt to the parent/guardian for each payment made to the school. (Education Code 49014)

School Plans

- 22. Adopt a local control and accountability plan (LCAP) and update the plan by July 1 each year, after holding a public hearing, consulting with specified stakeholders, and using the template adopted by the State Board of Education (SBE). As part of the LCAP adoption and annual update to the LCAP, the governing body of the charter school shall separately adopt a local control funding formula budget overview for parents/guardians and as appropriate, an Individuals with Disabilities Education Act Addendum, based on the templates developed by SBE (Education Code 47604.33, 47606.5, 52064, 52064.1, 52064.3)
- 23. If the charter school applies for federal and/or state categorical program funding through the state's consolidated application, establish a school site council to develop and annually review a school plan for student achievement, unless the school chooses to use its LCAP for this purpose (Education Code 64000-64001, 65000-65001)
- 24. Develop a comprehensive safety plan in accordance with Education Code 32282 and review and update the plan by March 1 each year (Education Code 47605)
- 25. Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, youth bus, or child care motor vehicle and procedures for designating an adult chaperone, other than the driver, to accompany students on a school activity bus. In addition, ensure that each school bus, student activity bus, youth bus, or child care motor vehicle is equipped with a child safety alert system that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting, unless the student activity bus is exempted by law. (Education Code 39831.3; Vehicle Code 28160)

Curriculum and Instruction

- 26. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 47612.5)
- 27. If the charter school serves students in grade 9, adopt a fair, objective, and transparent mathematics placement policy with specified components (Education Code 51224.7)
- 28. If the charter school serves students in any of grades 7-12, provide comprehensive sexual health education and human immunodeficiency virus (HIV) prevention education at least once in junior high or middle school and once in high school (Education Code 51931, 51934)
- 29. If the charter school serves students in any of grades 6-12, identify and implement methods of informing parents/guardians of human trafficking prevention resources (Education Code 49381)
- 30. If the charter school serves students in middle or high school and offers one or more courses in health education, include in those courses instruction in mental health, as specified (Education Code 51925-51929)
- 31. If the charter school serves students in grade 12, comply with the requirements for student completion and

- submission of the Free Application for Federal Student Aid and California Dream Act Application (Education Code 51225.7, 51225.8)
- 32. If the charter school is planning to hold a college or career fair, the charter school shall notify each apprenticeship program in the same county as the charter school with the planned date, time, and location of the fair (Labor Code 3074.2)
- 33. If the charter school provides independent study, meet the requirements of Education Code 51745-51749.6, except that the school may offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)
- 34. Develop a plan for offering independent study to affected students pursuant to Education Code 46393 if the governing body of the charter school submits an affidavit pursuant to Education Code 46392 necessitated by an emergency condition that resulted in a school closure (Education Code 46392, 46393)
- 35. Accept and provide full or partial credit for coursework satisfactorily completed by a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or a student participating in a newcomer program while attending another school (Education Code 51225.2)
- 36. Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605)

Special Education

- 37. Provide assistive technology devices in a student's home or other settings if the individualized education program team determines that such access is necessary. The charter school shall also provide an assistive technology device or comparable device to a student who enrolls in another local educational agency, for two months after the student leaves the charter school or until alternative arrangements can be made, whichever occurs first (Education Code 56040.3)
- 38. If the charter school is an independent member of a special education local plan area and has a master contract with a nonpublic, nonsectarian school:
 - a. Pay the full amount of the tuition or fees for students with disabilities enrolled in programs or services provided pursuant to that contract (Education Code 56365)
 - b. Conduct at least one onsite visit to the nonpublic, nonsectarian school prior to a student's placement and at least once each school year (Education Code 56366.1)

High School Graduation

- 39. Exempt a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, or migrant student who transfers between schools after the second year of high school, or a student participating in a newcomer program for newly immigrant students in grades 11-12, from any of the charter school's graduation requirements that exceed state requirements, unless the charter school determines that the student is reasonably able to complete the requirements by the end of the fourth year of high school (Education Code 51225.1, 51225.2)
- 40. In accordance with Education Code 51225.31, exempt an eligible student with disabilities from all coursework and other requirements adopted by the charter school board that are in addition to the statewide course requirements specified in Education Code 51225.3, and award such student a high school diploma (Education Code 51225.31)
- 41. Grant a high school diploma to any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination (Education Code 51413)
- 42. Require students to meet the state minimum course requirements for graduation as specified in Education Code 51225.3, as well as any additional graduation requirements required by the governing body (Education Code 51225.3)

Student Expression

- 43. Allow a student to wear traditional tribal regalia or recognized objects of religious or cultural significance as an adornment at school graduation ceremonies, unless the charter school determines that an item is likely to cause a substantial disruption of, or material interference with, the ceremony (Education Code 35183.1)
- 44. Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

Staffing

- 45. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) as required for the teacher's certificated assignment. Teachers employed by the charter school during the 2019-20 school year shall have until July 1, 2025 to obtain the required certificate required. (Education Code 47605, 47605.4)
- 46. If the charter school offers TK, require credentialed teachers first assigned to a TK class to meet one of three specified criteria establishing qualification for the position by August 1, 2023, and to maintain adult to student ratios as specified in Education Code 48000 (Education Code 48000)
- 47. Review potential misassignments and vacant positions in the charter school, including data from CTC, respond to the County Superintendent of Schools when necessary to show that an employee is legally authorized for an assignment, and correct any misassignments if notified by the County Superintendent that an assignment is not legally authorized (Education Code 44258.9)
- 48. Not hire any person who has been convicted of a violent or serious felony except as otherwise provided by law, and, if the charter school contracts with an entity for specified services, verify that any employee of that entity who interacts with students outside of the immediate supervision and control of the student's parent/guardian or a school employee has a valid criminal records summary, unless an exception applies (Education Code 44830.1, 45122.1, 45125.1)
- 49. Report to CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)
- 50. If the charter school chooses to make the state teachers' retirement plan and/or the public employees retirement system available to its employees, meet the requirements of Education Code 47611 (Education Code 47610)
- 51. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)
- 52. If the charter school employs security officers and/or security officers work on the charter school campus, provide the latest course of training developed by the Bureau of Security and Investigative Services of the Department of Consumer Affairs in consultation with the Commission on Peace Officer Standards and Training, as specified (Education Code 38001.5; Business and Professions Code 7583.45)

Parent/Guardian Involvement

- 53. On a regular basis, consult with parents/guardians and teachers regarding the charter school's educational programs (Education Code 47605)
- 54. Notify parents/guardians of applicant students and currently enrolled students that parental involvement is not a requirement for acceptance to, or continued enrollment at, the charter school (Education Code 47605)
- 55. If 15 percent or more of the students at the charter school speak a single primary language other than English, provide all notices, reports, statements, or records sent to parents/guardians in English and in the primary language (Education Code 48985)

Nutrition

- 56. Provide breakfast and/or lunch free of charge during each school day to students requesting a meal regardless of the student's free or reduced-price meal eligibility. If the charter school participates in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and is a high poverty school, as defined, the charter school shall apply to operate a federal universal meal service provision, and upon approval, apply such service. (Education Code 49501.5, 49564.3)
- 57. If the charter school participates in the NSLP or SBP, not promote any food or beverage during the school day that does not comply with state nutritional standards pursuant to Education Code 49430-49434, and not participate in a corporate incentive program that offers free or discounted non-nutritious foods or beverages as rewards for students who reach certain academic goals (Education Code 49431.9)

Student Health

- 58. Adopt a policy on suicide prevention, intervention, and postvention for grades 7-12, and an age-appropriate policy for grades K-6, and review the policy at least every five years (Education Code 215)
- 59. Each charter school that serves students in any of grades 6-12 shall create and prominently display an age appropriate and culturally relevant poster that identifies approaches and resources about student mental health. (Education Code 49428.5)
- 60. If the charter school serves grades 7-12 and issues student identification cards, print the telephone numbers of the National Suicide Prevention Lifeline and the National Domestic Violence Hotline on the identification cards (Education Code 215.5)
- 61. Notify students and parents/guardians at least twice during the school year on how to initiate access to available student mental health services on campus or in the community (Education Code 49428)
- 62. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on the charter school's behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)
- 63. If the charter school offers an athletic program, annually provide information sheets about concussions/head injuries and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, the student shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until the student is evaluated by a licensed health care provider and receives written clearance to do so. (Education Code 33479-33479.5, 49475)
- 64. If the charter school offers an interscholastic athletic program, develop and post a written emergency action plan that describes procedures to be followed in the event of sudden cardiac arrest and other medical emergencies, acquire at least one automated external defibrillator (AED) for the school, and make the AED available at on-campus athletic activities or events (Education Code 35179.4, 35179.6)
- 65. If the charter school sponsors or hosts an on-campus event in or around a swimming pool that is not part of an interscholastic athletic program, provide for the presence of at least one adult with a valid certification of cardiopulmonary resuscitation training throughout the duration of the event (Education Code 35179.6)
- 66. Provide school nurses or other voluntary, trained personnel with emergency epinephrine auto-injectors of the type required pursuant to Education Code 49414 (Education Code 49414)
- 67. If the charter school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, providing training to personnel who volunteer to administer the opioid antagonist

Student Conduct/Discipline

68. Adopt a policy on bullying and cyberbullying prevention, post specified information on bullying and harassment

- prevention on the charter school's website, and annually make CDE's online training module on bullying prevention available to school site certificated employees and other employees who have regular interaction with students (Education Code 234.4, 234.6, 32283.5)
- 69. Adopt and display a written policy on sexual harassment, include the policy as part of any orientation for new and continuing students, and post a poster notifying students of the policy (Education Code 231.5, 231.6)
- 70. Prohibit seclusion and behavioral restraint of students as a means of discipline, and only use such methods to control student behavior that poses a clear and present danger of serious physical harm to a student or others that cannot be immediately prevented by a less restrictive response (Education Code 49005-49006.4)
- 71. Neither recommend for expulsion a student in grades K-12 nor suspend a student in grades K-8 for disrupting school activities or otherwise willfully defying the authority of school personnel in the performance of their duties (Education Code 48901.1)
- 72. Upon request, provide a student who is suspended for two or more days with the homework assigned during the period of suspension (Education Code 47606.2, 48913.5)

Student and Parent/Guardian Records

- 73. Not collect or solicit social security numbers or the last four digits of social security numbers from students or their parents/guardians unless otherwise required to do so by state or federal law (Education Code 49076.7)
- 74. Upon written request, not include the directory information of a student or the personal information of a parent/guardian, as defined, in the minutes of a meeting of the governing body (Education Code 49073.2)
- 75. If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
- 76. If the charter school serves high school students, submit to the Student Aid Commission (CSAC), for use in the Cal Grant program, the grade point average (GPA) of all students in grade 12 and verification of high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of CSAC to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)
- 77. Upon receipt of government-issued documentation of a change of name or gender or, if such documentation is not available, upon request in accordance with the procedure in Education Code 49070, update, and reissue if requested, a former student's records to include the student's updated legal name or gender. (Education Code 49062.5, 49070)

Facilities

- 78. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)
 - a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374
 - b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government
- 79. If the charter school serves students in any of grades 6-12, stock the school's restrooms at all times with an adequate supply of menstrual products available and accessible free of cost in all women's restrooms, all-gender restrooms, and in at least one men's restroom (Education Code 35292.6)

Finance

80. Promptly respond to all reasonable inquiries from the district, the county office of education, or the

- Superintendent of Public Instruction (SPI), including, but not limited to, inquiries regarding the charter school's financial records (Education Code 47604.3)
- 81. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)
- 82. Identify and report to the SPI any portion of the charter school's average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)
- 83. Annually prepare and submit financial reports to the Board and the County Superintendent in accordance with the following reporting cycle:
 - a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement (Education Code 47604.33)
 - b. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31 (Education Code 47604.33)
 - c. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31 (Education Code 47604.33)
 - d. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)
 - e. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the State Controller and CDE. (Education Code 47605)
- 84. If the charter school receives state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30), annually report a detailed list of all expenditures of state funds, and of the school's matching funds for completed projects, and submit an audit of completed facilities projects within one year of project completion (Education Code 41024)

Accountability

85. Annually adopt a school accountability report card (Education Code 33126, 47612; California Constitution, Article 16, Section 8.5)

Status: DRAFT

Policy 0420.42: Charter School Renewal

Original Adopted Date: Pending

The Board of Education believes that the ongoing operation of a charter school should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner, consistent with the timelines set out in the Education Code. The Board shall consider renewal petitions only of charters originally authorized by the Board itself or by the State Board of Education (SBE) on appeal after initial denial by the Board.

The Board shall deny the renewal petition of any charter school operated as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code 47604)

When a charter school, concurrently with its renewal petition, proposes to expand operations to one or more additional sites or grade levels, the charter school shall request a material revision to its charter. The material revision may be made only with the approval of the Board and in accordance with the standards and criteria in Education Code 47605 for material revisions. (Education Code 47607)

The Board recommends that a charter school submit its petition for renewal to the Board sufficiently early before the expiration of the term of the charter to allow the Board's deliberations and decision on the renewal petition to be completed with minimal disruption to the charter school's educational program in the renewal year.

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. (Education Code 47607; 5 CCR 11966.4)

Criteria for Granting or Denying Renewal

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605. However, a charter renewal shall not be denied based on the fiscal impact of the charter school on the district or a finding that the charter school is demonstrably unlikely to serve the interests of the entire community in which the school is located, as described in Education Code 47605. (Education Code 47607)

The signature requirement for charter authorization petitions is not applicable to petitions for renewal. (Education Code 47607; 5 CCR 11966.4)

In determining whether to grant a charter renewal, the Board shall review both schoolwide performance and the performance of numerically significant student subgroups on the state and local indicators included in the California School Dashboard, giving greater weight to performance on measurements of academic performance. If the Dashboard indicators are not yet available for the most recently completed academic year before renewal, the Board shall consider verifiable data provided by the charter school related to the Dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system, for the most recent academic year. The Board shall only consider data from sources adopted by SBE. (Education Code 47607, 47607.2)

Following the Board's review, a renewal of the charter petition may be granted in accordance with a three-tiered system based on school performance, as follows:

1. Renewal of Five to Seven Years

- a. A charter school that is not eligible for technical assistance pursuant to Education Code 47607.3 shall be granted renewal for a period of five to seven years when, for two consecutive years immediately preceding the renewal, or for two of the most recent years for which state data is available preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, the charter school achieved either of the following: (Education Code 47607)
 - i. Received the two highest performance levels schoolwide on all the state indicators included in the Dashboard for which the charter school receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per

year in each of the two years

- ii. For all measurements of academic performance, received performance levels schoolwide that are the same or higher than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are higher than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
- b. If the charter school satisfies the above criteria, it shall only be required to update the renewal petition to include a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and, as necessary, to reflect the current program offered by the charter school. (Education Code 47607)

2. Renewal of Five Years

- a. A renewal shall be granted for five years if clear and convincing evidence, demonstrated by verified data, shows either of the following: (Education Code 47607.2)
 - i. Measurable increases in academic achievement, as defined by at least one year's progress for each year in school
 - ii. Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers
- b. For any such charter school, the Board may deny the renewal petition only upon making written factual findings that the charter school failed to meet or make sufficient progress toward meeting standards that provide a benefit to students at the school, that the closure of the charter school is in the best interest of students, and that the Board's decision provided greater weight to performance on measurements of academic performance. (Education Code 47607.2)

3. Denial/Two-Year Renewal

- a. The Board shall generally not renew a charter if, for two consecutive years immediately preceding the renewal decision, or for two of the most recent years for which state data is available immediately preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, either of the following applies: (Education Code 47607.2)
 - i. The charter school has received the two lowest performance levels schoolwide on all the state indicators included in the Dashboard for which it receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years
 - ii. For all measurements of academic performance, the charter school has received performance levels schoolwide that are the same or lower than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are lower than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
- b. However, the Board may grant a two-year renewal to any such charter school if the Board makes written factual findings, setting forth specific facts to support the findings, that: (Education Code 47607.2)
 - i. The charter school is taking meaningful steps to address the underlying cause(s) of low performance, and those steps are reflected, or will be reflected, in a written plan adopted by the governing body of the charter school.
 - ii. There is clear and convincing evidence, demonstrated by verified data, showing achievement of the criteria specified in item #2a above

In addition to all the grounds stated above for denial of a charter renewal, the Board may deny renewal of a charter upon a finding that the school is demonstrably unlikely to successfully implement the program set forth in the petition due to substantial fiscal or governance factors or a finding that the school is not serving all students who wish to attend. When denying a charter renewal for either of these reasons, the Board shall provide the charter school at least 30 days' notice of the alleged violation and a reasonable opportunity to cure the violation, including the submission of a proposed corrective action plan. The Board may deny the renewal for these reasons only upon a finding that either the corrective action proposed by the charter school has been unsuccessful or that the violations are sufficiently severe and pervasive as to render a corrective action plan unviable. Any finding that a school is not serving all students who wish to attend shall specifically identify the evidence supporting the finding. (Education Code 47607)

A charter school that qualifies for the state's Dashboard Alternative School Status shall not be subject to any of the above criteria. Instead, in determining whether to grant a charter renewal for such a charter school, the Board shall consider, in addition to the charter school's performance on the state and local indicators included in the Dashboard, the charter school's performance on alternative metrics applicable to the charter school based on the student population served. The Board shall meet with the charter school during the first year of the charter school's term to mutually agree to discuss alternative metrics to be considered and shall notify the charter school of the alternative metrics to be used within 30 days of this meeting. The Board may deny a charter renewal only upon making written findings, setting forth specific facts to support the findings, that the closure of the charter school is in the best interest of students. (Education Code 47607)

Timelines for Board Action

Within 60 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school, determine the level of support for the petition, and obtain public input. A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

The Board shall either grant or deny the charter renewal within 90 days of receiving the petition. The date may be extended by an additional 30 days if both the petitioner and the Board agree to the extension. (Education Code 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter petition, the Board shall publish all staff recommendations and recommended findings regarding the petition. During the public hearing, petitioners shall have equal time and opportunity to present evidence and testimony to respond to the staff recommendations and findings. (Education Code 47605)

If the Board fails to make a written factual finding when required for denial of the petition pursuant to the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition.

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. (Education Code 47605, 47607.5)

School Closure

If a charter is not renewed and the charter school ceases operation, the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962 shall be implemented. (Education Code 47604.32, 47605)

Status: DRAFT

Policy 0420.43: Charter School Revocation

Original Adopted Date: Pending

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter. The Board may revoke a charter in accordance with law.

When the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students, the Board may immediately revoke the school's charter. When such a determination is made, the Board shall approve and deliver to the charter school's governing body, the County Board of Education, and the California Department of Education (CDE) a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety. (Education Code 47607; 5 CCR 11968.5.3)

In all other circumstances, the Board may revoke a charter after providing due process and using the procedures described below. The Board may revoke a charter if it makes a written factual finding specific to that charter school and supported by substantial evidence that the charter school has done any of the following: (Education Code 47607)

- 1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
- 2. Failed to meet or pursue any of the student outcomes identified in the charter
- 3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
- 4. Violated any law

The Board shall also consider revoking the charter of any charter school for which the California Collaborative for Educational Excellence (CCEE) has provided advice and assistance pursuant to Education Code 47607.3 if CCEE has issued either of the following findings: (Education Code 47607.3)

- 1. That the charter school has failed or is unable to implement the recommendations of the CCEE
- 2. That the inadequate performance of the charter school, as based on the California School Dashboard, is so persistent or acute as to require revocation of the charter

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all numerically significant groups of students served by the charter school, as defined in Education Code 52052. (Education Code 47607, 47607.3)

Revocation Procedures

If the Board is considering a revocation of a charter school, it shall take action to approve and deliver a Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

- 1. The charter school's alleged violation(s).
- 2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.
- 3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

At least 72 hours prior to any meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including, as applicable, a refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

At the conclusion of the remedy period specified in the Notice of Violation, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

- 1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body
- 2. Continue revocation of the charter, by issuing a Notice of Intent to Revoke to the charter school's governing body within 60 calendar days of the conclusion of the remedy period, if there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction. All evidence relied upon by the Board for the decision shall be included in the Notice of Intent to Revoke.

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision on the revocation of the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to CDE and the County Board. (Education Code 47604.32; 5 CCR 11968.5.2)

Appeals

If the Board revokes a charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. The County Board's decision may subsequently be appealed to the State Board of Education by either the charter school or the district. However, a revocation based upon the findings of CCEE pursuant to Education Code 47607.3 may not be appealed. (Education Code 47607, 47607.3; 5 CCR 11968.5.3-11968.5.5)

School Closure

If a charter school ceases operation due to revocation, the Board and/or the charter school shall implement the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962. (Education Code 47603.32)

Status: DRAFT

Policy 0430: Comprehensive Local Plan For Special Education

Original Adopted Date: Pending

The Board of Education recognizes its obligation to provide a free appropriate public education to all individuals with disabilities, aged 3 to 21 years, who reside in the district.

In order to meet the needs of individuals with disabilities, the district shall serve as a Special Education Local Plan Area (SELPA) pursuant to Education Code 56195.1.

The Superintendent or designee shall develop a local plan for the education of individuals with disabilities residing in the district. The plan shall be approved by the Board and submitted to the county office of education and the Superintendent of Public Instruction (SPI). (Education Code 56195.1, 56195.3)

Each year, the Superintendent or designee shall provide to the Board any data and/or information regarding the special education funding generated by the district as supplied by the SPI and the SELPA in accordance with Education Code 56836.148.

The local plan shall be reviewed at least once every three years and updated as needed to ensure the information contained in the plan remains relevant and accurate. The local plan shall be updated cooperatively by a committee of representatives of special and regular education teachers and administrators selected by the groups they represent and with participation by parent/guardian members of the community advisory committee, or parents/guardians selected by the community advisory committee, to ensure adequate and effective participation and communication. (Education Code 56195.9)

Special education programs and services shall be reviewed on an ongoing basis. The results of such evaluations shall be used to identify and correct any program deficiencies.

Status: DRAFT

Regulation 0430: Comprehensive Local Plan For Special Education

Original Adopted Date: Pending

Definitions

Free appropriate public education (FAPE) means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education, including the requirements of 34 CFR 300.1-300.818; include appropriate preschool, elementary school, or secondary school education for individuals between the ages of 3 and 21; and are provided in conformity with an individualized education program (IEP) that meets the requirements of 34 CFR 300.320-300.324. (Education Code 56040; 34 CFR 300.17, 300.101, 300.104)

Least restrictive environment means that, to the maximum extent appropriate, students with disabilities, including individuals in public or private institutions or other care facilities, be educated with individuals who are nondisabled, including the provision of nonacademic and extracurricular services and activities. Special classes, separate schooling, or other removal of students with disabilities from the regular educational environment occurs only if the nature or severity of the disability is such that education in the regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. (Education Code 56040.1; 34 CFR 300.107, 300.114, 300.117)

Elements of the Local Plan

The local plan developed by the Special Education Local Plan Area (SELPA) shall include, but not be limited to: (Education Code 56122, 56205, 56206)

- 1. Policies, procedures, and programs, that are consistent with state laws, regulations, and policies and 20 USC 1412(a), 20 USC 1413(a)(1), and 34 CFR 300.201 governing the following:
 - a. Free appropriate public education
 - b. Full educational opportunity
 - c. Child find and referral
 - d. Individualized education programs, including development, implementation, review, and revision
 - e. Least restrictive environment
 - f. Procedural safeguards
 - g. Annual and triennial assessments
 - h. Confidentiality
 - i. Transition from the Infants and Toddlers with Disabilities programs pursuant to 20 USC 1431 to the preschool program
 - j. Children in private schools
 - k. Compliance assurances, including general compliance with the federal Individuals with Disabilities Education Act (20 USC 1400-1482), Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), the federal Americans with Disabilities Act of 1990 (42 USC 12101-12213), related federal regulations, and Education Code 56000-56865
 - I. A description of the governance and administration of the local plan in accordance with Education Code 56205(a)(12)
 - m. Personnel qualification to ensure that personnel, including special education teachers and personnel and paraprofessionals are appropriately and adequately prepared and trained in accordance with Education Code 56058 and 56070 and 20 USC 1412(a)(14) and 1413(a)(3)

- n. Performance goals and indicators
- Participation in state and districtwide assessments, including assessments described in 20 USC 6301 et seq. and alternate assessments in accordance with 20 USC 1412(a)(16), and reports relating to assessments
- p. Supplementation of state, local, and other federal funds, including nonsupplantation of funds
- g. Maintenance of financial effort
- r. Opportunities for public participation before adoption of policies and procedures
- s. Suspension and expulsion rates
- t. Access to instructional materials by blind individuals with exceptional needs and others with print disabilities in accordance with 20 USC 1412(a)(23)
- u. Overidentification and disproportionate representation by race and ethnicity of children as individuals with exceptional needs, including children with disabilities with a particular impairment described in 20 USC 1401 and 1412(a)(24)
- v. Prohibition of mandatory medication use pursuant to Education Code 56040.5 and 20 USC 1412(a)(25)
- 2. An annual budget plan, including descriptions of the SELPA's allocation plan in accordance with Education Code 56836-56845, all revenues by revenue source received by the SELPA specifically for the purpose of special education, a breakdown of the distribution of funds to each LEA within the SELPA, projected total special education expenditures by each LEA, projected total expenditures by the SELPA and the LEAs within the SELPA, projected funding to be received specifically for regionalized operations, and a breakdown of projected SELPA operating expenditures
- 3. An annual service plan, describing the services to be provided by each LEA, regardless of whether the LEA participates in the local plan, including the nature of the services and the physical location at which the services will be provided. This description shall demonstrate that all individuals with exceptional needs shall have access to services and instruction appropriate to meet their needs as specified in their individualized education programs.
- 4. a.
- 5. A description of programs for early childhood special education from birth through five years of age
- 6. A description of the method by which members of the public, including parents/guardians of individuals with exceptional needs who are receiving services under the plan, may address questions or concerns pursuant to Education Code 56205
- 7. A description of a dispute resolution process, including mediation and arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan
- 8. Verification that the plan has been reviewed by the community advisory committee in accordance with Education Code 56205 and that the committee had at least 30 days to conduct this review before submission of the local plan to CDE
- 9. A description of the process being utilized to refer students for special education instruction pursuant to Education Code 56303
- 10. A description of the process being utilized to oversee and evaluate placements in nonpublic, nonsectarian schools, the method of ensuring that all requirements of each student's IEP are being met, and a method for evaluating whether the student is making appropriate educational progress
- 11. A description of how specialized equipment and services will be distributed within the local plan area in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to

serve students in the least restrictive environment

The local plan, annual budget plan, annual service plan, and annual assurances support plan shall be written in language that is understandable to the general public. They shall be adopted at a public hearing of the SELPA, for which notice of the hearing shall be posted in each school in the SELPA at least 15 days before the hearing. (Education Code 56205)

Availability of the Plan

The Superintendent or designee shall post on the district's web site the approved local plan, annual budget plan, annual service plan, and annual assurances support plan and any updates or revisions to the plans. A complete copy of the local plan, annual budget plan, annual service plan, annual assurances support plan, and policies and procedures shall be held on file in the district office and shall be accessible to any interested party. (Education Code 56205.5)

Status: DRAFT

Policy 0440: District Technology Plan

Original Adopted Date: Pending

The Board of Education recognizes that technological resources can enhance student achievement by increasing student access to information, supporting teacher effectiveness, and facilitating the administration of student assessments. Effective use of technology can also increase the efficiency of the district's noninstructional operations and governance.

The Superintendent or designee shall develop, for Board approval, a comprehensive three-year technology plan based on an assessment of current uses of technology in the district and an identification of future needs. The Superintendent or designee may appoint an advisory committee consisting of a variety of staff and community stakeholders to assist with the development of the technology plan.

The plan shall be integrated into the district's vision and goals for student learning and shall contain research-based strategies and methods for the effective use of technology. When required for state or federal grant programs in which the district participates, the plan shall also address all components required for receipt of such grants.

The Superintendent or designee shall ensure that any use of technological resources in the district protects the private and confidential information of students and employees in accordance with law.

Status: DRAFT

Regulation 0440: District Technology Plan

Original Adopted Date: Pending

The district's technology plan shall address, at a minimum, the following components:

- 1. Background Information: A guide to the district's use of technology for the next three years, including:
 - a. Specific starting and ending dates of the plan
 - b. An overview of the district's location and demographics
 - c. A description of how stakeholders from the district and community were involved in the planning process
 - d. A description of the relevant research behind the strategies and/or methods in the plan and how the research supports the plan's curricular and professional development goals
- 2. Curriculum: Clear goals and realistic strategies for using telecommunications and information technology to improve educational services, including:
 - a. A description of teachers' and students' current access to instructional technology and current use of digital tools, including district policies or practices to ensure equitable technology access for all students
 - b. Goals and an implementation plan, including annual activities, for:
 - i. How technology will be used to improve teaching and learning, how these goals align with district curricular goals and other plans, how the district budget and local control and accountability plan support these goals, and whether future funding proposals or partnerships may be needed for successful implementation
 - ii. How and when students will acquire the technology skills and information literacy skills needed for college and career readiness
 - iii. Internet safety and the appropriate and ethical use of technology in the classroom
- 3. Professional Development: A professional development strategy to ensure that staff understands how to use new technologies to improve education services, including:
 - a. A summary of teachers' and administrators' current technology proficiency and integration skills and needs for professional development
 - b. Goals and an implementation plan, including annual activities, for providing professional development opportunities based on district needs assessment data and the curriculum component of the technology plan
- 4. Infrastructure, Hardware, Technical Support, Software, and Asset Management: An assessment of the telecommunication services, hardware, software, asset management, and other services that will be needed to improve education services, including:
 - a. A description of existing hardware, Internet access, electronic learning resources, technical support, and asset management in the district
 - b. A description of technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, technical support, and asset management needed by district teachers, students, and administrators to support the activities in the curriculum and professional development components of the plan
- 5. Monitoring and Evaluation: An evaluation process that enables the school to monitor progress toward the specific goals and mid-course corrections in response to new developments and opportunities as they arise,

including:

- a. The process for evaluating the plan's overall progress and impact on teaching and learning
- b. The schedule for evaluating the effect of plan implementation and a description of the process and frequency of communicating evaluation results to technology plan stakeholders
- 6. Noninstructional Uses of Technology: A description of how technology will be used to improve district governance, district and school site administration, support services, and communications
- 7. Cost: An estimate of the cost for each year of the plan and each of its major components

Status: DRAFT

Policy 0450: Comprehensive Safety Plan

Original Adopted Date: Pending

The Board of Education recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the District for approval. (Education Code 32286, 32288)

The District shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education (CDE) of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to safeguard students and staff, secure affected school premises, and apprehend criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the District may meet to confer with law enforcement officials and approve the tactical response plan. (Education Code 32281)

Safety Plan(s) Access and Reporting

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

The Superintendent or designee shall also provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools in accordance with Education Code 32289.5. (Education Code 32289.5)

Status: DRAFT

Regulation 0450: Comprehensive Safety Plan

Original Adopted Date: Pending

Development and Review of Comprehensive School Safety Plan

The school site council shall consult with local law enforcement, the local fire department, and other first responders in the writing and development of the comprehensive school safety plan. When practical, the school site council shall also consult with other school site councils and safety planning committees. (Education Code 32281, 32282)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

- 1. The principal or designee
- 2. One teacher who is a representative of the recognized certificated employee organization
- 3. One parent/guardian whose child attends the school
- 4. One classified employee who is a representative of the recognized classified employee organization
- 5. Other members, if desired

Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

- 1. The local mayor
- 2. A representative of the local school employee organization
- 3. A representative of each parent/guardian organization at the school, including the parent teacher association and parent teacher clubs
- 4. A representative of each teacher organization at the school
- 5. A representative of the school's student body government
- 6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

- 1. Representatives of local religious organizations
- 2. Local civic leaders
- 3. Local business organizations

Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

The plan shall identify appropriate strategies and programs that will provide or maintain a high level of school safety

and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

- 1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3
- 2. Routine and emergency disaster procedures including, but not limited to:
 - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act
 - b. An earthquake emergency procedure system in accordance with Education Code 32282
 - c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
- 3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations
- 4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079
- 5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4
- 6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"
- 7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school
- 8. A safe and orderly school environment conducive to learning
- 9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5
- 10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

- 1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution
- 2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations
- 3. Strategies aimed at preventing potential incidents involving crime and violence on school campuses, including vandalism, drug and alcohol abuse, gang membership and violence, hate crimes, bullying, including bullying committed personally or by means of an electronic act, teen relationship violence, and discrimination and harassment, including sexual harassment
- 4. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education and literacy, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence
- 5. Parent/guardian involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus
- 6. Provision of safety materials and emergency communications in language(s) understandable to parents/guardians
- 7. Annual notification to parents/guardians related to the safe storage of firearms

- 8. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students
- 9. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction
- 10. District policy prohibiting the possession of firearms and ammunition on school grounds
- 11. Measures to prevent or minimize the influence of gangs on campus
- 12. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime
- 13. Procedures for the early identification and threat assessment of, and appropriate response to, suspicious and/or threatening digital media content
- 14. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus
- 15. Independent security assessment of the school's network infrastructure and selected web applications to identify vulnerabilities and provide recommendations to improve cybersecurity
- 16. Guidelines for the roles and responsibilities of mental health professionals, athletic coaches, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:
 - a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement
 - b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support
 - c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity
- 17. Strategies for suicide prevention and intervention
- 18. District policy and/or plan related to pandemics
- 19. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff
- 20. Crisis prevention and intervention strategies, which may include the following:
 - a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate
 - b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
 - c. Assignment of staff members responsible for each identified task and procedure
 - d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan

- e. Coordination of communication to schools, Board of Education members, parents/guardians, and the media
- f. Communication with parents/guardians of reunification plans and the necessity of cooperating with first responders
- g. Development of a method for the reporting of violent incidents
- h. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
- 21. Training on assessment and reporting of potential threats, violence prevention, and intervention techniques. Such training shall include preparation to implement the elements of the safety plan
- 22. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants
- 23. Continuity of operations procedures to ensure that the district's essential functions are not disrupted during an emergency, to the extent possible

Status: DRAFT

Policy 0460: Local Control And Accountability Plan

Original Adopted Date: Pending

The Board of Education desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

Beginning July 1, 2025, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2025, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2028, whichever occurs first. The IDEA addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update to the LCAP, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student

government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to provide advice on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Beginning July 1, 2024, unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)

Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

Status: DRAFT

Regulation 0460: Local Control And Accountability Plan

Original Adopted Date: Pending

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) and annual updates shall include, for the district and each district school: (Education Code 52060)

- 1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002
 - b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency
 - c. Parent/guardian involvement and family engagement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities
 - d. Student achievement, as measured by all of the following as applicable:
 - i. Statewide assessments of student achievement
 - ii. The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University; have successfully completed career technical education (CTE) sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692; and have successfully completed both college entrance courses and CTE sequences or programs
 - iii. The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
 - iv. The English learner reclassification rate
 - v. The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
 - vi. The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301
 - e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable
 - f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable
 - g. The extent to which students have access to and are enrolled in a broad course of study that includes all

of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

- h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable
- 2. Any goals identified for any local priorities established by the Board.
- 3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in Items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by Items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality review conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on the California School Dashboard. (Education Code 52060)

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

- 1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
- 2. Describe how such services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
- 3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Availability of the Plan

The Superintendent or designee shall prominently post the LCAP, any updates or revisions to the LCAP, including the IDEA Addendum as applicable, and the LCFF budget overview for parents/guardians on the homepage of the district's web site. (Education Code 52064.1, 52064.3, 52065)

Status: DRAFT

Policy 0500: Accountability

Original Adopted Date: Pending

The Board of Education recognizes its responsibility to ensure accountability to the public for the performance of the district and each district school. The Board shall regularly review the effectiveness of district programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

The district's alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052, 56366)

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

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Status: DRAFT

Policy 0510: School Accountability Report Card

Original Adopted Date: Pending

The Board of Education recognizes its responsibility to inform parents/guardians and the community about the conditions, needs, and progress at each district school and to provide data by which parents/guardians can make meaningful comparisons between schools. The process of gathering and analyzing data also provides opportunities for school and district staff to review achievements and identify areas for improvement.

The Board shall annually issue a school accountability report card (SARC) for each school site. (Education Code 35256)

In preparing the district's report cards, the Superintendent or designee may choose to use or adapt the model template provided by the California Department of Education. If the model template is not used, the Superintendent or designee shall ensure that data are reported in a manner that is consistent with the definitions for school conditions as provided in the template. At least every three years, the Board shall compare the content of the district's report cards to the state's model template, recognizing that variances are allowed by law as necessary to meet local needs. (Education Code 33126.1, 35256)

The Board shall annually approve the SARCs for all district schools and shall evaluate the data contained in the SARCs as part of the Board's regular review of the effectiveness of the district's programs, personnel, and fiscal operations.

The Superintendent or designee shall develop strategies for communicating the information contained in the SARCs to all stakeholders, including opportunities for staff and the community to discuss their content.

Notification and Dissemination of SARCs

The Superintendent or designee shall annually publicize the issuance of the SARCs and notify parents/guardians that a paper copy will be provided upon request. On or before February 1 of each year, the Superintendent or designee shall make the SARCs available in paper copy and on the Internet. (Education Code 35256)

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Status: DRAFT

Policy 0520: Intervention In Underperforming Schools

Original Adopted Date: Pending

The Board of Education desires that all district schools provide a high-quality educational program that maximizes the achievement of each district student. The district shall provide assistance to schools to support the continuous improvement of student performance within the priorities identified in the district's local control and accountability plan (LCAP) and to enhance the achievement of low-performing student subgroups.

At its discretion, the Board may submit a request to the County Superintendent of Schools for technical assistance regarding the following: (Education Code 52071)

- 1. Identifying the district's strengths and weaknesses in regard to state priorities addressed in the LCAP, including collaboration between the district and County Superintendent to review performance data on the state and local indicators included in the California School Dashboard and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness
- 2. Securing assistance from an academic, programmatic, or fiscal expert, or team of experts, to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the district

In the event that the County Superintendent requires the district to receive technical assistance based on a determination that one or more numerically significant student subgroups in a district school meet the performance criteria established pursuant Education Code 52064.5, the Board shall work with the County Superintendent and shall provide the County Superintendent timely documentation of the district's completion of the activities listed in items #1-2 above or substantially similar activities. (Education Code 52071)

With the approval of the County Superintendent, the district may, at its own expense, engage another service provider, including, but not limited to, another school district, the county office of education, or a charter school, to act as a partner to the district in filling the district's need for technical assistance. (Education Code 52071)

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52074)

If the SPI identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072)

- 1. Revision of the district's LCAP
- 2. Revision of the district's budget, in conjunction with changes in the LCAP, that would allow the district to improve the outcomes for all student subgroups in regard to state and local priorities
- 3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

In addition, any school identified by the California Department of Education for comprehensive support and improvement, targeted support and improvement, or additional targeted support and improvement shall develop and implement a school plan in accordance with 20 USC 6311. Such schools may be required to partner with an external entity, agency, or individual with demonstrated expertise and capacity to identify and implement more rigorous interventions.

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Status: DRAFT

Policy 0520.1: Comprehensive And Targeted School Improvement

Original Adopted Date: Pending

The Board of Education is committed to enabling all district students to meet state academic achievement standards. The district shall provide support and assistance to increase student achievement in all district schools, especially any school that has been identified by the California Department of Education (CDE) as in need of comprehensive support and improvement (CSI), targeted support and improvement (TSI), or additional targeted support and improvement (ATSI).

When any school is identified for CSI, TSI, or ATSI, the Superintendent or designee shall notify the school community, including the principal, teachers, and parent/guardians of students of the school, of the identification and, if applicable, shall inform the school of the student subgroup(s) which are consistently underperforming at the school.

School Plan

Upon receiving notification from CDE that a district school has been identified as eligible for CSI, TSI, or ATSI, the district shall, in partnership with principals, other school leaders, teachers, and parents/guardians, develop and implement a plan to improve student outcomes at the school. The plan shall: (20 USC 6311)

- 1. Be based on all state indicators in the California School Dashboard, including student performance against state-determined long-term goals, except that any school subject to the state's Dashboard Alternative School Status that has fewer than 100 students may focus on the state indicators that are more applicable to the nature of its program
- 2. Be based on a school-level needs assessment
- 3. Include evidence-based interventions
- 4. If the school is identified for CSI or ATSI, identify resource inequities, which may include a review of district and school-level budgets, to be addressed through implementation of the plan

The school plan for student achievement developed pursuant to Education Code 64001 may serve as the school improvement plan required for CSI, TSI, or ATSI, provided that the plan meets the requirements of 20 USC 6311. (Education Code 64001)

The school improvement plan shall be submitted to the Board for approval. (20 USC 6311)

If any district school is identified for CSI, the district's local control and accountability plan shall include descriptions of how the district provides support to CSI school(s) in developing the CSI plan and how the district will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Monitoring and Intervention

The Board and the Superintendent or designee shall regularly review the performance of each school identified for CSI, TSI, or ATSI.

After two years of implementing the school plan, if any such school has been unsuccessful in improving student outcomes to a level that exceeds initial eligibility criteria, the district shall identify the problem and take additional action as necessary.

If a school identified for CSI fails to improve student outcomes within four years to a level that exceeds the CSI eligibility criteria, it shall be subject to more rigorous interventions that include, but are not limited to, partnering with an external entity, agency, or individual with demonstrated expertise and capacity to:

- 1. Conduct a new needs assessment that focuses on systemic factors and conduct a root cause analysis that identifies gaps between current conditions and desired conditions in student performance and progress
- 2. Use the results of the analysis along with stakeholder feedback to develop a new improvement plan that includes:

- a. A prioritized set of evidence-based interventions and strategies
- b. A program evaluation component with support to conduct ongoing performance and progress monitoring

Santa Ana Unified School District

Board Policy Manual

Board Policy Manual

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Status: DRAFT

Policy 7000: Concepts And Roles

Original Adopted Date: Pending

The Board of Education recognizes that one of its major responsibilities is to provide healthful, safe and adequate facilities that enhance the instructional program. The Board shall endeavor to make the provision of adequate school facilities a priority in the district. Because the schools serve as a focal point for the community, the Board shall also strive to ensure that district facilities fit harmoniously and attractively into their neighborhoods and have flexibility of design to meet future educational and community needs.

The Board shall strive to have a school facilities master plan in place and regularly reviewed in light of the district's educational goals. In accordance with this plan, the Board shall:

- 1. Approve additions or major alterations to existing buildings
- 2. Determine what new buildings shall be built, when and where, and what equipment shall be purchased for them
- 3. Determine the method of financing that will be used
- 4. Select and purchase school sites for future expansion
- 5. Approve the selection of architects and structural engineers
- 6. Award contracts for design and construction
- 7. Name schools and individual buildings
- 8. Advocate school facility needs to the community

The Superintendent or designee shall:

- 1. Assess the district's short- and long-term facility needs
- 2. Direct the preparation and updating of the facilities master plan
- 3. Oversee the preparation of bids and award of contracts
- 4. Supervise the implementation of the district's building program in accordance with the master plan, Board policy, and state and local requirements, including collaboration with the architect and contractor on the construction of new facilities and modernization of existing facilities
- 5. Represent the district in official governmental interactions related to the building program

Status: DRAFT

Policy 7110: Facilities Master Plan

Original Adopted Date: Pending

The Board of Education recognizes the importance of long-range planning for school facilities in order to address changes in student enrollment, teacher housing needs, and the district's educational program. The Superintendent or designee shall develop, for Board approval, a master plan for district facilities which describes the district's anticipated short- and long-term facilities needs and priorities.

Plan Development

The district's facilities master plan shall be based on an assessment of the condition and adequacy of existing facilities, a projection of future enrollments, and alignment of facilities with the district's vision for the instructional program.

To solicit broad input into the planning process, the Superintendent or designee may establish a facilities advisory committee consisting of staff, parents/guardians, and business, local government, and other community representatives. The Superintendent or designee shall ensure that the public is informed of the need for construction and modernization of facilities and of the district's plans for facilities.

At least 45 days prior to completion of any facilities plan that relates to the potential expansion of existing school sites or the necessity to acquire additional school sites, the Superintendent or designee shall notify and provide copies of the plan or any relevant and available information to the planning commission or agency of the city or county with land use jurisdiction within the district. (Government Code 65352.2)

If the city or county commission or agency requests a meeting, the Superintendent or designee shall meet with the commission or agency within 15 days following the notification. Items that the parties may discuss at the meeting include, but are not limited to, methods of coordinating planning with proposed revitalization efforts and recreation and park programs, options for new school sites, methods of maximizing the safety of persons traveling to and from the site, and opportunities for financial assistance. (Government Code 65352.2)

The master plan shall be regularly reviewed and updated as necessary to reflect changes in the educational program, existing facilities, finances, or demographic data.

Plan Components

The facilities master plan shall include:

- 1. A statement of purpose, including district goals, philosophy, and related policies
- 2. A description of the planning process
- 3. Demographics of the community, such as economic trends, migration patterns, employment base, residential base, socioeconomic makeup, historical school enrollments, and inventory of physical resources and needs
- 4. A description of the educational program, such as grade-level organization, class size, staffing patterns, technology plans, special programs and support services, and other educational specifications
- 5. Analysis of the safety, adequacy, and equity of existing facilities and potential for expansion, including the adequacy of classrooms, school cafeterias and food preparation areas, physical activity areas, playgrounds, parking areas, and other school grounds
- 6. Site selection criteria and process
- 7. Development of a capital planning budget and identification of potential funding sources
- 8. Policy for reviewing and updating the plan

Planning shall ensure that school facilities meet the following minimum standards: (5 CCR 14001)

1. Are aligned with the district's educational goals and objectives

- 2. Provide for maximum site enrollment at school facilities
- 3. Are located on a site that meets California Department of Education standards as specified in 5 CCR 14010
- 4. Are designed for the environmental comfort and work efficiency of the occupants
- 5. Are designed to require a practical minimum of maintenance
- 6. Are designed to meet federal, state, and local statutory requirements for structure, fire, and public safety
- 7. Are designed and engineered with flexibility to accommodate future need

Plans for the design and construction of new school facilities shall also meet the standards described in 5 CCR 14030, the California Green Building Standards Code, Title 24, Part 11 of the California Code of Regulations ("CALGreen"), the Americans with Disabilities Act (ADA) pursuant to 42 USC 12101-12213, and any other requirements applicable to the funding source and type of project.

However, plans for residential housing, which includes any building used or intended to be used by the district as a personal residence by a teacher or employee of the district, is not considered to be a "school building" and does not require approval by the Department of General Services regarding earthquake safety and/or the ADA. (Education Code 17283.5; Government Code 4454.5)

To facilitate the efficient use of public resources when planning for new construction or modernization of school facilities, the district may consider designs that facilitate joint use of the facility with a local governmental agency, public postsecondary institution, or nonprofit organization. The district may also consider designs that facilitate joint occupancy with a private entity pursuant to Education Code 17515.

Status: DRAFT

Regulation 7111: Evaluating Existing Buildings

Original Adopted Date: Pending

The Superintendent or designee shall periodically evaluate the adequacy, design, and conditions of existing district facilities to determine whether they meet the needs of the instructional program and provide a healthful and pleasing environment for students and staff. He/she also shall determine whether district facilities fulfill legal requirements for safety and structural soundness, access for the disabled, and energy conservation.

In addition, the Superintendent or designee shall regularly calculate the capacity of existing school buildings to adequately house the district's current students and projected enrollments.

Any identified needs for repair, modernization, or construction shall be incorporated into the district's facilities planning process.

Structural Safety

In the event that the Department of General Services or any licensed structural engineer or licensed architect finds and reports to the Board of Education that a district building is unsafe for use, the Superintendent or designee shall immediately obtain an estimate of the cost of repairs or reconstruction necessary to bring the building up to legal standards for structural safety. The Board shall establish a system of priorities for the repair, reconstruction, or replacement of unsafe school buildings. (Education Code 17367)

A relocatable school building or structure shall meet the requirements of Education Code 17280-17317 and 17365-17374 pertaining to structural safety. (Education Code 17291)

Energy Efficiency

To the extent that services are available, the Superintendent or designee shall arrange for the energy audit of school buildings to identify the type and amount of work necessary to retrofit buildings and obtain an estimate of projected energy savings. The district may contract with qualified businesses capable of retrofitting these buildings and may borrow funds which do not exceed the amount of energy savings to be accumulated from the improvement of the buildings. (Education Code 17651-17653)

Status: DRAFT

Policy 7131: Relations With Local Agencies

Original Adopted Date: Pending

The Board of Education recognizes the importance of collaborating and communicating with other local agencies in order to provide the best possible school facilities and to allocate facility resources in an effective and efficient manner. The Board and district staff shall consult and coordinate with local agencies as required by law and whenever the expertise and resources of these agencies can assist the district in the planning, design and construction of facilities.

Following notification by a city or county of proposed action to adopt or substantially revise a general plan, the Board may request a meeting with the local planning agency to discuss possible methods of coordinating planning, design and construction of new school facilities and school sites. (Government Code 65352.2)

The Superintendent or designee shall monitor land development proposals within district boundaries and shall ensure that an exchange of accurate information is maintained with city/county planning staff regarding the impact of land development on the district's educational programs and facility needs.

Recognizing that available funds may not suffice to eliminate overcrowding in district schools caused by new development, the Board urges the city/county to adopt in its general plan or other appropriate planning documents, to the extent permitted by law, a provision which ensures that adequate school facilities will be available.

Notifications to Other Local Agencies

The Board shall notify the city council or county board of supervisors whenever it finds, based on clear and convincing evidence: (Government Code 65971)

- 1. That conditions of overcrowding exist in one or more attendance areas within the district which will impair the normal functioning of the educational programs, and the reason for the existence of those conditions
- 2. That all reasonable methods of mitigating conditions of overcrowding have been evaluated and no feasible method for reducing those conditions exists

The above notice shall specify the mitigation measures considered by the district and shall include a completed application to the Office of Public School Construction for preliminary determination of eligibility for school construction under applicable state law. (Government Code 65971)

The Superintendent or designee shall notify the appropriate city or county planning agency of the adoption of a school facility needs analysis or facilities master plan, the acquisition of a school site, or other action regarding school facilities in accordance with law.

Status: DRAFT

Policy 7140: Architectural And Engineering Services

Original Adopted Date: Pending

The Board of Education desires to provide school facilities that support the educational program and meet all applicable safety and design standards. When required by law, the Board shall employ or contract with a licensed and certified architect and/or structural engineer to design and supervise the construction of district schools and other facilities.

The architect and/or structural engineer shall be responsible for preparing all construction plans, specifications, and estimates and for the observation of the work of construction. (Education Code 17302)

To ensure compliance with state design and safety standards, preliminary and final plans for any state-funded school facility project, including Board-approved educational specifications for school design when necessary, shall be submitted to the California Department of Education and the Department of General Services, Division of the State Architect. (Education Code 17267; 5 CCR 14030-14032)

The Superintendent or designee shall devise a competitive process for the selection of architects, structural engineers, and other design professionals that is based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. For each project, the Superintendent or designee shall recommend architectural and engineering firms to the Board for approval. The Board shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The Board need not select the lowest responsible bidder.

Status: DRAFT

Regulation 7140: Architectural And Engineering Services

Original Adopted Date: Pending

Contractors for any private architectural, landscape architectural, engineering, environmental, land surveying or construction project management services shall be selected, at fair and reasonable prices, on the basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. (Government Code 4526)

The Superintendent or designee shall ensure that the selection process for projects receiving state funding: (Government Code 4526)

- 1. Assures maximum participation by small business firms as defined pursuant to Government Code 14837
- 2. Prohibits practices which might result in unlawful activity such as rebates, kickbacks, or other unlawful consideration
- 3. Prohibits district employees from participating in the selection process when they have a relationship with a person or business entity seeking a contract which would subject the employee to the prohibition of Government Code 87100

The selection process may also include: (Government Code 4527)

- 1. Evaluation of current statements of qualifications and performance data on file with the district and evaluation of statements that may be submitted by other firms regarding the proposed project
- 2. Discussion with at least three firms regarding anticipated concepts and the relative utility of alternative approaches for furnishing the required services
- 3. Selection, in order of preference, of at least three firms deemed to be the most highly qualified to provide the required services in accordance with established district criteria

The district shall negotiate a contract with the best qualified firm at compensation determined by the district to be fair and reasonable. If the district is unable to negotiate a contract with the most qualified firm, the district shall negotiate a contract with the second most qualified firm and, if unsuccessful, with the third most qualified firm. If the district is unable to negotiate a satisfactory contract with any of the selected firms, the district shall select additional firms in order of their competence and qualification and continue negotiations until an agreement is reached. (Government Code 4528)

The above procedures shall not apply if the Superintendent or designee determines that the services needed are more of a technical nature and involve little professional judgment and that requiring bids would be in the public interest. (Government Code 4529)

Contracts shall specify that all plans, including, but not limited to, record drawings, specifications, and estimates prepared by the architect or structural engineer shall become the property of the district for the purpose of repair, maintenance, renovation, modernization, or other purposes, but only as they relate to the project for which the architect or structural engineer was retained. The contract shall also specify terms and conditions for reuse within the district of any plans prepared by the architect or structural engineer. (Education Code 17316)

A design-build contract may be awarded to a single entity for both design and construction of any school facility if the contract is in excess of \$1,000,000, or an alternative design-build contract may be awarded if the contract is in excess of \$5,000,000, as specified in Administrative Regulation 3311.3 - Design-Build Contracts. (Education Code 17250.20, 17250.62)

To ensure safe construction and protect the investment of public funds, the Board of Education require that a licensed and certified architect or structural engineer be employed to design and supervise the construction of district schools and other facilities.

Status: DRAFT

Policy 7150: Site Selection And Development

Original Adopted Date: Pending

The Board of Education believes that a school site should serve the district's educational needs in accordance with the district's master plan, as well as show potential for contributing to other community needs.

The Board recognizes the importance of community input in the site selection process. To this end, the Board will solicit community input whenever a school site is to be selected and shall provide public notice and hold public hearings in accordance with law.

The Superintendent or designee shall establish a site selection process which complies with law and ensures that the best possible sites are acquired and developed in a cost-effective manner.

Before acquiring property for a new school or an addition to an existing school site, the Board, at a public hearing, shall either evaluate the property using state site selection standards specified in 5 CCR 14010 or, if a district advisory committee was appointed to evaluate the property, receive the committee's report of findings based on those standards. (Education Code 17211, 17251)

Environmental Impact Investigation for the Site Selection Process

The Superintendent or designee shall determine whether any proposed development project is subject to the requirements of the California Environmental Quality Act (CEQA) and shall ensure compliance with this Act, including any web site posting requirements. When evaluating district projects, the CEQA guidelines shall be used.

Environmental review documents, including a draft environmental impact report, environmental impact report, negative declaration or mitigated negative declaration, and public notice of the preparation and availability of such documents, shall be posted on the district's web site. (Public Resources Code 21082.1, 21092, 21092.2)

Agricultural Land

If the proposed site is in an area designated in a city, county, or city and county general plan for agricultural use and zoned for agricultural production, the Board shall determine all of the following: (Education Code 17215.5)

- 1. That the district has notified and consulted with the city, county, or city and county within which the prospective site is to be located
- 2. That the Board has evaluated the final site selection based on all factors affecting the public interest and not limited to selection on the basis of the cost of the land
- 3. That the district shall attempt to minimize any public health and safety issues resulting from the neighboring agricultural uses that may affect students and employees at the site

Status: DRAFT

Regulation 7150: Site Selection And Development

Original Adopted Date: Pending

As part of the district's site selection process, the Superintendent or designee shall:

- 1. Meet with appropriate local government recreation and park authorities to review all possible methods of coordinating the planning, design, and construction of new school facilities and school sites or major additions to existing school facilities and recreation and park facilities in the community. (Education Code 35275)
- 2. Notify the appropriate local planning agency in writing and request its report and recommendations regarding the proposed site or proposed addition's conformity with the adopted general plan. (Government Code 65402; Public Resources Code 21151.2)
- 3. Have the site investigated by competent personnel with regard to population trends, transportation, water supply, waste disposal facilities, utilities, traffic hazards, surface drainage conditions, and other factors affecting initial and operating costs. This investigation shall include geological and soil engineering studies to preclude locating the school on terrain that has the potential for earthquake or other geologic hazard damage as specified in Government Code 65302. (Education Code 17212-17212.5)
- 4. Make a written request for information necessary or useful to assess and determine the safety of a proposed school site, or an addition to an existing school site, from a person, corporation, public utility, locally publicly owned utility, or governmental agency regarding pipelines, electric transmission and distribution lines, railroads, and storage tanks in accordance with law. (Education Code 17212.2, 17251)
- 5. Ensure that the site meets state standards for school site selection as specified in 5 CCR 14010-14012.
- 6. Ensure compliance with the California Environmental Quality Act (CEQA) as required by law, including posting required notices to the district web site. (Public Resources Code 21000-21177)
- 7. Notify the California Department of Education in writing before acquiring title or leasing the site if the proposed site is within two miles of the air line of an airport runway or proposed runway. (Education Code 17215)
- 8. Conduct an air quality analysis pursuant to Health and Safety Code 44360 and Education Code 17213 if the proposed site is within 500 feet of the edge of the closest traffic lane of a freeway or other busy traffic corridor and determine that the air quality at the proposed site is such that neither short-term nor long-term exposure poses significant health risks to students. (Education Code 17213)

In the selection and development of projects funded pursuant to the School Facilities Program of 1998 (Proposition 1A) as contained in Education Code 17070.10-17077.10, the Superintendent or designee shall:

- 1. Determine whether the proposed site is free of toxic contamination by ensuring that a Phase I environmental assessment and/or preliminary endangerment assessment is conducted as required by law (Education Code 17213.1)
 - The Superintendent or designee shall ensure that the preliminary endangerment assessment is made available for public review and comment in accordance with Education Code 17213.1.
- 2. Submit an annual summary report of expenditures to the State Allocation Board in accordance with law (Education Code 17076.10)
- 3. Include in the plans a hard-wired connection to a public switched telephone network or utilization of wireless technology (Education Code 17077.10)
- 4. Establish a participation goal of at least three percent, per year, of the overall dollar amount expended each year by the district for disabled veteran business enterprises (Education Code 17076.11)

Status: DRAFT

Policy 7160: Charter School Facilities

Original Adopted Date: Pending

The Board of Education believes that all students, including those attending charter schools, should have access to adequate facilities that are safe and support student learning.

Facilities to be used by a charter school shall be specified in the school's charter pursuant to Education Code 47605 and also may be addressed in a written memorandum of understanding between the district and charter school.

As applicable, charter school facilities shall comply with the California Building Standards Code adopted by the local building enforcement agency pursuant to 24 CCR 101 et seq. or the Field Act pursuant to Education Code 17280-17317 and 17365-17374. (Education Code 47610, 47610.5)

Upon request, the Board shall make facilities available to an eligible charter school operating in the district, as defined in law and administrative regulation. In accordance with law, such facilities shall be contiguous, furnished, equipped, and sufficient to accommodate all the charter school's in-district students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other district schools. The Board shall make reasonable efforts to provide the charter school with facilities near where the charter school wishes to locate and shall not move the charter school unnecessarily. If the district's preliminary proposal or final notification of space does not accommodate the charter school at a single school site, the Board shall make a specific finding that the charter school could not be accommodated at a single site and shall adopt a written statement of reasons explaining the finding. (Education Code 47614; 5 CCR 11969.1-11969.10)

The district shall not be required to use unrestricted general fund revenues to rent, buy, or lease facilities for charter schools. (Education Code 47614)

The Superintendent or designee may assist eligible charter schools in applying for state facilities funding for new construction or rehabilitation of facilities pursuant to Education Code 17078.52-17078.66 and/or for rent and lease expenditures pursuant to Education Code 47614.5.

Status: DRAFT

Regulation 7160: Charter School Facilities

Original Adopted Date: Pending

Definitions

Average daily classroom attendance (ADA) or classroom ADA is ADA for classroom-based apportionment as used in Education Code 47612.5. (5 CCR 11969.2)

In-district classroom ADA is classroom ADA attributable to in-district students. (5 CCR 11969.2)

In-district students are those charter school students who are entitled to attend a district school. Students eligible to attend district schools based on an interdistrict attendance agreement or parent/guardian employment shall be considered students of the district where they reside. (5 CCR 11969.2)

Operating in the district means the charter school is either currently providing public education to in-district students or has identified at least 80 in-district students who are meaningfully interested in enrolling in the charter school for the following year, regardless of whether the district is or is proposed to be the chartering entity and whether or not the charter school has a facility inside the district's boundaries. (Education Code 47614; 5 CCR 11969.2)

Reasonably equivalent facilities are facilities that are sufficient to accommodate charter school students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools of the district. Reasonable equivalency shall be determined based on a comparison group of district schools with similar grade levels, the capacity of facilities, and the condition of facilities, as described below in the section "Submission and Review of Facilities Requests." (5 CCR 11969.2, 11969.3)

Furnished and equipped means the facilities include reasonably equivalent furnishing necessary to conduct classroom instruction and to provide for student services that directly support classroom instruction as found in the comparison group schools established under 5 CCR 11969.3(a) and that the facilities have equipment that is reasonably equivalent to the comparison group schools. Equipment means property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (e.g., within one year). Equipment has relatively permanent value and its purchase increases the total value of the district's physical properties. Examples include furniture, vehicles, machinery, motion picture film, videotape, furnishings that are not an integral part of the building or building system, and certain intangible assets such as major software programs. Furnishings and equipment acquired for a school site with nondistrict resources are excluded when determining reasonable equivalence. (5 CCR 11969.2)

Contiguous facilities are those facilities contained on a school site or immediately adjacent to a school site. If the indistrict classroom ADA of the charter school cannot be accommodated on any single school site, contiguous facilities also include facilities located at more than one site, provided that the district minimizes the number of sites assigned and considers student safety. If none of the district-operated schools has grade levels similar to the charter school, then a contiguous facility shall be an existing facility that is most consistent with the needs of students in the grade levels served at the charter school. (5 CCR 11969.2, 11969.3)

Conversion charter school is a charter school established through the conversion of an existing public school. (Education Code 47605)

Eligibility for District Facilities

A charter school shall be operating in the district, as defined above, before it submits a request for facilities. A new or proposed charter school operating in the district is eligible to request facilities for a particular fiscal year only if it submits its charter petition before November 1 of the fiscal year preceding the year for which facilities are requested. A new charter school is entitled to be allocated and/or provided access to facilities only if it receives approval of its charter petition before March 15 of the fiscal year preceding the year for which facilities are requested. (5 CCR 11969.9)

Submission and Review of Facilities Requests

The following procedures shall apply to a charter school's request for facilities:

- 1. On or before November 1, a charter school shall submit a written request for facilities to the Superintendent or designee for the next fiscal year. The request shall include: (Education Code 47614; 5 CCR 11969.2, 11969.9)
 - a. Reasonable projections of in-district and total ADA and in-district and total classroom ADA, based on ADA claimed for apportionment, if any, in the fiscal year prior to the fiscal year in which the facilities request is made, adjusted for expected changes in enrollment in the forthcoming fiscal year

Projections of in-district ADA, in-district classroom ADA, and the number of in-district students shall be broken down by grade level and by the district school that the students would otherwise attend.

Nonclassroom ADA may be included in the ADA calculation only to the extent of instructional time that students generating nonclassroom ADA are actually in the classroom under the direct supervision and control of a charter school employee, and only if the district and the charter school agree upon the time(s) that the facilities devoted to students generating nonclassroom-based ADA will be used.

- b. A description of the methodology for the projections
- c. If relevant (i.e., when a charter school is not yet open or to the extent an operating charter school projects a substantial increase in ADA), documentation of the number of in-district students meaningfully interested in attending the charter school that is sufficient for the district to determine the reasonableness of the projection, but that need not be verifiable for precise arithmetical accuracy
- d. The charter school's operational calendar
- e. Information regarding the district's school site and/or general geographic area in which the charter school wishes to locate
- f. Information on the charter school's educational program that is relevant to assignment of facilities, if any
 - In submitting a facilities request, the charter school shall use a form specified by the district. The charter school shall distribute a reasonable number of copies of the written request to parents/guardians, school staff, and/or other interested parties, or shall otherwise make the request available for review.
- 2. On or before December 1, the district shall review the charter school's projections of in-district and total ADA and in-district and total classroom ADA, express any objections in writing, and state the projections the district considers reasonable. If the district does not express any objections in writing and state its own projections by the deadline, the charter school's projections are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
- 3. On or before January 2, the charter school shall respond to any objections expressed by the district and to the district's attendance projections provided pursuant to item #2 above. The charter school shall reaffirm or modify its previous projections as necessary to respond to the information received from the district pursuant to item #2. If the charter school does not respond by January 2, the district's projections provided pursuant to item #2 are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
- 4. The district shall determine what facilities it will offer to the charter school, ensuring that the facilities are reasonably equivalent to other district facilities. (5 CCR 11969.3)

If a charter school was established through the conversion of an existing public school pursuant to Education Code 47605(a)(2), the condition of the facility previously used by the district shall be considered to be reasonably equivalent for the first year the charter school uses the facility. (5 CCR 11969.3)

For any other charter school, reasonable equivalency shall be based on the following criteria as detailed in 5 CCR 11969.3: (5 CCR 11969.3)

a. A comparison group of district schools with similar grade levels

If a charter school's grade-level configuration is different from the configuration of the district's schools, the district shall not pay for the modification of a school site to accommodate the charter school's configuration

- b. Capacity, including equivalency of the ratio of teaching stations (classrooms), specialized classroom space, and nonteaching space to ADA
- c. Condition of facilities, as determined by assessing such factors as age of facilities (from last modernization), quality of materials, and state of maintenance, including:
 - i. School site size
 - ii. Condition of interior and exterior surfaces
 - iii. Condition of mechanical, plumbing, electrical, and fire alarm systems, including conformity to applicable codes
 - iv. Availability and condition of technology infrastructure
 - v. Condition of the facility as a safe learning environment, including, but not limited to, the suitability of lighting, noise mitigation, and size for intended use
 - vi. Condition of the facility's furnishing and equipment
 - vii. Condition of athletic fields and/or play area space
- 5. On or before February 1, the district shall prepare a written preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access. In evaluating and accommodating the charter school's request, the charter school's in-district students shall be given the same consideration as students in the district's schools, subject to the requirement that the facilities provided must be contiguous. At a minimum, the preliminary proposal shall include: (5 CCR 11969.2, 11969.3, 11969.9)
 - a. The projections of in-district classroom ADA on which the proposal is based
 - b. The specific location(s) of the space
 - c. All conditions pertaining to the space, including a draft of any proposed agreement pertaining to the charter school's use of the space
 - d. The projected pro rata share amount and a description of the methodology used to determine that amount
 - e. A list and description of the comparison group schools used in developing the district's preliminary proposal and a description of the difference between the preliminary proposal and the charter school's request submitted pursuant to item #1 above
- 6. On or before March 1, the charter school shall respond in writing to the district's preliminary proposal made pursuant to item #5 above and shall express any concerns, including differences between the preliminary proposal and the charter school's request, and/or make a counter proposal. (5 CCR 11969.9)
- 7. On or before April 1, having reviewed any concerns and/or counter proposals made by the charter school pursuant to item #6 above, the district shall submit, in writing, a final notification of the space to be offered to the charter school. The notification shall include a response to the charter school's concerns and/or counter proposal, if any. The final notification shall specifically identify: (5 CCR 11969.9)
 - a. The teaching stations, specialized classroom spaces, and nonteaching station spaces offered for the exclusive use of the charter school and the teaching stations, specialized classroom spaces, and nonteaching spaces to which the charter school is to be provided access on a shared basis with district-operated programs
 - b. Arrangements for sharing any shared space
 - c. The assumptions of in-district classroom ADA for the charter school upon which the allocation is based, and if the assumptions are different than those submitted by the charter school pursuant to item #3

above, a written explanation of the reasons for the differences

- d. The specific location(s) of the space
- e. All conditions pertaining to the space
- f. The pro rata share amount
- g. The payment schedule for the pro rata amount, which shall take into account the timing of revenues from the state and from local property taxes
- 8. By May 1 or within 30 days after the district notification pursuant to item #7 above, whichever is later, the charter school shall notify the district in writing whether or not it intends to occupy the offered space. (5 CCR 11969.9)

The charter school's notification may be withdrawn or modified before this deadline. After the deadline, if the charter school has notified the district that it intends to occupy the offered space, the charter school is committed to paying the pro rata share amount as identified. If the charter school does not notify the district by this deadline that it intends to occupy the offered space, then the space shall remain available for district programs and the charter school shall not be entitled to use facilities of the district in the following fiscal year. (5 CCR 11969.9)

Availability of Facilities

The space allocated to the charter school by the district, or the space to which the district provides the charter school access, shall be furnished, equipped, and available for occupancy at least 10 working days prior to the first day of instruction of the charter school. For good cause, the district may reduce the period of availability to a period of not less than seven working days. (5 CCR 11969.9)

Space allocated for use by the charter school, subject to sharing arrangements, shall be available for the charter school's entire school year regardless of the district's instructional year or class schedule. (5 CCR 11969.5)

For a conversion charter school, the school site identified in the school's charter shall be made available to the charter school for its second year of operation and thereafter upon annual request for facilities from the district pursuant to this administrative regulation. If, as a result of a material revision of the charter, either the location of the conversion charter school is changed or the district approves the operation of additional sites by the school, then the school may request, and the district shall provide, facilities in accordance with law, the revised charter, and this administrative regulation. (5 CCR 11969.3)

Written Agreement Regarding Facilities Operations

The district and charter school shall negotiate an agreement regarding the use of and payment for the space which contains, at a minimum, the information included in the district's final notification pursuant to item #7 in the section "Submission and Review of Facilities Requests" above. (5 CCR 11969.9)

A reciprocal hold-harmless/indemnification provision shall be established between the district and the charter school. The charter school shall maintain general liability insurance naming the district as an additional insured in order to indemnify the district for any damage and losses. The district shall maintain first party property insurance for the facilities allocated to the charter school. (5 CCR 11969.9)

Responsibilities for facility maintenance and improvements shall be as follows: (5 CCR 11969.4, 11969.9)

- 1. The district shall be responsible for:
 - a. Modifications necessary to maintain the facility in accordance with applicable building codes pursuant to Education Code 47610 or 47610.5
 - b. Replacement of district-provided furnishings and equipment in accordance with district schedules and practices
 - c. Projects eligible to be included in the district's deferred maintenance plan

2. The charter school shall be responsible for the ongoing operations and maintenance of facilities, furnishings, and equipment.

The charter school shall not sublet or use the facilities for purposes other than those that are consistent with district policies and practices without permission of the Superintendent or designee. (5 CCR 11969.5)

Facilities, furnishings, and equipment provided to a charter school by the district shall remain the property of the district. (5 CCR 11969.4)

The district may charge the charter school, in accordance with 5 CCR 11969.7, for a pro rata share of the district's facilities costs for activities related to keeping the physical plant open, comfortable, and safe for use and keeping the grounds, buildings, and equipment in working condition. Such activities include maintaining safety in buildings, on grounds, and in the vicinity of schools; plant maintenance and operations; facilities acquisition and construction; and facilities rents and leases. (Education Code 47614: 5 CCR 11969.2)

The charter school shall report actual in-district and total ADA and classroom ADA to the district every time that the charter school reports ADA for apportionment purposes. If the charter school generates less ADA than projected, the following provisions shall apply to any overallocated space: (Education Code 47614; 5 CCR 11969.3, 11969.8, 11969.9)

- 1. The charter school shall reimburse the district for the overallocated space as set forth in 5 CCR 11969.8, unless the district agrees, in response to the notification by the charter school of overallocation, to exercise its sole discretion to use the overallocated space for district programs.
- 2. In the case of a conversion charter school, the overallocated space shall not be subject to reimbursement under the following circumstances:
 - a. The school notifies the district, by February 1 of its first year of operation, that it will have overallocated space in the following fiscal year. In such cases, the district may occupy all or a portion of the space identified. A charter school that wants to recover space surrendered to the district shall apply to the district and the district shall evaluate the application in accordance with law and this administrative regulation.
 - b. Based on the State Board of Education's waiver of attendance area requirements in Education Code 47605(d)(1), the district makes a decision, between November 1 and June 30, to change the school's attendance area in the forthcoming fiscal year.

Mediation of Disputes

If a dispute arises between the district and a charter school pursuant to Education Code 47614 or 5 CCR 11969.1-11969.10, both parties may agree to settle the dispute using mediation, in accordance with the following procedures: (5 CCR 11969.10)

- 1. If both parties agree to mediation, the initiating party shall select a mediator, subject to the agreement of the responding party. If the parties are unable to agree on a mediator, the initiating party shall request the CDE to appoint a mediator within seven days to assist the parties in resolving the dispute. The mediator shall meet with the parties as quickly as possible.
- 2. Within seven days of the selection or appointment of the mediator, the party initiating the dispute resolution process shall send a notice to the responding party and the mediator. The notice shall include the following information:
 - a. Name, address, and phone numbers of designated representatives of the parties
 - b. A statement of the facts of the dispute, including information regarding the parties' attempts to resolve the dispute
 - c. The specific sections of the statute or regulations that are in dispute
 - d. The specific resolution sought by the initiating party

- 3. Within seven days of receiving the notice, the responding party shall file a written response.
- 4. The mediation shall be entirely informal in nature. Each party shall share copies of exhibits upon which its case is based with the other party. The relevant facts shall be elicited in a narrative fashion to the extent possible, rather than through examination and cross-examination of witnesses.
- 5. Any agreement reached by the parties shall be in writing and shall not set a precedent for any other case.
- 6. The mediation shall be terminated if the district and the charter school fail to meet within the specified timelines, have not reached an agreement within 15 days from the first meeting held by the mediator, or if the mediator declares an impasse.
- 7. The costs of the mediation shall be divided equally between the parties and paid promptly.

Status: DRAFT

Policy 7210: Facilities Financing

Original Adopted Date: Pending

The Board of Education recognizes its responsibility to identify the most cost-efficient and effective method of financing when purchasing or modifying district facilities. Financing may be necessary when it is determined that school facilities must be built or expanded to accommodate an increased or projected increased enrollment or when safety considerations and educational program improvements require the replacement, reconstruction, or modernization of existing facilities.

The Superintendent or designee shall research funding alternatives and recommend to the Board the method of funding that will best serve district needs as identified in the district's master plan for school facilities.

Funding alternatives may include, but are not be limited to:

- 1. Levying developer fees pursuant to Education Code 17620 and Government Code 65995-65998
- 2. Forming a community facilities district pursuant to Government Code 53311-53368.3, the Mello-Roos Community Facilities Act
- 3. Forming a school facilities improvement district pursuant to Education Code 15300-15425
- 4. Issuing voter-approved general obligation bonds
- 5. Imposing a parcel tax pursuant to Government Code 50079
- 6. Using lease revenues for capital outlay purposes from surplus school property
- 7. Applying for state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30)

The district shall provide reports, maintain records, and provide for audits of the expenditure of state facilities funds as required by law and AR 3460 - Financial Reports and Accountability. (Education Code 41024)

As applicable, the district shall comply with BP 3470 - Debt Issuance and Management.

Policy 7211: Developer Fees

Original Adopted Date: Pending

Status: DRAFT

In order to finance the construction or reconstruction of school facilities needed to accommodate increased student enrollment resulting from new development, the Board of Education may establish, levy, and collect developer fees on residential, commercial, and industrial construction within the district, subject to restrictions specified by law.

Level 1 Fees: Residential, Commercial and Industrial Construction

Before taking action to establish, increase, or impose Level 1 developer fees, the Board shall conduct a fee justification study which: (Government Code 66001)

- 1. Identifies the purpose of the fee and the use to which the fee will be put
- 2. Determines a reasonable relationship between the fee's use and the type of development project for which the fee is imposed
- 3. Determines a reasonable relationship between the need for the facility and the type of development project for which the fee is imposed
- 4. Determines a reasonable relationship between the amount of the fee and the cost of the facility or portion of the facility attributed to the development for which the fee is imposed

Before levying developer fees or prior to increasing an existing fee, the Board shall hold a public hearing. The Superintendent or designee shall mail notice of the time and place of the meeting at which a public hearing shall occur, including a general explanation of the matter to be considered and a statement that the required data are available, at least 14 days prior to the meeting to any interested party who has requested such information. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 66016)

Information on the anticipated amount of fees, other available funds and funding sources, and the estimated cost of planning, land acquisition, and school construction shall be made available to the public at least 10 days before the hearing. (Government Code 66016)

At the hearing, the Board shall adopt a resolution for the levying of the developer fees. (Government Code 66016)

The resolution shall set forth:

- 1. The purpose of the fee, the use to which the fee is to be put, and the public improvement(s) that the fee will be used to finance (Government Code 66001, 66006)
- 2. The Board's findings of reasonable relationship which justify the fees pursuant to Government Code 66001
- 3. If the district requires payment of the fee at a time earlier than the date of final inspection or the issuance of a certificate of occupancy, the district's determination of either of the following conditions which allow collection of the fees at the time when building permits are issued: (Government Code 66007)
 - a. That the fees are to reimburse the district for previous expenditures
 - b. That the fees shall be collected for public improvements or facilities for which an account has been established, funds have been appropriated, and the district has adopted a proposed construction schedule or plan

In the case of any commercial or industrial development, the Board shall make findings on either an individual project basis or on the basis of categories of commercial or industrial development. Those categories may include, but are not limited to, the following uses: office, retail, transportation, communications and utilities, light industrial, heavy industrial, research and development, and warehouse. The Board shall also conduct a study to determine the impact of the increased number of employees anticipated to result from the commercial or industrial development upon the cost of providing school facilities within the district. (Education Code 17621)

Level 2 Fees: Residential Construction

In order to impose Level 2 residential construction fees within the limits of Government Code 65995.5, the Board shall, in addition to fulfilling the requirements above for Level 1 fees, undertake the following: (Government Code 65995.5)

- 1. Make a timely application to the State Allocation Board (SAB) for new construction funding and be determined to be eligible by SAB
- 2. Conduct and adopt a school facility needs analysis pursuant to Government Code 65995.6
- 3. Satisfy at least two of the requirements set forth in Government Code 65995.5(b)(3)(A-D)

At least 45 days prior to completion of the school facility needs analysis, the Board shall notify and provide copies of the analysis to the planning commission or agency of the city or county with land use jurisdiction within the district. Upon request of either party, the Board and city or county shall meet within 15 days following notification. (Government Code 65352.2)

The Board shall adopt the school facility needs analysis by resolution at a public hearing. (Government Code 65995.6)

This analysis shall not be adopted until the analysis, in its final form, has been made available to the public for a period of not less than 30 days. Prior to its adoption, the public shall have the opportunity to review and comment on the analysis and the Board shall respond to written comments it receives regarding the analysis. (Government Code 65995.6)

Not less than 30 days prior to the hearing, notice of the time and place of the hearing, including the location and procedure for viewing or requesting a copy of the proposed analysis, shall be published in at least one newspaper of general circulation within the jurisdiction of the district. If there is no paper of general circulation, the notice shall be posted in at least three conspicuous places within the district's jurisdiction not less than 30 days prior to the hearing. (Government Code 65995.6)

In addition, the Superintendent or designee shall mail a copy of the needs analysis not less than 30 days prior to the hearing to any person who has made a written request if the written request was made 45 days prior to the hearing. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 65995.6)

During the period of public review, the analysis shall be provided to the local agency responsible for land use planning for its review and comment. (Government Code 65995.6)

The school facility needs analysis may be revised at any time. The revision is subject to the same conditions and requirements applicable to the adoption of the analysis. The existing school building capacity shall be recalculated as part of any revision to the needs analysis. (Government Code 65995.6)

The fees authorized by Government Code 65995.6 and 65995.7 shall be adopted by resolution as part of the adoption or revision of the school facilities needs analysis. The fees shall take effect immediately upon adoption of the resolution and may not be effective for more than one year. (Government Code 65995.6)

Level 3 Fees: Residential Construction

When Level 3 fees are authorized by law and the district qualifies for Level 2 fees pursuant to Government Code 65995.5, the Board may assess a fee on residential construction pursuant to Government Code 65995.7.

The notice and hearing requirements, resolution requirement, and term of effectiveness for Level 3 fees shall be the same as the requirements for Level 2 fees as specified above. (Government Code 65995.7)

Use of Fees

The Board shall review information provided by the Superintendent or designee pursuant to Government Code 66006 regarding each account or fund into which developer fees have been deposited, at the first regularly

scheduled public Board meeting which occurs 15 days after the information is made available to the public. Fifteen-day prior notice of this meeting shall be mailed to any parties filing a written request pursuant to Government Code 66006. (Government Code 66006)

In addition to discharging its public disclosure duties regarding the levying of developer fees, the Board shall, for the fifth fiscal year after the first deposit into the account or fund and every five years thereafter, make all of the following findings with respect to the portion of the account or fund that remains unexpended, whether committed or uncommitted: (Government Code 66001)

- 1. Identify the purpose to which the fee is to be put
- 2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged
- 3. Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements originally identified
- 4. Designate the approximate dates on which the funding referred to in item #3 is expected to be deposited into the appropriate account or fund

Status: DRAFT

Regulation 7211: Developer Fees

Original Adopted Date: Pending

The district shall send a copy of any Board of Education resolution adopting or increasing Level 1, 2, or 3 developer fees to the city and county, accompanied by all relevant supporting documentation and a map indicating the boundaries of the area subject to the fee. (Education Code 17621)

In cooperation with local governmental agencies issuing building permits, the Superintendent or designee shall establish a means by which all of the following shall be accomplished:

- 1. The project applicant shall receive a written statement of the amount of the fees and notification that the 90-day approval period during which the applicant may protest has begun. (Government Code 66020)
- 2. The Superintendent or designee shall receive and retain acknowledgment that the above notification was received.
- 3. Before a permit is issued and upon the payment of the applicable fee or requirement, the Board shall immediately certify that the fee has been paid or that the district has determined that the fee does not apply to the development project. (Education Code 17620)

Developer fees shall be deposited, invested, accounted for, and expended pursuant to Government Code 66006. Developer fees shall be deposited in a separate capital facilities account, except for temporary investments allowed by law, and shall be used only for the purpose for which they were collected. Interest income earned by the capital facilities account shall also be deposited in that account and used only for the purpose for which the fee was originally collected. (Government Code 66006)

For each separate account so established, the Superintendent or designee shall, within 180 days after the last day of each fiscal year, make available to the public and the Board the following information for the fiscal year: (Government Code 66006)

- 1. A brief description of the type of fee in the account or fund
- 2. The amount of the fee
- 3. The beginning and ending balance of the account or fund
- 4. The amount of the fees collected and the interest earned
- 5. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees
- 6. An identification of an approximate date by which the construction of the public improvement will commence if the district determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- 7. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
- 8. The amount of refunds made pursuant to Government Code 66001(e) and any allocations made pursuant to Government Code 66001(f)

When sufficient funds have been collected to complete the financing of public improvements but such improvements remain incomplete, the district shall, within 180 days of the date that a determination of sufficient funding was made, either identify an approximate date by which construction will begin or refund the unexpended revenues in accordance with Government Code 66001. (Government Code 66001)

The Superintendent or designee shall establish an appeals process for the handling of protests by developers. (Education Code 17621)

Developers of residential, commercial, and industrial projects who claim that the developer fee has been inappropriately levied shall use the following procedures: (Government Code 66020)

- 1. The developer shall tender any required payment in full or provide satisfactory evidence of arrangements to pay the fee when due or ensure performance of the conditions necessary to meet the requirements of the imposition.
- 2. The developer shall serve written notice to the Board which shall include:
 - a. A statement that the required payment is tendered or will be tendered when due, or that any conditions which have been imposed are provided for or satisfied, under protest
 - b. A statement informing the Board of the factual elements of the dispute and the legal theory forming the basis for the protest
- 3. The protest shall be filed at the time of approval or conditional approval of the development or within 90 days after the date of the imposition of the fees.

At the time of the imposition of the fee, the Superintendent or designee shall provide each project applicant written notice that the 90-day period in which the applicant may initiate a protest has begun. The developer may file an action to attack, review, set aside, void, or annul the imposition of the fees imposed on the development project within 180 days of delivery of the notice. (Government Code 66020)

Status: DRAFT

Policy 7212: Mello-Roos Districts

Original Adopted Date: Pending

The Board of Education desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students. Toward that end, the Board may order the formation of a community facilities district (CFD) (Mello-Roos district) for the acquisition or improvement of school facilities when, in the Board's judgment, it is in the best interest of district students and the community. The issuance of debt through the CFD shall be consistent with law and the district's debt management policy.

Proceedings to establish a CFD may be instituted at the Board's discretion. In addition, such proceedings shall be instituted when a written request to establish a CFD has been filed by any two Board members, or a petition has been submitted by at least 10 percent of registered voters residing within the territory of the proposed CFD or by the owners of at least 10 percent of the area of land to be included within the proposed CFD. (Government Code 53318)

Prior to initiating proceedings to form a CFD, the Board shall consider and adopt local goals and policies that include the following elements: (Government Code 53312.7)

- 1. The priority that various facilities shall have for financing through the Mello-Roos Community Facilities Act, including public facilities to be owned and operated by other public agencies and services to be provided by other public agencies
- 2. The credit quality to be required of bond issues and criteria to be used in evaluating the credit quality
- 3. Steps by which prospective property purchasers will be fully informed about their related taxpaying obligations
- 4. Criteria for evaluating the equity of tax allocation formulas, including desirable and maximum amounts of special tax to be levied against any parcel
- 5. Definitions, standards, and assumptions to be used in appraisals required by Government Code 53345.8
- 6. To the extent authorized by law, priority for students residing within the CFD to attend schools financed in whole or in part by the CFD, in a manner that reflects the proportion of each school's financing provided through the CFD

Within 45 days of receiving a written request or petition to establish a CFD, the Board shall determine a fee to be paid by the requesters or petitioners which shall be sufficient to compensate the district for the costs incurred in conducting proceedings to create the CFD. Proceedings for establishing the CFD shall only be initiated after payment of the fee. (Government Code 53318)

Upon Board action to form a CFD, or within 90 days after the receipt of a petition or request to form a CFD and the payment of any applicable fee, the Board shall adopt a resolution of intention and conduct a hearing in accordance with law. The resolution shall fix the time and place for holding a public hearing on the establishment of the CFD, which shall be within 30-60 days after the adoption of the resolution. Notice of the hearing shall be given by publishing the text or a summary of the resolution of intention once, in a newspaper of general circulation published in the area of the proposed CFD, at least seven days before the hearing, and shall include other requirements specified in Government Code 53322. Notice of the hearing may also be sent by first-class mail to each registered voter and to each landowner within the proposed CFD. (Government Code 53320, 53321, 53322, 53322.4)

If, after the hearing, the Board decides to establish a CFD, the Board shall adopt a resolution of formation in accordance with law. (Government Code 53325, 53325.1)

If a special tax is proposed to be levied in the CFD, the Board shall submit the resolution of formation and other information specified in Government Code 53326 to the elections official within three business days after the adoption of the resolution of formation, and the question of levying the special tax shall be submitted to the qualified electors of the proposed CFD in accordance with law. (Government Code 53326)

Upon approval by two-thirds of the voters in the proposed CFD, the tax may be levied in accordance with Government Code 53340. (Government Code 53328)

Whenever the Board deems it necessary for the CFD to incur a bonded indebtedness, it shall follow the procedures specified in Government Code 53345-53365.7, as applicable.

The proceeds of any bonds, notes, or other securities issued pursuant to the Mello-Roos Community Facilities Act shall be deposited or invested in accordance with Government Code 53356.03.

The Superintendent or designee shall, within seven months after the last day of each fiscal year, prominently display the following reports on the district's web site: (Government Code 53343.2)

- 1. A copy of an annual report for that fiscal year, if requested pursuant to Government Code 53343.1
- 2. A copy of the report provided to the California Debt and Investment Advisory Commission pursuant to Government Code 53359.5
- 3. A copy of the report provided to the State Controller's Office pursuant to Government Code 12463.2

Status: DRAFT

Policy 7213: School Facilities Improvement Districts

Original Adopted Date: Pending

The Board of Education desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students.

The Board has determined that it is necessary and in the best interest of the district to form a school facilities improvement district to finance any or all of the improvements set forth in Education Code 15100 and finds that the overall cost of financing the bonds issued would be less than the overall cost of other school financing options available to the district including, but not limited to, issuing bonds pursuant to the Mello-Roos Community Facilities Act. The Board shall define the boundaries of the school facilities improvement district to include any portion of territory within the jurisdiction of the school district, including the option of including the territory of an existing Mello-Roos community facilities district. (Education Code 15301)

The Superintendent or designee shall establish procedures consistent with Education Code 15100-15262 governing the financing of bonds, bond elections, and the issuance and sale of bonds.

Board Resolution of Intention

The Board may pursue the authorization and issuance of bonds by approval of either 66.67 percent majority or 55 percent majority of the voters within the proposed territory of the school facilities improvement district and shall adopt a resolution of intent to form an improvement district. In order to proceed with an election requiring a 55 percent approval of the voters, two-thirds of the Board shall agree to such an election and the district shall comply with the accountability provisions, including the requirements regarding the citizens' oversight committee, required for 55 percent approval set forth in Education Code 15264-15288. (Education Code 15266)

The Board's resolution of intention shall state all of the following: (Education Code 15320)

- 1. The Board's intention to form the proposed school facilities improvement district
- 2. The purpose for which the proposed district is to be formed
- 3. The estimated cost of the school facilities improvement project
- 4. That any taxes levied for financing general obligation bonds issued to finance the project shall be levied exclusively upon the lands in the proposed school facilities improvement district
- 5. That a map showing the exterior boundaries of the proposed district is on file with the Board and available for public inspection, and that these boundaries meet the requirements of Education Code 15301
- 6. The time and place for a Board hearing on the formation of the proposed district
- 7. That any interested persons, including all persons owning lands in the district or in the proposed school facilities improvement district, may appear and be heard at the above hearing

The Board shall hold the hearing as specified in its resolution and may, at the hearing, adopt a resolution proposing modifications of its above-stated purposes. (Education Code 15322, 15323)

Notice of the hearing shall be given by publishing a copy of the resolution of intention in a newspaper of general circulation pursuant to Government Code 6066, starting at least 14 days before the hearing. No other notice shall be required. (Education Code 15321)

When hearings are concluded, the Board may, by resolution, order the formation of a school facilities improvement district with the boundaries described in the resolution. The resolution shall state the estimated cost of carrying out described purposes and shall number and designate the improvement district as specified in Education Code 15326. (Education Code 15326)

Status: DRAFT

Policy 7214: General Obligation Bonds

Original Adopted Date: Pending

The Board of Education recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

The Board's decision to order a bond election, as well as its determinations regarding the appropriate amount, timing, and structure of the bond issuance, shall be consistent with law and the district's debt management policy.

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

- 1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
- 2. The acquisition or lease of real property for school facilities
- 3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

- Certification that proceeds from the sale of the bonds will be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
- 2. A list of specific school facilities projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list
- 3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
- 4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education

Code 15274. (Education Code 15278)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

- 1. Purchasing school lots
- 2. Building or purchasing school buildings
- 3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
- 4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
- 5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
- 6. Permanently improving school grounds
- 7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
- 8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
- 9. Purchasing school buses with a useful life of at least 20 years
- 10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by an order of the Board entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall place an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

- 1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
- 2. Statement of the reasons for the method of sale selected
- 3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
- 4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), the resolution to be adopted by the Board shall include items #1-4 above as well as the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

- 1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
- 2. A comparison to the overall cost of current interest bonds
- 3. The reason bonds that allow for the compounding of interest are being recommended
- 4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the CDAIC. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

- 1. A resolution of the Board authorizes the property tax for that purpose.
- 2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

Status: DRAFT

Regulation 7214: General Obligation Bonds

Original Adopted Date: Pending

Election Notice

Whenever the Board of Education orders an election on the question of whether general obligation bonds shall be issued to pay for school facilities, the Superintendent or designee shall ensure that election notice and ballot requirements comply with Education Code 15120-15126 and 15272, as applicable.

Citizens' Oversight Committee

If a bond is approved under the 55 percent majority threshold pursuant to Proposition 39 (Article 13A, Section 1(b) (3) and Article 16, Section 18(b) of the California Constitution), then the district's citizens' oversight committee shall consist of at least seven members, including, but not limited to: (Education Code 15282)

- 1. One member active in a business organization representing the business community located within the district
- 2. One member active in a senior citizens organization
- 3. One member active in a bona fide taxpayers' organization
- 4. One member who is a parent/guardian of a district student
- 5. One member who is a parent/guardian of a district student and is active in a parent-teacher organization, such as the Parent Teacher Association or school site council

Members of the citizens' oversight committee shall be subject to the conflict of interest prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1099. (Education Code 15282)

No employee, Board member, vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. (Education Code 15282)

Members of the citizens' oversight committee may serve for no more than three consecutive terms of two years each. They shall serve without compensation. (Education Code 15282)

The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall actively review and report on the proper expenditure of taxpayers' money for school construction and shall convene to provide oversight for, but not limited to, the following: (Education Code 15278)

- 1. Ensuring that bond revenues are expended only for the purposes described in Article 13A, Section 1(b)(3) of the California Constitution including the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities
- 2. Ensuring that, as prohibited by Article 13A, Section 1(b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses

In furtherance of its purpose, the committee may engage in any of the following activities: (Education Code 15278)

- 1. Receiving and reviewing copies of the annual, independent performance and financial audits required by Article 13A, Section 1(b)(3)(C) and (D) of the California Constitution
- 2. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article 13(A), Section 1(b)(3) of the California Constitution
- 3. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district
- 4. Reviewing efforts by the district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, the following:

- a. Mechanisms designed to reduce the costs of professional fees
- b. Mechanisms designed to reduce the costs of site preparation
- c. Recommendations regarding the joint use of core facilities
- d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
- e. Recommendations regarding the use of cost-effective and efficient reusable facility plans

The district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of the committee's purpose and sufficient resources to publicize the committee's conclusions. (Education Code 15280)

All citizens' oversight committee proceedings shall be open to the public and noticed in the same manner as proceedings of the Board. Committee meetings shall be subject to the provisions of the Ralph M. Brown Act. (Education Code 15280; Government Code 54952)

The citizens' oversight committee shall issue regular reports, at least once a year, on the results of its activities. Minutes of the proceedings and all documents received and reports issued shall be a matter of public record and shall be made available on the district's web site. (Education Code 15280)

Reports

Within 30 days after the end of each fiscal year, the district shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code 15111)

- 1. The total amount of the bond issue, bonded indebtedness, or other indebtedness involved
- 2. The percentage of registered electors who voted at the election
- 3. The results of the election, with the percentage of votes cast for and against the proposition

Status: DRAFT

Policy 7310: Naming Of Facility

Original Adopted Date: Pending

The Board of Education shall name district schools and other district-owned or leased buildings, grounds, and facilities in recognition of:

- 1. Individuals, living or deceased, and entities that have made outstanding contributions, including financial contributions, to the school community
- 2. Individuals, living or deceased, who have made contributions of statewide, national, or worldwide significance
- 3. The geographic area in which the school or building is located

Suggestions from the community and school sites may be submitted to the Assistant Superintendent of Facilities and Governmental Relations or Designee. Naming recommendations will be reviewed by the "Naming of Facilities Committee (Committee), " consisting of the President of the Board of Education of representatives from its own membership and District staff as designated by the Superintendent.

The Committee will provide a timely response to all naming requests. Requests for naming rights to District or school facilities for financial considerations shall also be vetted by the Board.

Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.

When naming or renaming a district school, building, or facility, the Board may specify the duration for which the name shall be in effect. Naming of facilities, spaces, endowments and programs in honor of individuals is generally expected to last the lifetime of the facility, space, endowment, or program. However, the Board recognizes that conditions may arise where the renaming of such buildings, sites, and/or facilities may be appropriate or necessary. The renaming of existing buildings, sites, and/or facilities shall occur only at the discretion of the Board.

To preserve conformity with existing schools, the Board should recognize that elementary schools have a tradition of being named after geographic sites, presidents, notable community members, notable historical figures and inventors.

Memorials

Upon request, the Board shall consider planting commemorative trees, erecting monuments, or dedicating buildings, parts of buildings, athletic fields, gardens, or other district facilities, in memory of deceased students, staff members, community members, and benefactors of the district.

- 1. If the Board chooses to create a memorial naming honor, it does so with an understanding that the District bears the entire cost of any corresponding signage, plaques, display cases, expenses of a dedication ceremony, and any other acknowledgments it deems appropriate. The funds for these honors come directly from the General Fund.
- 2. If an outside financial contribution has been approved by the Board, the costs in item 1 above may be borne by the person or entity making the contribution.
- 3. Memorials renaming honors must be channeled into positive outcome such as: a scholarship or gift to the District in the persons honor; the planting of a tree; a day of service (in which participants complete a campus improvement project); relocatable bench or table that could have a small plaque no larger than 4" x 6" attached; or books for the library (with or without a frontispiece with the name of the honored person). An inscribed name on a donor wall or walk may also be considered. Self-standing plaques or headstones are not permissible. Gifts to school sites should be reviewed by District staff and the Committee to ensure that expenses are cost-neutral and appropriate to the campus.
- 4. Memorial naming honors shall be with the consideration of the Board of Education and based on a history of outstanding support to the District and community, ties to the District, and/or positive accomplishments that serve as an example to the District and its community.

Naming Rights

The Board may grant to any person or entity the right to name any district building or facility. In doing so, the Board shall enter into a written agreement which shall:

- 1. Specify the benefits to the district from entering into the agreement
- 2. State the roles and responsibilities of the parties to the agreement, including whether or not the Board shall retain the power to approve any proposed name
- 3. Provide details related to the naming right granted, including the building, grounds, or facility involved and the duration for which the name shall be in effect
- 4. Prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy
- 5. Reserve the authority to terminate the naming right if it determines that the grantee, subsequent to receiving the naming right, has engaged in any of the prohibited acts stated in item #4 above or other criminal or unlawful acts that might bring the district into disrepute
- 6. Specify a set number of years attached to the naming, which will be determined on a case-by-case basis and listed in the signed contract or gift agreement. Naming associated with a particular facility, space, endowment, or program will not preclude further naming within the facility, space, endowment or program.

Financial Contributions

1. Definitions

Any payment of money or other economic benefit to a school or to the District that requires permanent physical placement of a name of a person or entity on a District property.

Financial Contribution for Renaming: Any payment of money or other economic benefit to a school or to the District that requires permanent physical placement of a name of a person or entity on a District property

- 2. A person or entity may be considered for naming recognition if they have made significant financial contributions to the District related to the naming opportunity. Decisions regarding such recognition are made on a case-by-case basis in accordance with the approval process contained in this policy and any other applicable District policies and shall also take into consideration the total cost of the project, the availability of other funds and the level of financial contribution. A bequest or legacy gift from a donor who is still alive will not normally be considered for a naming opportunity until such time as the gift is realized.
- 3. Financial Contributions to name District facilities for a given donation to the District may include the naming of: classrooms, libraries, cafeterias, multipurpose rooms, theaters, labs and maker spaces, offices, honor walls, sports facilities, stadiums, roadways, and quadrangles.
- 4. The purpose of this financial contribution is to supplement the diminishing funds needed to construct and maintain learning environments. The District shall protect students and parents from exploitation and ensure that commercial activities do not interfere with educational programs. Except for instruction relating to sponsorship, students shall not be required to listen to, read, or be subjected to commercial advertising in the classroom or in school- provided materials or curriculum-related activities, except as provided by this policy. Revenue enhancement opportunities should be in keeping with the community standards of good taste, and promote positive values for the students of the District.

Status: DRAFT

Regulation 7310: Naming Of Facility

Original Adopted Date: Pending

SCOPE:

The Superintendent recognizes the need to guide staff and the community concerning the naming of facilities, and the purpose of such civic recognition or philanthropic opportunity. This Administrative Regulation sets forth the procedures for the naming of District buildings, structures, spaces (both interior and exterior), and collections (hereinafter "facilities"), in accordance with the District within the framework established by Board Policy 7310.

Relocated schools may be permitted to keep their original names and are exempt from the procedure below.

PROCEDURES AND GENERAL INFORMATION:

Procedure:

Upon recommendation from the Superintendent, the Board of Education shall name District facilities in accordance with the criteria for Naming of Facilities established by Board Policy 7310 as naming requests are made known or solicited by the District.

The following process will be used in the naming of memorials to honor an individual community member with their name attached to a District facility:

- 1. All recommendations for naming honors are to be sent to the Superintendent's Office not less than 30 days preceding the date requested for Board consideration and shall utilize a standard form which may be requested from the Facilities and Governmental Relations office.
- 2. After filling out the standard form, suggestions will be referred to the "Naming of Schools, Facilities, and Sponsorships Committee" comprised, per Board Policy, of the President of theBoard of Education or representative from its own membership and District staff as designated by the Superintendent.
- 3. The Superintendent will notify all Board of Education members of any applications submitted on a weekly basis.
- 4. A Board super majority approval is needed to secure recognition of this magnitude.
- 5. Improvements to facilities, or the addition of site furnishings or landscaping (e.g. benches and trees) will adhere to standards drawn up by Building Services.
- 6. Upon approval by the Board of Education, the approved nomination will proceed to the Communications Department, which will coordinate cost, timing, and dedication ceremonies. There is recognition (per policy) that any signage or dedication costs will be absorbed by the district, unless borne by a sponsor under an approved sponsorship agreement.

Additional Provisions for Sponsorship Naming:

Proposals to name facilities in accordance with the Sponsorship Naming Guidelines established by Board Policy 7310 may be submitted per the above process, pursuant to the following additional requirements:

- 1. Each proposal shall be made in writing and must be accompanied by a proposed naming agreement.
- 2. The naming agreement shall specify the benefits to the District from entering into the agreement
- 3. The naming agreement shall state the roles and responsibilities of the parties to the agreement
- 4. The naming agreement shall provide details related to the naming granted, including the building, grounds, or facility involved and the duration for which the name shall be in effect
- 5. The naming agreement shall prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy

6. The naming agreement shall state that the District reserves the authority to terminate the naming agreement if it determines that the grantee, subsequent to this agreement, has engaged in any of the prohibited commercial activities stated in item (C), part (5b) of Board Policy 7310, or other criminal or unlawful acts that might bring the District into disrepute.

In order to be eligible for a naming, the Sponsorship shall constitute a significant portion of either the total cost of the building, facility, or property to be named, or shall provide ongoing funding for the operational expenses of the building or facility including, but not limited to, maintenance and repair, employee salaries, insurance, accounting services, and any other required personal service, or shall provide significant support for other educational or operational programs provided by the District. The determination of the significance of the donation for purposes of naming shall rest within the sole discretion of the Board.

To avoid any appearance of commercial influence or conflict of interests, additional due diligence shall be taken before recommending the naming of any building or facility that involves the name of a corporation, a corporate foundation, or any other business entity. These namings are limited in duration to 10 years or per the naming agreement approved by the Board. The naming for an individual associated with a corporation shall follow the same procedures as any naming for an individual.

The Board may approve a "Naming Opportunity" list to identify facilities that are eligible for naming. The Board may also approve categories of naming opportunities for smaller donations (i.e., theater seats, trees, planters).

Rescission of Naming Agreements:

The Board retains the right to rescind naming, in its sole discretion, if a previously approved name becomes inappropriate because of subsequent felonious acts, acts of moral turpitude, failure to meet financial obligations, or any other factor which discredits the district and/or is contrary to its educational mission. In such cases, the corpus, or pro-rated share of a gift previously made to a foundation associated with the district may be returned to the donor or redirected to another 501(c)3 charitable organization, in accordance with applicable law, and the naming in question shall revert to the district. With respect to investment income from endowments or donor gifts already spent for capital improvements, maintenance, equipment or facility upgrades, salaries, or other operational expenses, the district shall have no obligation to return such proceeds that were spent or incurred prior to the rescission of naming agreements.

Signage and Recognition:

Design, construction, and installation of any signage or other means of recognition embodied in naming agreements, and any other terms and conditions memorialized in naming agreements, must comply with district standards and policies and must be constructed and installed by vendors approved by and under the direct supervision of the district. The costs of such signage and recognition may be paid by the foundation entering into the naming agreement, or by the donor as a pass-through expense, or by the district, depending on the terms set forth in the Board-approved agreement. The design, construction, and installation of signage or any other means of recognition embodied in naming agreements shall not commence until the first significant donation or installment of a donation is received by the district, or until the district is notified by the foundation that significant endowment funds were received.

Assignment of Naming Rights:

All naming rights to district property, buildings, and facilities belong solely to the Board. However, the Board may choose to assign naming rights (i.e., the right to market, negotiate, and make recommendations to the Board) to an individual or foundation, pursuant to a memorandum of understanding. The memorandum of understanding shall set forth the roles and responsibilities of the parties. The parties to the memorandum of understanding shall indemnify and hold each other harmless for any liability or damage arising under the memorandum of understanding, and shall obtain appropriate insurance coverage to cover such liability or damages. Foundations shall not be responsible for employing, or screening for suitability, individuals or firms who design, construct, and install signage or other means of recognition; this will be the sole responsibility of the district which will undertake such responsibility in accordance with applicable law and district policies.

All proposed agreements and arrangements, financial and otherwise, between foundations and prospective donors with respect to the naming of district property shall be fully disclosed to the Board in advance and must be expressly approved by the Board before execution. No commitment regarding naming shall be made to a donor prior to

approval by the Board of the naming proposal.

DESIRED OUTCOME:

Procedures for naming of District buildings and structures, spaces (both interior and exterior), landscapes, roads, collections, and programs (hereinafter "facilities"), in the District, including the various campuses of the District and their associated classrooms, libraries, cafeterias, multipurpose rooms, theaters, labs and maker spaces, offices, honor walls, sports facilities, stadiums, roadways, quadrangles, and the like, within the framework established by Board Policy 7310